

WALLS/PARTITIONS

Minor . Making fully reversible changes (i.e. sealing off doors in *situ*, leaving doors and door openings fully exposed) to the spatial arrangement of a non-significant portion of the building.

Major . Creating new openings in walls or permanently sealing off existing openings; adding permanent partitions which obscure significant original room arrangement; demolishing existing walls; removing or altering stylistic features; altering primary staircases.

HEATING/AIR CONDITIONING/ELECTRICAL/PLUMBING SYSTEMS

Minor . Repair of existing systems.

Major . Installing or upgrading systems which will result in major appearance changes (i.e dropped ceilings, disfigured walls or floors, exposed wiring, ducts, and piping); the removal of substantial quantities of original plaster or other materials in the course of construction.

Changes classified as major alterations are not necessarily unacceptable. Under the preservation restriction such changes must be reviewed by the Town and their impact on the historic integrity of the premise assessed.

It is the responsibility of the property owner to notify the Town in writing when any reviewable alterations are contemplated. Substantial alterations may necessitate review of plans and specifications.

The intent of the preservation restriction is to enable the Town to review proposed alterations and assess their impact on the integrity of the structure, not to preclude future change. Town staff will attempt to work with property owners to develop mutually satisfactory solutions which are in the best interests of the property.