Annual Town Report

Town of Ipswich

2012
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<td>Zoning Board of Appeals</td>
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<td><strong>Department of Planning and Development</strong></td>
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<td>Planning Board</td>
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<td>Conservation Commission</td>
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<td>Historical Commission</td>
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<td>Housing Partnership</td>
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<td>Open Space Committee</td>
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<td><strong>Department of Human Services</strong></td>
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<td>Council on Aging</td>
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<td>Veterans’ Services</td>
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<td>Department of Utilities</td>
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<td>Electric Department</td>
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<td>Water Division</td>
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<td>Wastewater Treatment</td>
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<th>Finance Directorate</th>
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<td>Treasurer/Collector</td>
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<td>Assessors’ Office</td>
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<td>Town Clerk</td>
<td>86</td>
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<td>Elections and Registrations</td>
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<td>MIS Department</td>
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<th>Financial Statements June 2012</th>
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# 2012 Roster of Town Officials and Committees

<table>
<thead>
<tr>
<th>Elected</th>
<th>Member</th>
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<tbody>
<tr>
<td>Moderator</td>
<td>Thomas Murphy</td>
</tr>
<tr>
<td>(1 year)</td>
<td></td>
</tr>
<tr>
<td>Board of Selectmen</td>
<td>William M. Craft, Chair</td>
</tr>
<tr>
<td>(3 years)</td>
<td>Charles D. Surpitski, V. Chair</td>
</tr>
<tr>
<td></td>
<td>Patrick J. McNally</td>
</tr>
<tr>
<td></td>
<td>Shirley A. Berry</td>
</tr>
<tr>
<td></td>
<td>Nishan Mootafian</td>
</tr>
<tr>
<td>School Committee</td>
<td>Jeffrey B. Loeb</td>
</tr>
<tr>
<td>(3 years)</td>
<td>Barry Hopping</td>
</tr>
<tr>
<td></td>
<td>Jennifer Bauman</td>
</tr>
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<td></td>
<td>Carl Nylen</td>
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<td></td>
<td>Sean Gresh</td>
</tr>
<tr>
<td></td>
<td>Rachel Roesler</td>
</tr>
<tr>
<td></td>
<td>Hugh O'Flynn, Chair</td>
</tr>
<tr>
<td>Constable</td>
<td>Peter J. Dziadose</td>
</tr>
</tbody>
</table>

## Appointed

| Finance Committee | Michael J. Schaaf, Chair |
| (3 years) | Larry E. Seidler, V. Chair |
| | Mitch Feldman |
| | Jamie M. Fay |
| | Marion W. Swan |
| | Richard F. Howard |
| | Robert A. White |
| | Ingrid Miles |
| | Todd Wilson |
| | Cindy Quinn, Admin. Asstant. |
| Whittier Regional Technical Vocational High School Representative | Raymond K. Morley |
Town Officials

Town Manager
Purchasing Director, Management Services
Special Assistant & Human Resources Director

Robin Crosbie
Frank V. Antonucci
Jennifer F. Breaker

Superintendent of Schools

Richard L. Korb

Director of Finance
MIS Director
Assessor
Town Clerk
Assistant Town Clerk
Treasurer/Collector
Assistant Treasurer
Deputy Tax Collector

Rita M. Negri
Gregory Parachojuk
Robin Nolan
Pamela Z. Carakatsane
Kathleen A. Marini
Kevin A. Merz
Corinna Warner

Kelly and Ryan Associates Inc.

Director of Code Enforcement
Local Building Inspector
Health Agent
Food Inspector
Plumbing & Gas Inspector
Alternate Plumbing & Gas Inspector
Sealer of Weights & Measures
Wiring Inspector
Asst. Wiring Inspector

James A. Sperber
Eric Colville
Colleen Fermon
Maureen Lee
Robert Hyde
Kevin Lombard
Dwight Brothers
David Levesque, Sr.
Frederick Gallagher

Director of Plant & Facilities
Assistant to Facilities Director

William A. Hodge
Jane Spellman

Director of Public Works
Operations Manager
Superintendent of Cemetery & Parks

Richard Clarke
Frank J. Ventimiglia
Jeffrey Putur

Fire Chief
Fire Prevention Officer

Rick Smith
Sean Cronin

Police Chief
Police Lieutenant

Paul Nikas
Daniel Moriarity

Harbormaster
Shellfish Constable

Paul Nikas
Scott LaPreuste
<table>
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<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Emergency Management Director</td>
<td>Jonathan Hubbard</td>
</tr>
<tr>
<td>Assistant Emergency Mgt Director</td>
<td>Daniel Moriarty</td>
</tr>
<tr>
<td>Animal Control Officer</td>
<td>Matthew Antczak</td>
</tr>
<tr>
<td>Assistant Animal Control Officer</td>
<td>Reed Wilson</td>
</tr>
<tr>
<td>Director of Council on Aging</td>
<td>Diane Mitchell</td>
</tr>
<tr>
<td>Town Historian</td>
<td>Patricia Tyler</td>
</tr>
<tr>
<td>Library Director</td>
<td>Victor E. Dyer</td>
</tr>
<tr>
<td>Assistant Library Director</td>
<td>Genevieve Picard</td>
</tr>
<tr>
<td>Director of Planning &amp; Development</td>
<td>Glenn C. Gibbs</td>
</tr>
<tr>
<td>Assistant Planner</td>
<td>Kathleen Connor</td>
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<tr>
<td>Affordable Housing Coordinator</td>
<td>Terry Anderson</td>
</tr>
<tr>
<td>Open Space Program Manager</td>
<td>Kristen Grubbs</td>
</tr>
<tr>
<td>Stewardship Coordinator</td>
<td>Beth O’Connor</td>
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<tr>
<td>Conservation Agent</td>
<td>David P. Pancoast</td>
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<tr>
<td>Town Counsel</td>
<td>Attorney George Hall Jr.</td>
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<td></td>
<td>Anderson and Krieger</td>
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<tr>
<td>Director of Utilities</td>
<td>Tim Henry</td>
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<tr>
<td>Business Manager/Utilities</td>
<td>Mark Cousins</td>
</tr>
<tr>
<td>Electric Operations Manager</td>
<td>Gerry Cavanaugh</td>
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<tr>
<td>Water and Waste Water Manager</td>
<td>Victoria Halmen</td>
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<tr>
<td>Veterans Services District</td>
<td>Terrance P. Hart</td>
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<tr>
<td><strong>Boards and Committees</strong></td>
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<tr>
<td>Affordable Housing Trust Fund Board</td>
<td>Susan Monahan, Chair</td>
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<tr>
<td></td>
<td>James Warner</td>
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<td></td>
<td>Michael Jones</td>
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<td>Glenn C. Gibbs</td>
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<td>Patrick McNally</td>
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<tr>
<td>Agricultural Commission</td>
<td>Royce Knowlton, Co-Chair</td>
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<td>Kelly Jacklin, Co-Chair</td>
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<td>Warren Jepson, Co-Chair</td>
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<td>Michael Marini</td>
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<td>Kat Kenny</td>
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Alternates

Athletic Playing Fields Study Committee

Ken Swenson, Chair
Charles D. Surpitski
Barry Hopping
Kristen Grubbs
Carl Nylen
John Gillis
Susan Markos
Elizabeth Dorman
Liz Lombard
Jeffrey Putur

Audit Committee

William Craft, Chair
Robert White (Finance Com)
Jeff Loeb (School Committee)
Larry Pszenney
William Callahan

Board of Assessors

Robin Nolan
John Moberger
Karen L. Rassias

Bay Circuit Trail Committee

Lawrence G. Eliot, Chair
Barbara Ostberg
Mary Cunningham
Ralph Williams
Norman Marsh
Linda Coan

Ipswich Community Access Media (ICAM)

Robert Ryan, Chair
Gregory Parachojuk
Ann Savage
James Maloney
Scott Ames
Dan Clasby
Cushing Titcomb

Cemetery & Parks Commission

James Graffum
Commission on Energy Use & Climate Protection

Ken Savoie, Chair
Charlie Flowers
Robin Crosbie
Ingrid Miles, Chair
Tim Henry
Daivd Feldman
AnnReynolds
Marc Simon
Michael Johnson
Brian Ditchek
Sarah Simon

Community Development Plan Implementation Task Force

Thomas Mayo
William Gallagher
Richard Kallman
Ingrid F. Miles
Glenn Gibbs
Kathleen Connor

Commuter Rail Committee

Dorcas Rice, Chair
Robert Waldner
Joseph Carlin
Chris Curry
Paul Sanborn

Conservation Commission

David Standley, Chair
Jennifer Hughes, Vice Chair
William McDavitt
Sissy Folliott
Brian F. O'Neill
Karl Kastorf

Conservation Agent

David P. Pancoast

Council On Aging

Elizabeth Nelson, Chair
Cheryl Ferris
Tone Kenney
Dorothy Butcher
Penny Foss
Keith Carlson
Lilian Riley

Cultural Council
(3 years)

Barta Hathaway, Co Chair
Deborah Barnwell, Co Chair
Marianne Cellucci
Jane Ward
Terri Unger
Gail Dokter
Katherine Bonnar
Katherine McElwain
Michelle Shibley-McGrath
Anne Fitzgerald
Mike Souter

Design Review Board

Maiya Dos
Dianna Pacella
Laura Gresh
Kristina Brendel
Bryan Townsend
Mitchell Lowe
Ken Savoie

Alternate Member

Eight Towns & the Bay Committee

Franz Ingelfinger
Glenn Wood

Electric Light Sub-Committee

Charles D. Surpitski, Chair
Shirley Berry
S. Michael Schaaf
James Engel
Edward Sklarz

Fair Housing

Tone Kenney

Government Study Committee

Gerry Anne Brown, Chair
Jeremy Hathaway
David Standley
Richard Nylen
Craig Saline
Martha Miller
KellyJane Kloub
<table>
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<tr>
<th>Committee/Board</th>
<th>Chair</th>
<th>Members</th>
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<tr>
<td>Hall-Haskell Committee</td>
<td>Theresa Stephens</td>
<td>William Nelson</td>
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<td>William Thoen</td>
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<td></td>
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<td>Stephanie Gaskins</td>
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<td>James C. Lahar</td>
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<td>Board of Health</td>
<td>Susan C. Hubbard</td>
<td>Spencer R. Amesbury, MD</td>
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<td>Charles Hill</td>
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<td>Historical Commission</td>
<td>June S. Gahan</td>
<td>Gordon Harris</td>
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<td>Bryan Townsend</td>
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<td>Judy A. Field</td>
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<td>Marjorie H. Robie</td>
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<td>Affordable Housing Partnership</td>
<td>Charles Allen</td>
<td>Susan Monahan</td>
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<td>Ipswich River Watershed</td>
<td>David Standley</td>
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<td>District Advisory Board</td>
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<td>Library Trustees</td>
<td>George R. Gray</td>
<td>Lawrence J. Pszenny</td>
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<td>Marie Louise Scudder</td>
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<td>Hugh McCall</td>
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<td>Marion Frost</td>
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<td>Mosquito Control Advisory Board</td>
<td>Robert A. Gambale</td>
<td>Lisa Galanis</td>
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<td>Ed Ruta</td>
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Ernest Brockelbank.
Anne Wallace

Open Space Committee
Wayne Castonguay, Co-Chair
Carolyn Britt, Co-Chair
Carl Nylen
Ralph Williams
Doug DeAngelis
David Standley
Alex Van Alen

Planning Board (5 years)
John Stanbury
Heidi Paek
Cathryn Cadwick
Kathleen Milano
Susan Benfield
Keith Anderson

Associate Member (2 years)

Public Safety Facilities Committee
Charles Supitski, Chair
Edward D. Dick
Robin Crosbie
William Thoen
Paul McGinley
Roland Gallant
John Morris
Sean Cronin
Jamie Fay
Chief Rick Smith
William A. Hodge
Richard L. Korb
Jeffrey B. Loeb
Jean Emerson
James E. Graffum
Peter Foote

Recreation & Culture Committee
Paul Saksman
Merri Lynn Lathrop
Trina Schell
Paul Stacy
David Wallace
Michelle Wertz
Kristina Brendel
<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
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<tbody>
<tr>
<td>Recycling Committee</td>
<td>David Benedix, Penny Devoe, Mark Avenmarg, Amy Frank, Rick Clarke, Judy Sedgewick, Mike Judy, Paula Jones, Meredith McMorrow, Elizabeth Kilcoyne (Assoc. Mem), Fiona Stewart (Assoc. Member)</td>
</tr>
<tr>
<td>Registrar of Voters</td>
<td>Rob Stone, Katherine Eliopoulos, Peter Ross</td>
</tr>
<tr>
<td>Sandy Point Advisory Committee</td>
<td>Joseph W. Parks, Stanley W. Wood</td>
</tr>
<tr>
<td>Shellfish Sub-Committee</td>
<td>Elizabeth A. Kilcoyne, Co-Chair, Charles D. Surpitski, Co-Chair, Scott LaPreste, Wayne Castonguay, Bradford McGowan, Anthony Murawski, Gary Collum, Linda Alexson, Harbor Master Nikas, David Swicker, Brenda Turner</td>
</tr>
<tr>
<td>Shade Tree &amp; Beautification Committee</td>
<td>Jennifer Tougas, Chair, Ann Wright, Pat Flannigan, Rick Clarke, Pat McNally, Pat Beirne, Elizabeth A Kilcoyne, Charles D. Surpitski, Martha Chase, Denise King</td>
</tr>
<tr>
<td>Committee</td>
<td>Members</td>
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<tr>
<td>Trust Fund Commission</td>
<td>Richard Fates, Jean Emerson, Alexander Colby</td>
</tr>
<tr>
<td>Water Sub Committee</td>
<td>Shirley A. Berry, Mitch Feldman, Nishan Mootafian, James Engel, David Stanley</td>
</tr>
<tr>
<td>Wastewater Sub Committee</td>
<td>Patrick J. McNally, Chair, BOS, William M. Craft, BOS, Todd Wilson, FINCOM, James Engel, Brian Kubaska</td>
</tr>
<tr>
<td>Waterways Advisory Committee</td>
<td>Ken Spellman, Chair, Ronald Cameron, Bill Callahan, Rob Cox, Jeffrey French, John Wigglesworth, Elton McCausland</td>
</tr>
<tr>
<td>Zoning Board of Appeals</td>
<td>Robert A. Gambale, Chair, Benjamin Fierro, Lewis Vlahos, Roger LeBlanc, William A. Page</td>
</tr>
<tr>
<td>Alternative Member</td>
<td>Keri MacRae</td>
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RECORD OF ACTION TAKEN AT THE
ANNUAL TOWN MEETING
MAY 8, 2012

Pursuant to the foregoing warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said Town of Ipswich on Tuesday, May 8, 2012. A quorum being present (692 - 200 required), the meeting was called to order by the Moderator, Mr. Thomas R. Murphy, at 7:35 P.M.

The Moderator appointed the following as counters: Weymouth M. Atkinson, Jr., Kathy A. Bruce, Bradford D. Clark, Irene Josephson, Elizabeth A. Kilcoyne, and Dianne Ross.

Non registered persons were given permission to attend the meeting as spectators and were seated on the floor in the front of the room on the left of the stage.

The Ipswich High School Jazz Ensemble performed prior to the opening of the meeting.

The Pledge of Allegiance was led by Mr. Jacob J. Burridge.

Overflow voters were seated in the Chorus Room and James Engle was sworn in as Moderator of that room by Mr. Murphy.

ARTICLE 1

CONSENT CALENDAR

A MOTION was made by Shirley A. Berry and duly seconded to:

1. Fix the salary and compensation of all elected Town Officers;

2. Choose the following officers, viz: a Moderator for one [1] year; one [1] Selectman for three [3] years; two [2] members of the School Committee for three [3] years; one [1] constable for three years; the above officers to be voted on one ballot at the YMCA Hall, County Road, on Tuesday, May 15, 2012; the polls shall open at 7:00 a.m. and shall close at 8:00 p.m.;

3. Approve the transfer of $325,000 as payment-in-lieu-of-taxes from the Electric Division, Department of Utilities, to the general fund;

4. Authorize the Board of Selectmen to temporarily appoint a member of said Board as Acting Town Manager for a limited period of time not to exceed the date of the 2013 Annual Town Meeting for purposes of vacation, leave, or absence in accordance with Massachusetts General Laws Chapter 268A, Sections 20 and 21A;

5. Re-authorize for FY’13 the following revolving funds established under Massachusetts General Laws Chapter 44, Section 53E½:

   (a) a Council on Aging revolving fund, the use of said fund to pay for special activities, expendable supplies and/or part-time wages, and to determine that no more than $100,000 may
be expended by the Council on Aging from monies transferred into said fund during FY’13 (Source of funds: fees contributed by seniors participating in special activities);

(b) an Historical Commission revolving fund, the use of said fund to pay for preservation of Town records and to purchase expendable supplies, and to determine that no more than $5,000 may be expended by the Historical Commission from monies transferred into said fund during FY’13 (Source of funds: sale of publications);

(c) a Health Department revolving fund, the use of said fund to finance additional part-time help in the Health Department and to pay related expenses, and to determine that no more than $7,000 may be expended by the Health Department in FY’13 from such funds transferred into said fund (Source of funds: Housing Code inspection fees);

(d) a Health Department Public Health revolving fund, to be funded through reimbursements from Medicare Part B, Medicare Senior Advantage Plans and other insurance plans for the administration of influenza and pneumococcal vaccines and fees charged for vaccine clinics and to be used to finance part-time wages and pay related expenditures such as the cost of vaccine, medical supplies, and other administrative costs, and to determine that no more than $10,000 may be expended by the Health Department from monies transferred into said fund during FY’13 (Source of funds: Medicare Part B, Medicare Senior Advantage Plans and other insurance plans);

e) a Facilities Department revolving fund pay for custodial services and other expenses associated with the use of the gymnasium and other Town Hall facilities by outside organizations or for special events sponsored by municipal departments; and to determine that no more than $20,000 may be expended from the Facilities Department revolving fund from monies transferred into said fund during FY ’13 (Source of funds: user fees); and

(f) a Shellfish Department revolving fund, said funds to be used for enhancements to the shellfish resources of the Town, and to determine that no more than $15,000 may be expended by the Shellfish Commissioners from monies transferred into said fund during any given fiscal year (Source of funds: surcharge on commercial shellfish licenses); or to take any other action relative thereto.

Moderator’s Declaration: Carries

ARTICLE 2  

FINANCE COMMITTEE ELECTION

A MOTION was made by Michael Schaaf and duly seconded to:


Moderator’s Declaration: Carries Unanimously
ARTICLE 3

PRIOR YEAR UNPAID BILLS

A MOTION was made by Charles D. Surpitski and duly seconded to:

Appropriate the sum of $88.41 to pay unpaid bills incurred in prior years which bills remain unpaid:

<table>
<thead>
<tr>
<th>Department</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities</td>
<td>Verizon</td>
<td>27.98</td>
</tr>
<tr>
<td></td>
<td></td>
<td>33.18</td>
</tr>
<tr>
<td>Misc. Finanace</td>
<td>Northeast Hospital</td>
<td>27.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td>88.41</td>
</tr>
</tbody>
</table>

and to meet this appropriation by transferring $88.41 from free cash.

Moderator’s Declaration: Carries Unanimously

ARTICLE 4

FY ’12 TOWN BUDGET AMENDMENTS

A MOTION was made by Raymond K. Morley and duly seconded to:

Amend its actions taken under Article 4 of the May 10, 2011, Annual Town Meeting (the FY’12 Municipal Operating Budget), by transferring the following sums between departments and/or categories within departments:

<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation</td>
<td>Appointed salary</td>
<td>$4,200</td>
<td></td>
</tr>
<tr>
<td>Recreation</td>
<td>Permanent wages</td>
<td>$12,000</td>
<td></td>
</tr>
<tr>
<td>Recreation</td>
<td>Temporary PT</td>
<td>$16,000</td>
<td></td>
</tr>
<tr>
<td>Snow and Ice</td>
<td>Overtime</td>
<td>$66,000</td>
<td></td>
</tr>
<tr>
<td>Snow and Ice</td>
<td>Other DPW supplies</td>
<td>$54,913</td>
<td></td>
</tr>
<tr>
<td>Snow and Ice</td>
<td>Vehicle Rental</td>
<td>$83,500</td>
<td></td>
</tr>
<tr>
<td>Snow and Ice</td>
<td>Parts Snow Repair</td>
<td>$39,988</td>
<td></td>
</tr>
<tr>
<td>Highway</td>
<td>Vehicles</td>
<td></td>
<td>$57,000</td>
</tr>
<tr>
<td>Legal</td>
<td>Legal Services</td>
<td></td>
<td>$66,488</td>
</tr>
<tr>
<td>Fire</td>
<td>Appointed salary</td>
<td></td>
<td>$72,848</td>
</tr>
<tr>
<td>Civilian Dispatch</td>
<td>Overtime</td>
<td></td>
<td>$7,474</td>
</tr>
<tr>
<td>Facilities</td>
<td>Overtime</td>
<td></td>
<td>$8,743</td>
</tr>
<tr>
<td>Veterans</td>
<td>Medical</td>
<td></td>
<td>$55,000</td>
</tr>
<tr>
<td>Library</td>
<td>Sick leave buyback</td>
<td></td>
<td>$6,048</td>
</tr>
<tr>
<td>Recreation</td>
<td>Program services</td>
<td></td>
<td>$3,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$276,601</td>
<td>$276,601</td>
</tr>
</tbody>
</table>

Moderator’s Declaration: Carries Unanimously
ARTICLE 5

A MOTION was made by Raymond K. Morley and duly seconded to:

Raise and appropriate the sum of $14,173,606 for the purposes indicated in the FY 2013 Municipal Operating Budget as outlined in the Finance Committee Report, and that, in addition to that $14,173,606, the Town raise and appropriate the following:

for Excluded Debt Service ......................................................... $936,567

for a Total Appropriation of .......................................................$15,110,173;

and to make the following transfers from available funds:

from Fund Balance Reserved for Debt Premium .........................$4,508

from 4% Tourism .................................................................$1,000

from the Overlay Surplus ......................................................... $75,000

from Free Cash .................................................................$79,000

for total available funds of .....................................................$159,508

leaving a net to be raised and assessed of .....................................$14,950,665

Mr. Philip J. Goguen, 4 Kingfisher Road, requested that the fact he is opposed to the budget, as presented, be entered into the record. Mr. Goguen stated that the citizens were not presented with enough information and questions what the actual increase in the budget actually is.

Moderator’s Declaration: Carries

ARTICLE 6

A MOTION was made by Charles D. Surpitski and duly seconded to:

Amend the Town’s actions taken under Article 5 of the May 8, 2012, Annual Town Meeting (the FY’13 Municipal Operating Budget), by appropriating sums of money in addition to that appropriated under said Article (said appropriations to be raised by transfer of available funds), from the following accounts into the General Fund:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waterways Improvement</td>
<td>Harbormaster</td>
<td>$ 58,314</td>
</tr>
<tr>
<td>Waterways Improvemnt</td>
<td>DPW-Equip. Maint.</td>
<td>$  2,900</td>
</tr>
</tbody>
</table>

Moderator’s Declaration: Carries
ARTICLE 7  FY’12 SCHOOL BUDGET AMENDMENT

A MOTION was made by Jennifer Bauman and duly seconded to:

Amend the Town’s actions taken under Article 5 of the May 8, 2012, Annual Town Meeting (the FY’12 School Budget), by transferring the following sum of money from the insurance reimbursement account into the operating budget of the School Department:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insurance Reimbursement Account</td>
<td>School Budget</td>
<td>$28,798.79</td>
</tr>
</tbody>
</table>

Moderator’s Declaration: Carries Unanimously

ARTICLE 8  FY’13 SCHOOL BUDGET

A MOTION was made by Jeffrey B. Loeb and duly seconded to:

Raise and appropriate the sum of $21,819,907 for the School Department budget for fiscal year 2013, and further to make the following transfers from available funds:

Overlay surplus............................................................................. $75,000
Free cash.......................................................................................$226,000
Leaving a net to be raised and assessed of....................................$21,518,907

Moderator’s Declaration: Carries

ARTICLE 9  HIGH SCHOOL/MIDDLE SCHOOL DEBT PROJECT

A MOTION was made by Sean Gresh and duly seconded to:

Raise and appropriate the sum of $2,535,613 for fiscal year 2013 debt service payments related to the construction and furnishing of the new Middle School and High School including, without limitation, moving expenses and expenses necessary to secure the former Whipple Middle School.

Moderator’s Declaration: Carries Unanimously

ARTICLE 10  EQUIPMENT BOND

A MOTION was made by Charles D. Surpitski and duly seconded to:

1. Appropriate the sum of $525,000 to purchase a fire pumper, including the payment of costs incidental or related thereto; and
2. Meet this appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Chapter 44, section 7 (9) of the General Laws, as amended, or any other enabling authority.

Moderator’s Declaration: Motion Carried by 2/3 vote

ARTICLE 11 FY’13 WHITTIER REGIONAL HIGH SCHOOL BUDGET

A MOTION was made by Raymond K. Morley and duly seconded to:

Raise and appropriate the sum of $272,957 for the Town's share of the fiscal year 2013 annual operating, capital, and debt service expenses of the Whittier Regional Vocational Technical High School District.

Moderator’s Declaration: Carries

ARTICLE 12 FY’13 WATER & WASTEWATER BUDGETS

A MOTION was made by Patrick J. McNally and duly seconded to:

1) Raise and appropriate the sum of $2,922,076 for the FY 2013 operating budget, debt service, and capital expenses of the Water Division, Department of Utilities, said sum to be offset in part by $320,328 from the water surplus account; $55,000 from water liens; $35,000 in application fees and other miscellaneous revenues, with the balance of said appropriation being met by revenues of $2,511,748 of the Water Division during FY 2013; and

2) Raise and appropriate the sum of $1,929,120 for the FY 2013 operating budget, Debt service, and capital expenses of the Wastewater Division, Department of Utilities, said sum to be offset in part by $366,651 from the wastewater surplus account; $26,000 from sewer liens; $6,000 in sewer betterment payments; $425,200 in seepage treatment fees, Agresource royalties, application fees and other miscellaneous revenues; with the balance of said appropriation being met by revenues of $1,105,269 of the Wastewater Division.

Moderator’s Declaration: Carries Unanimously

ARTICLE 13 RESCIND AUTHORIZED BUT UNISSUED DEBT

A MOTION was made by Shirley A. Berry and duly seconded to:

Rescind the $1,123,443 unused borrowing authority granted in past Town Meetings as listed below:
<table>
<thead>
<tr>
<th>Item Description</th>
<th>Warrant Article#</th>
<th>Town Meeting Year</th>
<th>Remaining Amount Authorized</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric Substation</td>
<td>20</td>
<td>October 2007</td>
<td>$900,000</td>
</tr>
<tr>
<td>Wind Turbine</td>
<td>18</td>
<td>April 2006</td>
<td>$136,000</td>
</tr>
<tr>
<td>Public Works Computers</td>
<td>14</td>
<td>April 2007</td>
<td>$44,122</td>
</tr>
<tr>
<td>Equipment (Fire Truck)</td>
<td>13</td>
<td>April 2008</td>
<td>$23,000</td>
</tr>
<tr>
<td>Recreation (Bialek Park)</td>
<td>14</td>
<td>May 2009</td>
<td>$20,321</td>
</tr>
</tbody>
</table>

Moderator’s Declaration: Carries

**ARTICLE 14**

**OPEB RESOLUTION**

A MOTION was made by Mitchell Feldman, duly seconded to:
Encourage our legislators to file legislation that would adopt changes to the current structure of Other Post Employment Benefits (OPEB) for employees that may enable such changes as adjusting the eligibility age higher, lengthening minimum service requirements and such other changes that will provide flexibility to adjust this benefit.

Moderator’s Declaration: Carried Unanimously

**ARTICLE 15**

**CITIZEN’S PETITION**

A MOTION was made by Clark L. Ziegler and duly seconded to:

Express the Town’s disapproval of the December 23, 2011, settlement agreement between the School Committee and the Feoffees of the Grammar School, which would allow for the proposed sale of Little Neck, and that the Town express its support for a privately-funded appeal by Ipswich citizens seeking to overturn that settlement agreement because it violates the conditions under which William Paine donated the land at Little Neck for the benefit of the Ipswich Public Schools in his last will and testament dated October 2, 1660.

Attorney William Sheehan, legal counsel to the FEOFFEES of the Grammar School requested permission to speak to the body. Since Mr. Sheehan is not a resident of the Town, the Moderator asked for a voice vote from the body. The vote of the majority of the body was not able to be determined. Therefore, a hand count was taken.

The Moderator declared that the motion to allow Mr. Sheehan to speak to the body FAILED (125 Yes - 469 No).

A MOTION was made by Ms. Joanne (Jonie) D. Soffron and duly seconded to move the question.

The Moderator declared that the MOTION to move the question CARRIED
A hand count was taken on the Main Motion.

Moderator’s Declaration:  Main Motion Carried (500 Yes – 89 No)

A MOTION was made by William Craft and duly seconded to:

Continue the meeting until 12:00 a.m.

Moderator’s Declaration:  Motion Carried

ARTICLE 16  CITIZEN’S PETITION

A MOTION was made by Richard A. Nylen, Jr. and duly seconded to:

Approve the construction of an extension to the sanitary sewer system in the area of 119-149 County Road, for the purpose of providing sewer service to an assisted living facility to be constructed at 149 County Road, provided that this authorization to issue a sewer extension permit shall not take effect until the Board of Selectmen, acting as Sewer Commissioners, finds that all other local permits necessary to obtain a building permit have been issued for such a project.

Moderator’s Declaration:  Carries Unanimously

ARTICLE 17  CITIZEN’S PETITION

A MOTION was made by KelleyJane Kloub and duly seconded to:

Request the State Legislators, Representative Bradford Hill or Senator Bruce Tarr to petition the General court to amend the Ipswich Town Charter as follows:

AN ACT PROVISING FOR RECALL ELECTIONS IN THE TOWN OF IPSWICH

SECTION 1. The holder of an elected office in the town of Ipswich may be recalled therefrom by the registered voters of the town as herein provided, for reasons of lack of fitness, neglect of duties, malfeasance, misfeasance, incompetence, abuse of office, felony prosecution while in office or violation of oath.

SECTION 2. 10% or more of the qualified persons registered to vote may make and file an affidavit with the town clerk containing the name of the officer sought to be recalled and a statement of the grounds for the recall. Upon certification of the required signature, the clerk shall forthwith deliver to the first named voter on the affidavit of the petition blanks addressed to the Board of Selectman demanding a recall, copies of which printed forms the clerk shall keep available. The blanks shall be issued under the signature and official seal of the town clerk. They shall be dated, and shall contain the names of the first 10 registered voters whose names appear on the recall affidavit, the name of the person and the position of the person whose recall is sought, and the grounds of the recall as stated in the affidavit. In addition, the petitions shall
demand the election of a successor to the office. A copy of the petition shall be entered in a
record book to be kept in the office of the town clerk. The recall petition shall be returned and
filed with the town clerk within 30 days after the filing of the affidavit, with signatures, names,
street addresses of at least 10% of the registered voters of the town. The town clerk shall, within
72 hours following the day of filing with the office of the town clerk, submit the recall petition
forms to the board of registrars of voters in the town. The registrars shall, within 5 work days
after the day of receipt, certify in writing thereon the number of signatures which are names of
registered voters of the town. The board of registrar of voters, upon completion of their
certification, shall return the recall petition forms to the town clerk.

Section 3. If the recall petition forms shall be certified by the board of registrar of voters to
contain at least 10% of the qualified persons registered to vote and if the petition shall be found
and certified by the town clerk to be sufficient, the town clerk shall give notice without delay, in
writing to the elected officer, whose recall is sought by sending that officer a copy of the
affidavit and recall petition form together with notice of the number of qualified voters certified
by the board of registrars of voters who signed the recall petition forms and the total number of
qualified voters in the town as of the most recent town election.

If an officer to whom the recall is directed by the town clerk does not resign the office within 5
calendar days, the board of selectmen shall forthwith order an election to be held on a dated fixed
by them not less than 64 nor more than 90 days after the date the election is called after the
receipt of the certificate, but if any other town election is scheduled to occur within 100 calendar
days after the date of the certificate, the board of selectmen shall postpone the holding of the
recall election to the date of such other election. If a vacancy occurs in the office after a recall
election has been ordered, the election shall nevertheless proceed as provided in this act, but only
ballots for the new candidate shall be counted.

Section 4. An officer sought to be removed may not be a candidate to succeed himself at the
recall election. The nomination of candidates, the publication of the warrant for this recall
election and the conduct of the election shall be in accordance with the law relative to elections,
unless otherwise provided in this act.

Section 5. The incumbent shall continue to perform the duties of his office until the recall
election, unless the officer resigns his position. If the incumbent is not removed, he shall remain
in office for the remainder of his unexpired term, subject to recall as before, except as provided
by this act. If not re-elected in the recall election, he shall be considered removed upon the
qualification of the successor, who shall hold officer during the unexpired term. If the successor
fails to qualify within 10 days after receiving notification of election, the incumbent shall
thereupon be considered removed and the office vacant.

Section 6. Ballots used in a recall petition shall contain the following proposition in the order
indicated:

For the recall of (name of officer) ( )
Against the recall of (name of officer) ( )
Immediately at the right of each proposition there shall be a designated space for voters to vote for either of the propositions. Under the proposition shall appear the word “Candidates”, and directions to voters required by section 42 of chapter 54 of the General Laws, and beneath this, the names of the candidates nominated as herein provided. If a majority of the votes cast upon the question of the recall is in favor of the recall, the officer shall be recalled and the ballots for candidates shall be counted. The candidate receiving the highest number of votes shall be declared elected.

Section 7. A recall petition shall not be filed against an officer within 6 months after he has taken office, unless the officer has been re-elected to another term in office, then a recall petition may be filed within 3 months after taking office on the re-election vote, nor, in the case of an officer subjected to a recall election and not recalled thereby until at least 6 months have elapsed after the election at which the recall was submitted to the voters of the town.

Section 8. A person who has been recalled from office, or who has resigned from office while recall proceedings were pending against him, shall not be appointed to any town office, board or committee within 2 years after the recall or resignation. A person who has been recalled from an office, must further resign from any town board or committee for which he is an appointed member and shall not be reappointed to any board or committee within 2 years of the recall or resignation.

Patrick J. McNally made a motion to commit the matter to the Government Study Committee and report back to the Board of Selectmen in a timely manner.

A motion was made by William Wasserman to move the question which the Moderator declared as being carried unanimously.

Moderator’s Declaration: Patrick J. McNally’s motion carried as a majority.

**ARTICLE 18 COMMITTEE REPORTS**

A MOTION was made by Michael Schaaf and duly seconded to:

Indefinitely postpone this article.

Moderator’s Declaration: Carries

A MOTION was made by William Craft for reconsideration of Article 18.

Moderator’s Declaration: Carries

A MOTION was made by William Craft to:

Accept the reports of and continue the following committees as standing committees of the Town:
1. The Historic District Study Committee;
2. The Commuter Rail Committee;
3. The Ipswich Coalition on Youth;
4. The Hall-Haskell Committee;
5. The Open Space & Recreation Committee

Moderator’s Declaration: Carries

ARTICLE 19

A MOTION was made by William Craft and duly seconded to:

Appropriate the sum of $442,076 under the provisions of Chapter 90 of the General Laws to obtain any materiel, equipment, and/or services incidental to the repair and maintenance of public ways; and to authorize the Board of Selectmen to acquire easements in conjunction therewith by way of purchase, gift, lease, eminent domain or otherwise; and in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept, and expend any federal, state, and/or private grants without further appropriation; and to meet this appropriation by transferring an equal sum from Chapter 90 available funds.

Moderator’s Declaration: Carries by a 2/3 vote

ARTICLE 20

A MOTION was made by Patrick J. McNally and duly seconded to:

Indefinitely postpone this article.

Moderator’s Declaration: Carried

ARTICLE 21

A MOTION was made by Patrick J. McNally and duly seconded to:

Indefinitely postpone this Article.

Darius Gaskins concurred that the article by indefinitely postponed.

Moderator’s Declaration: Carries Unanimously
ARTICLE 22  WASTEWATER TREATMENT PLANT UPGRADE

A MOTION was made by Patrick J. McNally and duly seconded to:

Appropriate the sum of $2,400,000 for the purchase of equipment for the construction and rehabilitation of the wastewater facilities including plant head works, septage receiving area, clarifiers, sludge holding tank and digester, at the Wastewater Treatment Plant, including the payment of costs incidental or related thereto; and to meet this appropriation by authorizing the Treasurer, with the approval of the Board of Wastewater Commissioners, to issue bonds or serial notes under the provisions of Chapter 44, Section 8 of the General Laws, as amended, or any other enabling authority.

Moderator’s Declaration: Carries by 2/3 vote

ARTICLE 23  MOODY ISLAND AND BAGWELL ISLANDS PARCELS

A MOTION was made by Patrick J. McNally and duly seconded to:

Authorize the Board of Selectmen to grant a perpetual conservation restriction upon four Town owned parcels consisting of a portion of the land and salt marsh known as Moody Island and Bagwell Island, further known as Assessor’s Map 7, Lot 10 (22.5 acres); Assessor’s Map 14, Lot 11 (12.7 acres); Assessor’s Map 14, Lot 12 (15.2 acres); and Assessor’s Map 14, Lot 16 (132 acres) totaling approximately 182 acres, to the Massachusetts Department of Conservation and Recreation (DCR) in accordance with Sections 31-33 of Chapter 184 of the General Laws, as amended; and further, upon the recording of that conservation restriction, to authorize the Board of Selectmen to transfer care, custody and control of said four parcels from the Board of Selectmen to the Conservation Commission.

Moderator’s Declaration: Carries by 2/3 vote

ARTICLE 24  REVISIONS TO FLOOD PLAIN REGULATIONS

A MOTION was made by Robert L. Weatherall and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich by amending “IX. SPECIAL REGULATIONS, D. Flood Plain District” as follows:

Article I. (Proposed changes shown by use of strikethrough for deleted language and bold italics for new language)

“D. Floodplain District

1. Purpose: The purposes of the Floodplain District are to:
   a. Ensure public safety through reducing the threats to life and personal injury;
   b. Eliminate new hazards to emergency response officials;
   c. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
d. Avoid the loss of utility services, which if damaged by flooding would disrupt or shutdown the utility network and impact regions of the community beyond the site of flooding;

e. Eliminate costs associated with the response and cleanup of flooding conditions;

f. Reduce damage to public and private property resulting from flooding waters.

2. Applicability

The Floodplain District is established as an overlay district to all other zoning districts. It includes all special flood hazard areas within the Town of Ipswich designated as Zone A and AE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The panel numbers of the Essex County FIRM that are wholly or partially within the Town of Ipswich are as follows: 25009C0258F, 25009C0259F, 25009C0262F, 25009C0266F, 25009C0267F, 25009C0269F, 25009C0276F, 25009C0277F, 25009C0278F, 25009C0279F, 25009C0281F, 25009C0282F, 25009C0283F, 25009C0284F, 25009C0286F, 25009C0287F, 25009C0288F, 25009C0289, 25009C0291F, 25009C0292F, 25009C0293F, 25009C0311F, all of which are dated July 3, 2012. The exact boundaries of the district may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 3, 2012. The FIRM and FIS report are incorporated herein by reference and are on file in the offices of the Town Clerk, Planning Department, Building Inspector and Conservation Commission. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit, must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following: Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (780 CMR 310.7.0, “Flood Resistant Construction”); Wetlands Protection Regulations, Department of Environmental Protection (DEP) (as of August 1, 1997, 310 CMR 10.00); Inland Wetlands Restriction, DEP (as of August 1, 1997, 310 CMR 13.00); Coastal Wetlands Restriction (as of August 1, 1997, 302 CMR 12.00); Minimum requirements for the Subsurface Disposal of Sanitary Sewage (as of August 1, 1997, 310 CMR 15, Title 5).

Ipswich Wetlands Bylaw as amended (Chapter XVIII of the Ipswich General Bylaws) and its supporting regulations.

Any variances from the provisions and requirements of the above-referenced or local state regulations may only be granted in accordance with the required procedures of these or local state regulations.

3. Development Requirements: The following additional development requirements apply in the Flood Plain District:

a. Within unnumbered Zone A within the Town of Ipswich, where the base flood elevation is not provided on the Town of Ipswich Compiled Flood Insurance Rate Map Essex County FIRM, the applicant shall obtain any existing base flood
elevation data, and it shall be reviewed by the Building Inspector for its reasonable utilization toward meeting the elevation or flood proofing requirements, as appropriate, of the State Building Code.
b. Located within the Flood Plain District are areas designated as coastal high hazard areas (Zone VE). As these areas are extremely hazardous due to high velocity waters from tidal surges and hurricane wave wash, all new construction shall be located landward of the reach of the mean high tide.
c. In the Floodway Zone AE, designated on the Town of Ipswich Flood Boundary and Floodway Map: along watercourses that have a regulatory floodway designated on the FIRM:
   (1) All encroachments, including fill, new construction, substantial improvements to existing structures, and other developments are prohibited. If the Zoning Board of Appeals finds that any of the above will not result in any increase in flood levels during the occurrence of the 100 year flood, the Zoning Board of Appeals may allow such by special permit.
   (2) Any encroachment meeting the above standard shall comply with all flood plain requirements of the State Building Code.
d. In the AO zones, the lowest floor of new construction of substantial improvements shall be elevated above the crown of the nearest street or above the average depth number indicated within on the Town of Ipswich on the Essex County FIRM.
f. In Zone A, A1-A30, and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within Ipswich during the occurrence of the base flood discharge. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres, whichever is the lesser, within unnumbered A zones.
g. Within Zones AH and AO on the Flood Insurance Rate Map (FIRM), adequate drainage paths around structures on slopes will be required to guide floodwaters around and away from proposed structures.
h. Man-made alteration of sand dunes within Zones V1-V30, VE, and V which would increase potential flood damage is expressly prohibited.

h. All subdivision proposals, regardless of zone, will be reviewed to assure that: a) such proposals minimize flood damage; b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and c) adequate drainage is provided to reduce exposure to flood hazards.

4. Notification Requirements: In a riverine situation, the Ipswich Department of Planning and Development, besides ensuring that the Ipswich Conservation
Commission has been informed, shall notify the following of any alteration or relocation of a watercourse:

a. Communities of Essex, Gloucester, Topsfield, Boxford, Rowley, and Hamilton

b. NFIP State Coordinator
   Massachusetts Office of Water Resources Department of Conservation and Recreation
   251 Causeway Street, Suite 600-700 100 Cambridge Street
   Boston, MA 02202 02114-2104

c. NFIP Program Specialist
   FEMA Region I, Room 462 Federal Emergency Management Agency, Region I
   J.W. McCormack Post Office & Courthouse
   99 High Street, 6th Floor
   Boston, MA 02109 02110

Moderator’s Declaration: Carries Unanimously

ARTICLE 25 RECONSIDERATION

A MOTION was made by Shirley A. Berry and duly seconded to:

Indefinitely postpone this article.

Moderator’s Declaration: Carried

A MOTION was made a duly seconded to adjourn the meeting at 11:46 p.m.

Respectfully submitted,

Pamela Z. Carakatsane, CMMC/CMC Town Clerk
Pursuant to the foregoing warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said Town of Ipswich on **Monday, October 15, 2012**. A quorum being present (252 - 200 required), the meeting was called to order by the Moderator, Mr. Thomas R. Murphy, at 7:45 P.M.

The Moderator appointed the following as counters: Weymouth M. Atkinson, Jr., Mark Avenmarg, Kathy A. Bruce, Jeremy Hathaway, Dianne Ross, and Bonnie Hurd Smith.

Sam Bouve, Forrest Finn, Drew Phillips and Phil Todisco, members of the Ipswich High School Jazz Ensemble performed prior to the opening of the meeting.

Non registered persons were given permission to attend the meeting as spectators and were seated on the floor in the front of the room on the left of the stage.

The Pledge of Allegiance was led by Ms. Nicole Brouillette, a junior at Ipswich High School, who also sang our National Anthem.

**ARTICLE 1  UNPAID BILLS**

A **MOTION** was made by William Craft and duly seconded to:

Transfer from Free Cash the sum of **$13,028.57** to pay the following unpaid bills:

$2,911.00 to Donn Berry and $10,117.57 to Enpro, and; to transfer from Water Surplus the sum of **$11,406.35** to pay the following unpaid bills:

$10,421.35 to Wright-Pierce and $985.00 to New England Water Works  

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<tr>
<th>ACCOUNT</th>
<th>VENDOR</th>
<th>AMOUNT</th>
<th>TOTAL</th>
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**Moderator’s Declaration:  Motion Carries Unanimously**
ARTICLE 2     FY’13 TOWN BUDGET AMENDMENTS

A MOTION was made by Shirley Berry and duly seconded to:

Amend the action taken under Article 5 of the May 8, 2012 Annual Town Meeting as follows:

to appropriate the sum of $17,200, from local aid, to the Facilities Department to perform work as laid out in Article 2 of the warrant for the October 15, 2012 Special Town Meeting;

to appropriate the sum of $13,763, from local aid, for Health Insurance;

to appropriate from the Waterways Improvement Fund the sum of $75,000 for a new Harbormaster patrol boat, and;

to appropriate from free cash the sum of $68,000 to the police department for the purchase of two new police interceptors.

A MOTION TO AMEND THE MAIN MOTION was made by William Wasserman and duly seconded to:

To indefinitely postpone action on Item 3 for $75,000 for the purchase of a new patrol boat and Item 4 for $68,000 for the purchase of two new police interceptors.

Moderator’s Declaration on the MOTION TO AMEND:  Motion Fails

Moderator’s Declaration on the MAIN MOTION:  Motion Carries

ARTICLE 3     FY’13 SCHOOL BUDGET AMENDMENTS

A MOTION was made by Hugh O’Flynn and duly seconded to:

Amend the action taken under Article 8 of the May 8, 2012 Annual Town Meeting as follows:

to appropriate the sum of $112,645 from Free Cash to reimburse the School Department for Federal Medicaid funds deposited into the General Fund in Fiscal 2012 and;

to appropriate $187,437 from additional Local Aid from the Commonwealth of Massachusetts to the School Department budget.

Moderator’s Declaration:  Motion Carries
ARTICLE 4 ACCEPTANCE OF STATE LEGISLATION: OTHER POST EMPLOYMENT BENEFITS TRUST FUND

A MOTION was made by Patrick McNally and duly seconded to:

Accept M.G.L. Chapter 32B, Section 20, as amended by Chapter 68, section 57 of the Acts of 2011, and name the Health Care Security Trust board of trustees as the custodian of the Other Post-Employment Benefits Liability Trust Fund.

Moderator’s Declaration: Motion Carries

Article 5 GROUND MOUNTED SOLAR PHOTOVOLTAIC INSTALLATIONS

A MOTION was made by Heidi Paek and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich as laid out in Article 5 of the warrant for the October 15, 2012, Special Town Meeting.

A MOTION was made by Heidi Paek and duly seconded to:

Amend the main motion for this article as laid out in the warrant for the October 15, 2012, Special Town Meeting by modifying “1),” “2),” “3) Q. 2., 3.c., d., & e., 4.a, b, & c, and 5.” of the article as shown in the document “STM 2012 Amendments Proposed by the Planning Board”, and to waive the reading of the remainder of this amendment.

(Strike=through= language to be deleted, bold italicics = language to be added)

1) Revising the definition of “Solar Energy Collection Apparatus” and “Accessory Use” in Section III as follows:

“SOLAR ENERGY COLLECTION APPARATUS: A device or structural design feature, the primary purpose of which is to provide for the collection, storage and distribution of solar energy for space heating or cooling, electricity generating, or water heating. Such devices include Ground-Mounted Solar Photovoltaic Installations (GSI), which are solar photovoltaic systems, including all panels and appurtenant structures, that are structurally mounted on the ground."

“ACCESSORY USE: As applied to buildings and structures, a use which is customarily incidental to and subordinate to a legally existing principal use on the same lot. GSI that are not capable of generating more than ten kilowatts of electricity are considered accessory uses for purposes of this bylaw.”; and

(underlined strike=through= = language to be deleted by this amendment, underlined = language to be added by this amendment)

2) Amending Section V.D, Table of Use Regulations, as follows: Under the heading of “Principal Uses, Commercial”, add the use “Ground-Mounted Solar Photovoltaic Installations” and assign the allowance “SPB12,366” in all districts except the I District, to which the allowance “P17,366” shall be assigned; under the heading of “Accessory Uses”,
amend the existing accessory use “Non-habitable solar energy collection apparatus” by adding footnote “36” to the “P” allowance; add the use “Ground-Mounted Solar Photovoltaic Installations” and assign the allowance “P36” to all districts; and add a new footnote, “36”, said footnote to read as follows:

“36. Ground-Mounted Solar Photovoltaic Installations (GSI) rated over 10 kilowatts (kw) are subject to the regulations in Section IX.Q. of this bylaw.”; and

3) Adding a new subsection “Q.” to Section IX.” to read as follows:

“Q. Ground-Mounted Solar Photovoltaic Installations (GSI)
1. Purpose
The purpose of this bylaw is to provide standards for Ground-Mounted Solar Photovoltaic Installations (GSI) with respect to the placement, design, construction, operation, monitoring, modification, and removal of such installations. These standards are designed to address public health, safety, and welfare concerns; minimize impacts on scenic, natural, historic, and agricultural resources; to support the Town’s goal of reducing carbon emissions; and to provide adequate financial assurance for the eventual decommissioning of installations if necessary.

2. Applicability
This bylaw applies to all new GSI rated over 10 kw, as well as to physical modifications to GSI rated over 10 kw that materially alter the type, configuration, or size of these installations or related equipment.

3. General Requirements for all GSI Rated Over 10 kw
The following requirements apply to all GSI rated over 10 kw and permitted by the Table of Uses in Section V of this zoning bylaw, unless otherwise noted:

a. Compliance with Laws, Ordinances, and Regulations: The construction and operation of GSI shall be in compliance with all applicable local, state, and federal requirements, including but not limited to safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a GSI shall be constructed in accordance with the State Building Code.

b. Building Permit, Building Inspection, and Fees: No GSI shall be constructed, installed, or modified as provided in this section without first obtaining a building permit. The application for such a building permit shall be accompanied by the fee required pursuant to Section XI.D of this bylaw.
c. Required Documents: Proponents of all GSI rated over 10 kw shall provide the following documents:

(1) A site plan showing;

(2) Blueprints or drawings of the GSI signed by a licensed professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading by nearby structures;

(3) A one or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcorrect devices;

(4) Documentation of the major system components to be used in the installation, including the PV panels, mounting system, and inverter;

(5) The name, address, and phone number for the proposed system installer;

(6) The name, address, phone number, and signature of the project proponent, as well as all co-proponents or property owners, if any;

(7) The name, address, phone number, and signature of any agents representing the project proponent; and

(8) Documentation of actual or prospective access and control of the project site;

(9) Zoning district designation for the parcel(s) of land comprising the project site (submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose);

(10) Proof of liability insurance acceptable to the Planning Board Town;

(11) Documentation that the Ipswich Electric Light Commissioners has been informed of the owner or operator’s intent to install an interconnected generator, an interconnection agreement (if available at the time of permitting), and a power purchase agreement (if available at time the of permitting) signed by the utility. Off-grid systems shall be exempt from this requirement. If an interconnection agreement and a power purchase agreement are not available at the time of application, a conditional approval can be issued subject to filing of an acceptable interconnection agreement and power purchase agreement within thirty (30) days of execution of such documents.

(underlined strikethrough = language to be deleted by this amendment, underlined = language to be added by this amendment)

d. Modification and Maintenance Requirements:

(1) Maintenance: The installation owners shall maintain the facility in good condition, including but not limited to painting, structural repairs, and the integrity of security and safety measures. The owner or operator shall be responsible for the cost of maintaining the GSI and any access road(s), unless accepted as a public way.

(2) Modifications: All material modifications to a GSI made after the issuance of the required building permit and site plan and/or special permit approval shall require approval by the Planning Board.

(underlined strikethrough = language to be deleted by this amendment, underlined = language to be added by this amendment)

4. Additional Requirements for Commercial GSI
The following additional requirements apply to all GSI that constitute “Principal Uses: Commercial” under Section V.D, Table of Use Regulations of this zoning bylaw, unless otherwise noted:

ae. Dimensional and Density Requirements
(1) Setback and Yard Requirements:
   (i) No GSI shall be installed within thirty feet of the line of any street or way.
   (ii) GSI shall comply with the Dimensional and Density Regulations provided in Section VI of this bylaw, except that GSI proposed as principal uses shall have a required side setback of fifty (50) feet and a required rear setback of fifty (50) feet. In granting a special permit, the Planning Board may reduce the side and rear setbacks but not to less than those required in Section VI.
   (iii) GSI shall be no more than twelve (12) feet in height. In granting a special permit, the Planning Board, by special permit, can increase the allowable height provided that it deems the installation adequately shielded from view by vegetation, fencing, or physical topography.

(underlined strike-through = language to be deleted by this amendment, underlined = language to be added by this amendment)

bf. Design Standards:
(2) Lighting: Lighting shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the GSI shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.
(3) Signage: Signs on or appurtenant to a GSI shall comply with Section VIII of this bylaw. A sign consistent with Section VIII shall be required to identify the owner and provide a 24-hour emergency contact phone number. GSI shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the installation.
(4) Utility Connections: Reasonable efforts, as determined by the Planning Board, shall be made to place cabling and utility connections from the GSI underground, depending on the appropriate soil conditions, shape, and topography of the site, as well as any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the provider.

(underlined strike-through = language to be deleted by this amendment, underlined = language to be added by this amendment)

eg. Safety and Environmental Requirements:
(5) Emergency Services: The GSI owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Ipswich Fire Chief. Upon request, the owner or operator shall cooperate with Ipswich emergency services in developing a response plan. All means of shutting down the installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
4. **Additional Requirements for Principal, Commercial GSI Rated Over 10kw**

The following additional requirements apply to all GSI that constitute “Principal Uses, Commercial” under Section V.D, Table of Use Regulations of this zoning bylaw, unless otherwise noted:

a. Requirements for Abandonment and Decommissioning:

b. Abandonment: Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the GSI shall be considered abandoned when the entire facility fails to operate for one year or more without the written consent of the Planning Board. If the owner or operator of the installation fails to remove the installation according to the requirements of this section within one hundred fifty (150) days of either abandonment or the proposed date of decommissioning, the Town may enter the property and physically remove the installation.

c. Removal Requirements: Any GSI which has reached the end of its useful life or has been abandoned as described in the above paragraph shall be removed. The owner or operator shall physically remove the installation no more than one hundred fifty (150) days after the date of the discontinued operations. The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

d. Physical removal of all parts of the GSI from the site, including but not limited to installations, structures, equipment, security barriers, and transmission lines;

e. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations; and

f. Environmental stabilization and re-vegetation of the site as necessary to minimize erosion and restore soil quality. The Planning Board may allow the owner or operator to leave landscaping in order to minimize erosion and disruption of vegetation.

g. Financial Surety Requirement: Proponents of GSI shall provide a form of surety, either through an escrow account, a bond, or otherwise, to cover the cost of removal in the event the town must remove the installation and remediate the landscape. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation. The amount of the surety need not exceed 125% of this number, provided it is deemed reasonable by the Planning Board. The form of surety shall be determined on a case-by-case basis by the Planning Board. This Financial Surety Requirement shall not apply to GSI systems that are less than 600 square feet in area.

(underlined = language to be deleted by this amendment, underlined = language to be added by this amendment)
5. Requirements for GSI Requiring Site Plan Review and/or Special Permit

ab. Site Plan Review
GSI proposed as principal uses shall undergo site plan review pursuant to Section X of this bylaw prior to the issuance of a building permit, as provided in this section.

bc. GSI that require a special permit pursuant to the Table of Uses in Section V of this bylaw must obtain such special permit prior to the issuance of a building permit, as provided in this section. In addition to the criteria set forth in Section XI.J of this bylaw, the Planning Board should consider the review criteria and requirements set forth in 4.ee. below when determining suitability for a special permit.

d. Dimensional and Density Requirements

4) **GSI shall have a required side setback of fifty (50) feet and a required rear setback of fifty (50) feet. In granting a special permit, the Planning Board may reduce the side and rear setbacks but not to less than those required in Section VI.**

5) **GSI shall be no more than twelve (12) feet in height. In granting a special permit, the Board may increase the allowable height provided that it deems the installation adequately shielded from view by vegetation, fencing, or physical topography.**

(underlined strikethrough = language to be deleted by this amendment, underlined = language to be added by this amendment)

ee. Special Permit Review Criteria:
(1) Open Space and Agricultural Impact: Consistent with the Town’s open space preservation goals, the owner of the land on which a GSI is proposed to be situated must submit to the Planning Board a report on the open space impacts of the installation, including but not limited to:
   (i) A general description of the installation site, including proximate natural features, flora, fauna, wetlands, and waterways;
   (ii) Any trees or other wildlife to be displaced by the installation;
   (iii) Any efforts to mitigate groundwater management issues caused by increase in impervious surface;
   (iv) The suitability of the installation location for agriculture, including information about soil grade and any history of agriculture uses on the site within ten (10) years prior to special permit or site plan review; and
   (v) Any environmental remediation efforts that the owner or operator anticipates will be necessary for installation, maintenance, or removal of the installation.

In determining whether to issue a special permit, the Planning Board shall consider the report and the corresponding impacts.

b. Land Clearing, Soil Erosion and Habitat Impacts: Clearing of natural vegetation shall be limited to what is necessary for the construction, operation, and maintenance of the
GSI or otherwise proscribed by applicable laws, regulations, and bylaws. In determining whether to issue a special permit, the Planning Board shall consider such impacts and efforts to mitigate them.

c. Operation and Maintenance Plan: The applicant shall submit a plan for the operation and maintenance of the GSI, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation. In determining whether to issue a special permit, the Planning Board shall consider the sufficiency and appropriateness of this plan.

d. Site Condition Suitability: All appurtenant structures, including but not limited to equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Structures shall be screened from view by vegetation, fencing, or physical topography to the extent reasonable considering the characteristics of the individual site. In determining whether to issue a special permit, the Planning Board shall consider the sufficiency of the architectural compatibility of the structures and efforts to screen the structures from view."

Moderator’s Declaration on Ms. Paek’s MOTION TO AMEND MAIN MOTION: Motion Carries

Another MOTION TO AMEND THE MAIN MOTION was made by Richard Howard and duly seconded to:

Amend the Main Motion under Article 5 of the Warrant by making two changes to Section 4. The first change is to add a new paragraph “(3)” under “d. Dimensional and Density Requirements” and the second is to add a sentence to sub-section “e/ (2)” as follows

b. Dimensional and Density Requirements
   (3) GSI shall not be issued a special permit in a residential district unless the installation:
   ( i.) is located on a property at least 15 acres in size and
   ( ii.) does not, as determined by the Board, degrade a scenic vista or require a significant alteration to the terrain of the property.

c. Special Permit Review Criteria:

   (3) Because of the important water management, cooling and climate benefits that trees provide, failure to mitigate significant cutting of trees shall be grounds for denial of a special permit under this section.

Moderator’s Declaration on Mr. Howard’s MOTON TO AMEND: Motion Fails
   (YES – 86; NO – 89)

Moderator’s Declaration on Ms. Paek’s MAIN MOTION AS AMENDED: Motion Carries
   By 2/3 Vote
Article 6  KEEPING OF BACKYARD CHICKENS

A MOTION was made by Heidi Paek and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich as laid out in Article 6 of the warrant for the October 15, 2012, Special Town Meeting and to waive the reading of Article 6.

The Article was printed in the Warrant as follows:

To see if the Town will vote to amend SECTION “V. TABLE OF USES” in the Protective Zoning Bylaw of the Town of Ipswich as follows:

1) Under the heading “Principal Use, Commercial”, add footnote “31” to the end of the two principal use descriptions which begin with “Keeping, raising and breeding of farm animals…,” and to the existing allowances “P” and “SBA” under each of the district columns for those uses, so that they read either “P31” or “SBA31”, except that for premises of less than one acre the allowance in the RRC District shall be “SBA” and not “P”; and

2) Under the heading “Accessory Use”, add footnote “31” to the end of the two accessory use descriptions which begin with “Keeping, raising and breeding of farm animals…,” and to the existing allowances “P” and “SBA” under each of the district columns for those uses, so that they read either “P31” or “SBA31”; and

3) Under “Footnotes to Use Regulations,” add footnote “31.”, said footnote to read as follows:
   “31. All farmers or households who keep, raise or breed poultry, horses, livestock or farm animals shall engage in best management practices. Information or assistance on these practices is available from the Ipswich Agricultural Commission and the Massachusetts Department of Agricultural Resources. Under no circumstances are animals as described above allowed to roam beyond the confines of their property.

   Households on residential lots less than one acre in size which seek to keep chickens (hens and roosters) shall not be eligible for a special permit from the Zoning Board of Appeals even if it is so indicated in the Table of Uses. Such households, however, are allowed to keep hens (roosters specifically prohibited) by right, provided that they: (1) keep no more than six hens on lots under 10,000 square feet in size, ten hens on lots between 10,000 and 21,000 square feet, and fourteen hens on lots between 21,000 square feet and 43,560 square feet; and (2) have obtained any certificate or approval from the Town Animal Control Officer or Board of Health as may be required by separate by-law or regulation.”;

A MOTION was made by Sandra Murray and duly seconded to:
Amend the Protective Zoning By-law of the Town of Ipswich, as laid out in Article 6, specifically the part that speaks to the number of chickens (hens) allowed on certain land lots to:

Lots up to 17,000 square feet in size – 6 hens  
Lots between 17,000 and 30,000 square feet – 10 hens  
Lots greater than 30,000 square feet but less than 43,560 square feet -14 hens

**Moderator’s Declaration on Ms. Murray’s MOTION TO AMEND: Motion Fails**

**Moderator’s Declaration: Main Motion Carries By 2/3 Vote**

**Article 7 AFFORDABLE HOUSING REVISIONS**

A MOTION was made by Heidi Paek and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich as laid out in Article 7 of the warrant for the October 15, 2012, Special Town Meeting.

A MOTION was made by Heidi Paek and duly seconded to:

Amend the main motion for this article as laid out in the warrant for the October 15, 2012 Special Town Meeting by modifying “2), revisions to 4.d, paragraphs (3) and (4)” of the article as shown in the document “STM 2012 Amendments Proposed by the Planning Board”, and to waive the reading of the remainder of this amendment.

(Strike-through = language to be deleted, **bold italics** = language to be added)

1) Amending Section VI, Table of Dimensional and Density Regulations, as follows:
Under Footnotes to Table of Dimensional & Density Regulations, revise footnotes “25 and “26” as follows:

“25. If a residential development obtains a special permit, waiver or other local approval that increases the density or intensity of use beyond what is allowed by this requirement what is otherwise allowed by the Table of Uses, said development shall conform to Section IX.I.2.b. Section IX.I. (Inclusionary Housing Requirements).”

26. This requirement shall apply to: The minimum lot size hereunder shall be 43,560 square feet if: (a) all conforming lots in existence a lot exists and is conforming as of the effective date of this bylaw; and (b) all developments that fulfill the development fulfills the requirements of Section IX.I. (Inclusionary Housing Requirements) or are it is expressly exempted from said Section IX.I requirements because they create only one single-family detached or attached

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Under Footnotes to Table of Dimensional & Density Regulations, revise footnotes “25 and “26” as follows:

“25. If a residential development obtains a special permit, waiver or other local approval that increases the density or intensity of use beyond what is allowed by this requirement what is otherwise allowed by the Table of Uses, said development shall conform to Section IX.I.2.b. Section IX.I. (Inclusionary Housing Requirements).”

26. This requirement shall apply to: The minimum lot size hereunder shall be 43,560 square feet if: (a) all conforming lots in existence a lot exists and is conforming as of the effective date of this bylaw; and (b) all developments that fulfill the development fulfills the requirements of Section IX.I. (Inclusionary Housing Requirements) or are it is expressly exempted from said Section IX.I requirements because they create only one single-family detached or attached...
dwelling, provided that a suitable restriction is recorded at the Essex South Registry of Deeds prohibiting the creation of additional units on the lot(s) pursuant to Section IX.I.2.b.; and

2) Amending Section “IX.I” as follows:

Revise 2.b. as shown below:

“2. Applicability

The requirements of this subsection I. apply to:

a. Any multi-family residential development subject to approval by special permit; and

“b. Any proposed residential development in the RRA, RRB, and RRC Districts that would create two or more single-family detached or attached dwellings for which compliance with this subsection I. is required in the pursuant to the Table of Dimensional and Density Regulations (Section VI.). Developments that create only one single-family detached or attached dwelling are exempt from the provisions of subsection I.3.c. if the minimum lot sizes of the new lot and the remaining parcel are 43,560 square feet each, provided that. Developments that create a new parcel that is at least three acres, where the remaining lot is at least one acre, are also exempt for the provisions of subsection I.3.C. In exchange for an exemption from the requirements of this subsection, the Applicant must record a restriction at the Essex South Registry of Deeds prohibiting the creation of additional buildable residential lots having a lot size of less than two acres on the lot(s) property.”

Revise 3.a.(1) as shown below:

a. Multi-family Residential Development

(1) Ten percent of the units in any multi-family residential development of ten units or more (the “Affordable Housing Units”) requiring a special permit shall be sold or rented to households with incomes at or below 80 percent for for-sale housing and 60 percent for rental housing of the Median Regional Household Income (as determined by the U.S. Department of Housing and Urban Development (HUD) pursuant to the Housing Act of 1937, as amended and adjusted for family size), and shall be restricted to sales prices or monthly rents that are affordable to such households. The sales price or monthly rent shall, in all instances, be such that the dwelling unit qualifies as a local initiative unit under the Commonwealth’s Local Initiative Program (LIP) and meets the requirements of a subsidized housing unit for the purposes of listing in the Town’s subsidized housing inventory under G.L.C. 40B Sec. 20-23…

Revise 4.d. as shown below:

The Planning Board may:

(1) reduce the required percentage of affordable housing units from ten percent to not less than five percent … to households at or below fifty percent (50%) of the Median Regional Household Income.

(2) The Planning Board may also increase the required percentage of affordable housing units… if it determines that federal, state or local subsidies are available to defray the cost to the applicant of providing any affordable units in excess of ten percent.
(3) find that a sales price or monthly rent for a dwelling unit is affordable pursuant to 3.a.(1) above, despite not fully meeting the requirements of this subsection, in the following two instances: i) the dwelling unit does not fully satisfy the fair marketing plan requirements for listing in the Town’s subsidized housing inventory, but the Planning Board determines in said instance that meeting the requirement would result in an adverse impact to an existing income-eligible tenant it is in the community’s interest not to do so; and ii) the dwelling unit does not strictly comply with the stated eligibility requirements definition of affordability, based on a determination that current local market conditions make it impractical to satisfy it, and provided that in no instance shall eligible households be required to earn less than 50% or allowed to earn more than 80% of the regional median household income; and

(underlined strike-through = language to be deleted by this amendment, underlined = language to be added by this amendment)

(4) allow Assisted Living Facilities of ten units or more to satisfy some or all of the requirement to provide ten percent of the units as affordable as defined in 3.2.(1) above, through a payment-in-lieu in an amount deemed sufficient by the Planning Board, provided that the Applicant can satisfactorily demonstrate that it is infeasible to meet the requirement as written, and provided that the Planning Board determines, after consultation with the Ipswich Affordable Housing Partnership, that such payments are likely to materially advance the Town’s ability to fund programs which assist with the housing needs of income-eligible individuals sixty five years of age or older not doing so is not contrary to the public interest. Should the Planning Board allow payment-in-lieu pursuant to this paragraph (4), it shall advise the Affordable Housing Trust Fund Board of its preference that the funds, to the greatest extent possible, benefit income-eligible individuals 65 years of age or older.

Prior to imposing any of the alternative requirements listed in this paragraph 4.d, the Planning Board shall consult with and seek the consent of the Ipswich Affordable Housing Partnership.

(underlined strike-through = language to be deleted by this amendment, underlined = language to be added by this amendment)

Moderator’s Declaration on Ms. Paek’s MOTION TO AMEND MAIN MOTION: Motion Carries

Moderator’s Declaration on Ms. Paek’s MOTION AS AMENDED: Motion Carries by 2/3 Vote

Article 8 MISCELLANEOUS ZONING AMENDMENTS

A MOTION was made by Brian Hone and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich as laid out in Article 8 of the warrant for the October 15, 2012 Special Town Meeting and to waive the reading of Article 8.

A MOTION was made by Brian Hone and duly seconded to:
Amend the main motion for this article as laid out in the warrant for the October 15, 2012 Special Town Meeting by modifying “2)” of the article as shown in the document “STM 2012 Amendments Proposed by the Planning Board”, and to waive the reading of the remainder of this amendment.

The Moderator declared that each item in this article would be taken separately and voted separately.

(Strikethrough = language to be deleted, bold italics = language to be added)

3) Revising Section III by modifying the definitions of “Public Recreational Facility,” and “Lot Width” as follows:

“LOT WIDTH: The distance between lot lines measured parallel to the front property line at the front of corner of the principal building closest in distance to the front property line.”

“PUBLIC RECREATIONAL FACILITY: A physical asset owned or operated by a government agency used for the particular purpose of recreation.”

4) Revising Section V, Footnote 16 in Footnotes to Use Regulations, as follows:

“16. When a Site Plan Review is required per Section X of this bylaw and a use is subject to special permit approval, If a use is subject to Planning Board approval by other provision of this bylaw, the special permit granting authority (SPGA) shall be the Planning Board, notwithstanding the SPGA designated in the Table of Uses.” When a use or structure requires either (a) both Site Plan Review and special permit approval, or (b) more than one special permit, with the Planning Board designated as the special permit granting authority (SPGA) for at least one of those special permits, then the Planning Board shall be the SPGA for all special permits required for such use and/or structure, notwithstanding the SPGA designation in the Table of Uses or in any other provision of this bylaw. (underlined strikethrough = language to be deleted by this amendment, underlined = language to be added by this amendment)

5) Revising Section VI, Footnote 11 in Footnotes to Table of Dimensional and Density regulations, as follows: “11. The number of dwelling units obtained by this requirement may be increased by special permit of the Planning Board if the Planning Board determines that the multi-family dwelling shall provide significant public benefit to the Town. Public benefit shall mean affordable housing as defined in IX.I. of this bylaw, hospice, or public recreational facilities…”

6) Revise section VIII by adding a new paragraph “g.” to subsection “D.4”, said subsection D.4.g to read as follows:

“g. awning sign(s).”

7) Revising Section XI, the first paragraph of subsection “B” as follows:
“B. No building or other structure shall be erected, structurally altered, added to, or moved unless a building or shed permit has been issued. The Building Inspector shall issue no building or shed permit except for work in conformity with the provisions of this bylaw.”;

Moderator’s Declaration Mr. Hone’s MOTION TO AMEND: Motion Carries

Moderator’s Declaration on each separately voted item in MAIN MOTION AS AMENDED: Motion Carries By 2/3 Vote

Procedural Motion:

A Motion was made by William Craft, duly seconded, to:

Continue the Special Town Meeting of October 15, 2012, until 11:20 p.m.

Moderator’s Declaration: Motion Carries

Article 9 GREAT ESTATES REVISION

A Motion was made by Suzanne Benfield, duly seconded, to:

Amend the Protective Zoning Bylaw of the Town of Ipswich as laid out in Article 9 of the warrant for the October 15, 2012, Special Town Meeting and to waive the reading of Article 9.

The Article was printed in the Warrant as follows:

To see if the Town will vote to amend the Protective Zoning Bylaw of the Town of Ipswich by amending Section IX.H.3., paragraph a. as follows:

(Bold italics = new language)

“a. Minimum Lot Size: A GEPD may be permitted on a lot which:

(1) has an area of at least sixty (60) acres which has remained substantially unchanged in lot configuration and size since December 31, 1996, except for a lot from which a portion of the land has been conveyed to the Town or a qualified conservation organization for perpetual conservation protection, provided that the remaining unprotected lot has an area of at least sixty (60) acres. Contiguous lots may be combined…”;

Moderator’s Declaration: Motion Carries By 2/3 Vote

ARTICLE 10 RECONSIDERATION

A Motion was made by William Craft, duly seconded, to:

Indefinitely postpone action under this article.
Moderator’s Declaration: Carries

A Motion was made by William Craft, duly seconded, to:

Dissolve the meeting at 10:50 p.m.

Respectfully submitted,

Pamela Z. Carakatsane, CMMC/CMC
Town Clerk
BOARD OF SELECTMEN
William M. Craft, Chairman

The big news for 2012 is that the Town of Ipswich welcomed Ms. Robin Crosbie as our new Town Manager in August. The Selectmen chose Robin from an extremely talented group of candidates. She comes to us from a similar position in Longmeadow, Massachusetts where she was the first town manager hired under the revised charter in 2005. Prior to that, she was town administrator in Hadley, MA. She holds a Bachelor’s Degree in Fine Arts and a Master’s Degree in Public Administration and is a credentialed manager through the ICMA (International City/County Management Association).

Based on the Town’s charter, Ipswich has what is generally referred to as a strong town manager form of government with a good deal of authority assigned to the town manager. Based on priorities established by the Board of Selectmen, Robin has reviewed municipal personnel policies and procedures, reached out to the School Department and incorporated their priorities in a comprehensive town-wide Capital Plan for fiscal years 2014 through 2018, and reviewed and recommended improvements to a number of established policies and procedures for the Town.

To accelerate the transition to a new Town Manager, the Board of Selectmen held a retreat with Ms. Crosbie in September. Following a wide-ranging discussion about Ipswich and its economic, social and cultural prospects for the future, the Board achieved consensus on a short list of principles that are guiding the Board and Town Manager. These include:

Communications: Strengthen communication with the public to ensure timely information and response, while increasing effectiveness of departments and enhancing Board access to information.

Planning: Improve planning for town-wide capital projects, infrastructure and operations. Provide a comprehensive framework to help guide the allocation of scarce resources. Report progress on a regularly scheduled basis.

Operations: Assess day-to-day operations to ensure that they are effective and efficient as to time and cost-savings. Pay attention to details, improve guidance and direction to departments and create and monitor departmental work plans.

Community Values—the overall look and feel of Ipswich: Maintain and seek to appropriately enhance the character of Ipswich. Characteristics that distinguish Ipswich include:

- A commitment to our young people with desirable schools and access to sports, the fine and performing arts and a safe environment;
- Quality open space, scenic vistas and a commitment to agriculture;
- A rich history dating from at least 1634 and a legacy of historic homes and public buildings;
- Effective stewardship of our natural resources especially the estuaries, shellfish beds, rivers, wet lands and aquifers; and finally,
• Pride in the fact that many residents and those who reside elsewhere work and are able to earn a living in Ipswich.

We are a community with a diversified economy, attractive life-style attributes and continuing positive prospects for the future. Throughout 2012 we explored ways to make Ipswich more attractive to visitors including practical way-finding signage and improvements to parking in the Market Street-Central Street area. The major renovation and enhancement project involving Town Hill is coming to a conclusion and we look forward to welcoming those who have volunteered to assist with the design and maintenance of associated planting areas. Looking to the future, attention will be focused on Linebrook Road with proposed improvements considered at the 2013 Annual Town Meeting.

With leadership of our Utilities Department and their advisory boards the Selectmen as Electric Light Commissioners, Sewer Commissioners and Water Commissioners continue to look for ways to emphasize sustainability. The Electric Light Department succeeded in bringing a second wind turbine (Wind II) to Ipswich through a public-private partnership. With the support of the Selectmen as Water Commissioners, the Water Department is continuing its winter/summer water-rate strategy that encourages better water management by customers during the summer months.

Concern regarding the consequences of more frequent severe weather patterns as well as other non-weather emergency situations caused the Selectmen to make a priority of refitting a portion of the Town Hall Basement to function as a Emergency Management Center and Training Facility. Emergency Management and the Department of Public Safety (DPS) are being called upon more frequently both in Ipswich and as part of a regional emergency management system. Both were part of the team that advised during an emergency in the Ipswich sewer treatment plant during the early summer that resulted in a brief closing of the clam flats and local beaches. Both Emergency Management and the DPS were also instrumental in managing Ipswich responses to major storms during the winter season. Emergency Management and DPS continue to do an outstanding job for the citizens of Ipswich.

The Board of Selectmen wish to thank the many dedicated Town employees and volunteers, all of whom contribute their time, talent, and good ideas to making Ipswich a great place to live, play and be productive. The members of the Board of Selectmen are proud to be a part of this winning team.

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FINANCE COMMITTEE
Michael Schaaf, Chairman

The principal purpose of the Town of Ipswich Finance Committee is to make independent recommendations to Town Meeting concerning the annual Town and School budgets and all warrant articles. By doing so, the Finance Committee seeks to ensure the long term financial health of town government. Moreover, the Finance Committee seeks to guide the town’s
finances to contribute to a fulfilling quality of life for its citizens. We believe that this is achieved by efficiently providing capable schools, quality town services, and a well-maintained town infrastructure, all funded in part by a property tax rate that compares favorably with peer communities. The Committee reviews and considers any matter which may have a long- or short-term fiscal impact on the town, including gathering relevant and accurate information from Town boards, departments, and employees. The Town Charter charges the Finance Committee with providing an annual report prior to the Annual Town Meeting to every registered Ipswich voter.

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TOWN MANAGER
Robin Crosbie

This is my first report to the citizens of Ipswich and covers the period from August 1, 2012, when I began my tenure, through December 31, 2012. During this period, my focus has been primarily in three areas: improving communication internally and externally; improving service delivery; and establishing an understandable, reliable and sustainable capital and operating budget.

Communication:
I conduct weekly department director meetings, where information is shared and progress reported. Additionally, directors have developed and regularly update work plans, which include monthly progress reports on assigned projects. This information is reported to the Board of Selectmen on a monthly basis, as well. The website has been enhanced so information is more current and accessible. Agenda packets for Board of Selectmen meetings are electronically posted in advance of the meeting. Information is also regularly distributed to several media outlets in order to improve citizen access to information from traditional news outlets.

I created a Website Task Force in the fall of 2013 to investigate how to improve the existing website and recommend a viable long-term website strategy. A written report with recommendations and implementation schedule is expected in 2013. The goal is to make the website more user-friendly and versatile.

Service Delivery:
In addition to improved communication, I worked with department directors on improving service delivery. For example, the ambulance service contract was rebid as team effort involving police, fire and purchasing departments. The result is a contract that maintains a higher-level service for the community, that provides training and service to town departments and is not paid for out of the town budget. Review and updating of town policies has been on-going, to clarify policies to monitor expenses.

Emergency planning and response was given high priority also. The Town now has a designated Emergency Operations Center in the Town Hall, which has been modified to accommodate emergency planning, communications and operations. During the fall, and into the winter, key staff met in advance of anticipated storm events and collaborated on communication, planning
Capital Budget:
A significant effort to produce an integrated capital budget was undertaken from September through December. It began with establishing a policy that defines capital and establishes a priority ranking system, where “life safety” is the highest priority. This process brought together all municipal operations and the school department to develop a five-year capital budget, which prioritizes projects based on the ranking system. The FY14 plan was approved by the Board of Selectmen and will be presented to Town Meeting. FY15 and beyond will be updated and refined in the coming year. The plan is available on the town website at www.ipswichma.gov. Out of this process, it became apparent that Doyon and Winthrop schools had extensive needs for renovation and repair. The group decided the best approach would be to seek state assistance through the Massachusetts School Building Authority: the schools undertook application through that process. The challenge for the town will be to maintain an ongoing program of capital maintenance at an appropriate level that will not adversely affect funding to maintain existing operations. That discussion is underway among the membership of the Long Range Financial Planning Committee.

I want to express my appreciation of the time and dedication of the many volunteers that serve in vital roles in the community, and of the professionalism and commitment to service by the employees of the Town. I look forward to a productive 2013.

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PURCHASING DEPARTMENT
RISK MANAGEMENT
Frank V. Antonucci, Management Services Director

The Purchasing Department oversees the purchase of all goods and services and public construction bids except for all departments except the School Department. All goods and services expenditures over $25,000 and all public works or building projects over $10,000 are subject to public bidding requirements under Massachusetts General Laws. All bids and contract files are kept on file in the Purchasing Office for public review. Disposition of surplus town owned small value property is now sold using various online auction websites.

Risk Management handles all insurance claims to the Town’s insurance carrier for workers’ compensation, property damage claims including vehicles and injured on duty for police and fire fighters. Insurance renewals, loss reports, vehicle and property inventories are kept on file in the Purchasing Office. Risk Management also coordinates departmental participation in the MIIA Rewards program which provides insurances premium discounts for safety trainings, polices and planning activities that reduce operational risks.

In addition to the present contract renewals, the following projects were put out for bid and contracts awarded Town Hall Columns Replacement, Town Hall Sidewalks, Legal Services, Various Roads Paving, Micro Surfacing and Reconstruction, Culvert Reconstruction, DPW Snow Truck Purchase, Police Cruisers Purchase, Mortgage Services, Investment Services,
Ambulance Services, Town Wells Cleaning and Repairs, Solids Handling Upgrade 2 Sub Bids and General Bids, Police Station Windows, Various Recreation programs, Fire and Security Services and Snow Plow contracts, Vehicles Disposition. The Purchasing Office is also responsible for the compiling, editing, printing and the distribution of the Annual Town Report.

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DEPARTMENT OF PUBLIC SAFETY
POLICE DEPARTMENT
Paul A. Nikas – Chief of Police
Daniel Moriarty – Executive Officer

The year 2012 was a year characterized by minor transition and change for the Police Department. While it is true no officers retired this past year, one officer transferred to another municipality and one officer remained on long term disability. These two vacancies left the Department short-handed. Ofc. Charles Ciccotelli graduated from the State mandatory Police Academy, which consists of 800 training hours, and began patrolling the streets of Ipswich on the midnight shift. I have great confidence in this new officer’s abilities, and believe he will serve the Town of Ipswich and its citizens with professionalism and compassion for many years to come.

I am very pleased to note that our Community Policing initiatives are still active despite the tight funding available for such programs. The Community Resource Unit (CRU) continued to make its contributions know, by once again organizing the Halloween Parade that ends at the Town Hall, where cider and donuts were served and free pumpkins were available. Unit members participated in the “Fill-a-Cruiser” food drive, organized the annual free movie night during the
holiday seasons. In the coming summer, the Unit is looking to expand its free movie program to include a summer event.

The Department Website has been redesigned for a more pleasing look and I urge citizens to take a moment and check out the site at www.ipswichpolice.org. We have added many downloadable forms on the site so citizens do not have to travel to the station in person to pick up forms.

The Department’s smartphone APP is a free APP called MYPD that can be found by searching the App Store on your smartphone. Once downloaded, you can set the Ipswich Police Department’s page as a homepage. This APP provides, among other things, a confidential tip page for citizens to report any crimes or suspicious incidents. We urge you to use this feature whenever you see something out of place. The APP also sends out the Department’s Tweets on important Public Safety updates. I would also like to remind every citizen to sign up for the Department’s free text message notification system, called “NIXLE.” There’s an icon on our main page to sign-up. This notification system is utilized when important information is in need of dissemination to citizens.

The Department website, MYPD APP and NIXLE system are all intergraded with the Ipswich Police FACEBOOK © page, so anytime we “tweet”, post to our wall or text a NIXLE message, each of these social media points reposts them as well. We designed our system in this manner to optimize our information sharing with the public. But we can only inform you if you sign up for one of our free public features. Any personal information you provide the Ipswich Police is confidential and NEVER released to the public. This past year the system was used to notify citizens of impending flooding as a result of Hurricane Sandy, traffic detours due to construction on High St Bridge, and school cancellations due to winter storms.

In the Police Department lobby is a large, free-standing mailbox were any citizen can throw away any kind of unused/unwanted drugs. Whether the drugs are old prescription drugs or illegal drugs, I encourage each and every citizen to please use this free service, located in our lobby, and dispose of these unused/unwanted drugs properly. We have disposed of hundreds of pounds of unused/unwanted drugs this past year, but I believe we can do better.

This past year marked the end of a policing era, as Ford Motor Company no longer offered Crown Victorian police sedans for law enforcement patrols. You will begin to see newly purchased Police Interceptor Utilities on patrol throughout Ipswich. These new vehicles may look like every day SUV’s but they are actually performance enhanced vehicles designed specifically for law enforcement.

As the 2012 statistics show, the men and women of the Police Department were very busy. The total calls for service exceeded 14,000 with approximately 2,000 originating as emergency 911 calls. However, trends across the compiled statistics demonstrate a drop in specific “high profile” crimes. Larcenies (34% drop), Breaking & Entering (54% drop) and Car Breaks (74% drop) are all at five year lows. This significant drop in property crimes can be attributed to an active police patrol force and the public’s education in taking simple precautions with their personal property. We encourage each citizen to remain vigilant in securing personal property and calling the Police.
if something is seen or heard. I also happy to report a nearly 50% drop in OUI arrests and 8% drop in motor vehicle accidents. Remember, texting while driving can have dire results so please wait a few minutes to return that text when your vehicle is at a stop.

### Ipswich Crime Statistics

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**EMERGENCY MANAGEMENT**

Jonathan Hubbard, Emergency Management Director

The year 2012 was an especially busy year for Ipswich Emergency Management. We completed several important certification programs this year and we trained numerous town employees and volunteers in a variety of topics.

During 2012, the Town of Ipswich Hazard Mitigation Plan was completed and accepted by the Town. It was then submitted to FEMA and granted full approval. The Town also joined into the statewide mutual aid compact allowing us to draw resources from any city and town in the Commonwealth and allows us to aide other communities as well. We also hosted and trained several town agencies in the statewide Resource Management System which will allow a user to keep inventory of their assets and view other municipalities’ assets for regional sharing. All department heads were trained in the Blackboard CTY emergency notification system so they can share important information to the public or their employees in an emergency.

Facebook and Twitter accounts were created for Ipswich Emergency Management to compliment our website. This is another means in which information is disseminated about upcoming events and disaster preparation. Our volunteer Community Emergency Response Team or CERT has been active over the last year. We hosted an emergency communications exercise in June and host a monthly emergency radio net on our own 2 meter ham radio repeater. Volunteers also meet once a month for training and general operations discussions and took part in a shelter operations course hosted by our homeland security region NERAC and also took part in the National Hurricane Conference hosted by the National Weather Service.

We were able to enhance our technology over the past year with the completion of two grants. The North East States Emergency Consortium completed our grant to provide us with GIS capabilities and provided us with a program to run scenario based simulations of disasters. We
also were able to complete the Emergency Operations Center in the basement of Town Hall. A radio room was installed and a new projector and television were added. This now provides a central location for planning, preparation, response and recovery from disasters. The new EOC also serves as a new training room. It has been used by Emergency Management, Police, and Fire for several courses already. We also planned and prepared well for Hurricane Sandy. This storm did minor damage to the Town. We were fortunate to have staged resources that were able to respond quickly and resolve issues in a rapid manner.

I invite everyone to check our website often for updates and also for preparedness tips. Emergency Management starts at home. Please, take time to plan with your family incase a natural or manmade disaster strike. Also, please register with Blackboard Connect, which can be found on the Town of Ipswich Website for emergency notifications. We only receive landline telephone numbers in our database. You can update your information with your cell phone and email to ensure you receive important notifications. Also, if you are interested in becoming a volunteer, contact me or stop by one of our meetings. We meet the third Wednesday of every month is the EOC in town hall. We provide interesting and informative training so you can learn how to assist yourself and your community in the event of a disaster.

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ANIMAL CONTROL
Matt Anzack, Animal Control Officer

In 2012, Animal Control TNR program did not have to release any cats back to their habitat due to cat’s behavior, and found homes for the another 27 cats and kittens. Our Safe Cat program which informs the public to why it is healthiest and safest to keep or cats indoors is still being an informative success. With the help of the Ipswich Chronicle and the I LOVE IPSWICH web site Animal Control is able to share information easier with the public. Even though the goal of creating a dog park had not been filled in 2009, 2010, 2011, or 2012, I am hoping for 2013 progress. Many residents and I have our fingers crossed with the hope that it will come to fruition. The Ipswich Humane Group who shares the shelter with Animal Control, has been excellent in finding “Happy Homes” for the cats that have come through.

Dogs
There were 1977 dogs licensed in2012. Dogs picked up 103, of which 38 were after regular hours. 6 dogs were adopted. 5 dogs were hit by motor vehicles. 9 dogs had to be quarantined due to biting a person or other dog. I had 23 barking dog complaints.

Cats
There were 27 cats picked up in which 2 were returned to owners. 80 cats/kittens were adopted (IHG helps other communities) 17 cats were hit by motor vehicles with no survivors. 38 cats were issued quarantines for various cases.

Wildlife
There were 488 calls about wildlife issues. 51 tried or had taken up residency in homes and had to be removed. 147 had to be removed from the roads after being hit. 3 calls to New England Aquarium for seal observation

Agricultural
86 barn inspections 12 loose horse/cow/sheep/donkey
Law Enforcement: 24 citations were written

Note to cat owners: There has been an increase in Fischer {cat} sightings in all parts of town. Fischer {cat}s are known to take our cats for food far more often than the Coyote, so please think before you let the cats out.

HARBORS DEPARTMENT
Paul A. Nikas, Harbormaster

The 2012 boating season began for the Ipswich Harbor Division in early February with the continued use of the on-line mooring system. This system provides improved tracking and documentation of current mooring locations and the type of tackle being used, as well as an accurate account of citizens on the mooring waiting list. In addition, it made the process of issuing mooring applications less cumbersome for the officers in the Department. The 2012 boating season had over 85% of all mooring applications processed and issued using our on-line mooring system. New navigational buoys were added to the waterways, especially along Pavilion Beach, to help aid in the safe and proper navigation of our waters, as well as clearly marking swim areas. As boaters are too aware, the Ipswich River is constantly changing her channel and continual adjustments throughout the boating season are necessary to prevent boaters from running aground. Assistance from the boating public is vital in this endeavor. Please notify the Assistant Harbormaster as soon as possible when an adjustment is necessary.

With the full operation of Town Wharf combined with the full complement of mooring permits issued, the boating activity on the waterways saw a dramatic increase in the number of Harbor Patrol Boat calls for service. Service calls jumped from 89 calls in 2010 to 183 calls this past year. This represents over double the call volume in just three years’ time. Some of the calls for service involved the water rescue of three stranded boaters during the night, responding to 7 sinking /capsized vessels, numerous medical aids, improper operation of a vessel, vessels adrift and five boating accidents. One of these accidents resulted in serious injuries to the operators and passengers. This accident also resulted in Boating OUI charges to be filed against an operator. Please remember that Boating OUI is a crime and can result in serious injuries or deaths. Assistance to the Ipswich Harbormaster was provided by the U.S. Coast Guard, Massachusetts Environmental Police, Crane Beach personnel, Ipswich Fire Department, other area Harbormasters and launch personnel from the Ipswich Bay Yacht Club. It has been this cooperation between agencies and private entities that have ensured the waterways of Ipswich remained a safe and enjoyable experience for boaters.

I remind all boaters that the Department of Environmental Protection has designated Ipswich Bay as a “No Discharge Zone.” This federal designation means no vessel will be allowed to discharge waste from on-board sanitation systems anywhere in Ipswich Bay. This designation, combined with our Federal Grant for the pump-out boat, will ensure our waterways retain in their pristine condition into the future. Please be sure to utilize the pump-out boat’s free service. It is for the benefit of all boaters, clammers, fisherman and water enthusiasts that our waters remain clean. In the 2011 boating season, the pump out boat removed nearly 5,000 gallons of effluent from area watercraft.
**2012 Ipswich Harbors Statistics**

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calls for Service</td>
<td>183</td>
</tr>
<tr>
<td>Harbor Violations Issued</td>
<td>47</td>
</tr>
<tr>
<td>Mooring Permits issued</td>
<td>937</td>
</tr>
<tr>
<td>In-State Daily Launch Permits</td>
<td>510</td>
</tr>
<tr>
<td>In-State Seasonal Launch Permits</td>
<td>213</td>
</tr>
<tr>
<td>Out of State Daily Launch Permits</td>
<td>35</td>
</tr>
<tr>
<td>Out of State Seasonal Launch Permits</td>
<td>3</td>
</tr>
<tr>
<td>Launch Fees Collected (Town Wharf)</td>
<td>$12,635</td>
</tr>
<tr>
<td>Mooring Fees Collected</td>
<td>$79,680</td>
</tr>
</tbody>
</table>

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**SHELLFISH DEPARTMENT**
Scott LaPrete, Constable

1. Manufacture of over 60 protective nets made for juvenile soft shell clams. (May – June)

2. Clam Bed seeding of 400,000 juvenile soft shell clams in the Eagle Hill River and The Ipswich River. Clams are covered with the nets made in the Spring to protect from predators such as green crabs and migratory water fowl.

3. Green crab trapping. Invasive, non native green crabs eat all forms of juvenile shellfish. In 2012 an estimated 3 tons of green crabs were trapped in the Eagle Hill River and some surrounding areas. This was done through a few boat owners with trap pullers and some task help and volunteer as well.
4. In June the Shellfish Department took part in an effort to kill an invasive species of plant Pepperweed on Treadwell’s Island. Treatment seemed effective and will be repeated in 2013.

5. Numerous times during the year Shellfish Department Staff appear at various shore side marine surveys and field groups. This can range from children as young as 2 up to high school groups.

6. The Shellfish Department on a bi monthly basis assists the Mass Division of Marine Fisheries in routine water quality testing and monitoring of the health of the shell fish beds of Ipswich. And further assists with the division in times or extreme weather or other emergencies that effect the shellfish beds from time to time.

**Shellfish Licenses**

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial</td>
<td>124</td>
</tr>
<tr>
<td>Resident Recreational</td>
<td>142</td>
</tr>
<tr>
<td>Resident Family</td>
<td>98</td>
</tr>
<tr>
<td>Out of town recreational</td>
<td>131</td>
</tr>
</tbody>
</table>

Estimated value to harvesters for year is $ 1.1 Million.
Estimated overall economic value to town and immediate local area is $ 5.5 Million.

****

**IPSWICH FIRE DEPARTMENT**

Richard Smith, Fire Chief

2012 was another year of change and challenge for your Ipswich Fire Department. Among last year’s highlights are:

- New fire truck was ordered and the Department should take delivery of truck in late April 2013
- Thanks to Lt. Theriault, Ipswich received a grant to purchase a Co pulse oximeter.
- We should be making two new permanent Lieutenant Appointments soon.
- Ff. Prentiss was activated on the USAR team for Hurricane Sandy. Sean Cronin has been appointed as our arson investigator and Keith Carlson is now our new photographer. Brett Emerson and Kendall Buhl were appointed as permanent firefighters. Peter Nich was hired on the call department. Extensive training was accomplished.
1. Recertified CPR, AED
2. EMT refreshers course completed
3. Mass Fire Academy class flashover
4. Ff. McInnis completed 40 hour communication class
5. Ff. Stone, Carlson completed training car-fit elderly.
6. MDU refresher training
7. Marine training
8. All acting Lieutenants have been trained as safety officers
9. MDU, Safe Grants have been approved
10. Department had emergency vehicle operation thru MIA.
11. Mandatory Haz-Mat training completed.
12. Department has been certified by the USCG for boating safety.

Training is ever ongoing within the department. Both the full time and call firefighters have been very busy as you can see attending classes in house as well as through other organizations such as the Massachusetts State Fire Academy. Calls for service break down as follow total 1851 calls.

- Building Fires: 4
- Vehicle Fires: 3
- Other Outside Fires: 14
- Rescue and Medical: 887
- Mutual Aid: 26
- False Alarms: 294
- Hazardous Responses: 113
- All other responses: 64
- Fire Inspections: 446

We continue to provide a variety of services, both emergency and non-emergency, in a climate where there is increasing economic scrutiny and pressure. I hope and believe that we continue to offer an invaluable service to the residents and to the community. Ipswich Firefighters are committed to a high level of service delivery and to continue doing so in a professional, compassionate, and respectful manner. Thank you for the continued support and trust you show us as we strive to build upon our professionalism. Most importantly, thank you to the men and women of the Ipswich Fire Department for the service they provide to our community.

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The Public Works Department is a customer focused service organization, dedicated to maintaining and improving the town’s infrastructure through the efforts of a professional town work force, outsourced contracting and engineering consultants. With that as our mission, Public Works incorporates an on-going review of what we do and how we do it, with the intent of delivering high quality service to our customers and enhancing the quality of life in our diverse community. Customer focus, continuous process improvement, human resource development, and resource management are the keys to our success. Public Works accomplished or is working on the following items in support of our mission:

- Alignment of Public Works budgets, activity and resources with the expectations and goals of the Town Manager and Board of Selectmen.

- Provide technical input to Town boards and commissions on special permits, subdivisions, site plan reviews and commercial and residential development that impact Public Works’ Operations and Maintenance (O & M) responsibilities and budget.

- Continued to work through the Storm Water Management Plan to comply with the Phase II Storm Water Rules and Regulations of the Federal Clean Water Act while also investigating new methods and processes to follow to stay in compliance with the upcoming Phase II Storm Water Permit.

- Continue to use a computerized work order system for all Public Works Divisions to track work orders and service calls.

- Continued to develop and implement Operations and Maintenance plans for existing water quality structures installed for storm water management.

- Use of a pavement management software program to identify and prioritize roads in need of roadway improvements and maintenance as well as determine what the recommended improvement or maintenance is for each roadway.

- Finalized the installation of the new fuel system at the DPW Garage and set up software for remote access from Town Hall.

HIGHWAY DIVISION
During the warmer months, the focus is on outdoor construction projects, where personnel skills and heavy equipment produce significant infrastructure repair and improvements to roads, sidewalks, public facilities and storm water structures. The DPW Highway Dept. with the assistance of a local contractor replaced over 1,100 feet of drain pipe, 11 catch basins and 10 manholes on the Charlotte Road. They also replaced a culvert on Linebrook Road and a culvert on Pineswamp Road.
FORESTRY DIVISION
The focus of the Forestry Division in 2012 was on the maintenance of town trees along public ways and in town cemeteries, parks and open space. The Forestry budget is reimbursed by the Utilities Department for electric line clearing done for the Electric Light Division.

EQUIPMENT MAINTENANCE DIVISION
Closer inspection and additional preventive maintenance of vehicles extends the service life and reduces the maintenance costs of a public works fleet. With the new hydraulic lift and indoor wash station to assist the DPW with the maintenance required to keep the fleet going with less time spent on individual tasks the DPW was able to take on the maintenance responsibilities for Departments at Town Hall that are not equipped to do so. However continued effort must be put forth to keep the machines and equipment that make what we do possible in good working condition.

TRANSFER STATION
The Transfer Station accepts yard waste, specifically grass clippings, leaves, brush and small branches and is open Wednesdays and Saturdays – 8:00 AM until 3:30 PM. White goods, electrical appliances, televisions and computer monitors can now be disposed of curbside by the Town’s trash contractor which can be accomplished by scheduling and paying $25 in advance to JRM directly at 978-536-2500 payment to JRM. However in the past year the Town has contracted with North Shore Scrap to collect scrap metal at the Transfer Station with 70% of the proceeds going to the Town. The Transfer Station is operated by members of the Highway Division. Public Works’ Special Collections are conducted twice yearly at the Transfer Station. We accept oil based paints and related products, car batteries, fluorescent bulbs, tires and mercury (which are also accepted at the Public Works Office at the Town Hall during regular business hours of operation). The fall collection is held in conjunction with the Health Department’s Household Hazardous Waste Collection Day to better serve residents.

SANITATION
Each pound of recyclable material that is diverted from the trash stream results in a reduction of our trash costs, since the Town is charged a fixed fee for pickup of recyclables and a tipping fee for every pound of trash collected. The total tonnage of solid waste picked up in calendar year 2012 (2976.9 tons) decreased by 74.1 tons over that collected in 2011 (3051 tons), a decrease of 2.5% and a savings to the town of approximately $5,000 which is an improvement from the previous year’s data. New ideas are needed to improve recycling to continue to keep the tonnage of solid waste down

SNOW & ICE OPERATIONS
The winter of 2011-2012 was not as challenging as the previous winter for the Town employees and contractors who work to keep the roads, public sidewalks, schools and town parking lots safe and passable. The additional money was used to supplement the Town’s Budget.

Access for emergency response vehicles is the first priority for Town crews during snow and ice operation. Snow removal from sidewalks in close proximity to schools is also a high priority after roadways are cleared for students walking to school.
This report contains the accomplished tasks of the Facilities Department during the calendar year 2012. Daily operations during this period included seven major projects and response to 969 work orders with an average productivity rate of 92% from the Facilities Staff.

The projected Facilities Department mission for 2012 was to improve the overall appearance, safety, and working and living conditions of the buildings within the Municipal Complex. Additionally, the Facilities Department worked to upgrade the preventive maintenance to the buildings and equipment of the Town’s facilities in order to ensure safety and economic improvements. This was accomplished by continuing in-place service contracts from outside vendors and improving the knowledge of the in-house staff, along with working with the Ipswich High School Life Skills Program (students). Also to this end, service contracts are in place for Emergency Generators, Fire Alarms, Fire Sprinkler Maintenance, HVAC, Plumbing, Elevator and Electrical Services.

Major projects were completed with the additional funds allocated for this purpose. These projects were accomplished by outside vendors, in-house staff, 212 hours of Community Service people, and many hours of labor requested of and provided by the Essex County Correctional Department. The following are the major projects completed during this year:

1. Replaced the outside columns in the front of Town Hall. The deterioration of the columns was becoming a safety hazard to the staff and visitors entering the building.
2. Repaired the exterior of the DPW Garage. The stucco was falling off the exterior walls, creating interior water seepage and adding to the further deterioration of the building and presenting a safety and health hazard.

3. Removed and replaced the sidewalk around Town Hall. The sidewalks deteriorated, creating severe tripping hazards to the staff and visitors to the building presenting a safety hazard.

4. Renovated the Cemetery Office and expanded the Cemetery garage area. The office needed electrical upgrades, improved ventilation; the garage required wider overhead doors. The improvements to the Cemetery office and garage addressed health and safety hazard.
5. Replaced carpet in the Public Library. Portions of the carpet in the Reference Room and Rogers Room became wet and mildewed as a result. This addressed safety and health hazard concerns.

6. Installed handicap rails to the new walk ramp in front of the Town Library (ADA requirement and safety)

7. Major repairs were made to the ADA ramp and brick pavers in front of the Public Library. This work was accomplished with Community Service people.

In the coming year, the Facilities Department will continue with energy conservation upgrades in the Police Department, the Central Street and Linebrook Fire Stations, Town Hall and the DPW Garage. The Central Fire Station will be completed on window replacements from single pane to thermal pane units; the two remaining columns in front of Town Hall will be replaced; and more upgrades will be made to the living space in the DPW Garage. There will be plumbing upgrades to the Police Station. This is the continuous mission of the Facilities Department to improve the infrastructure of the Town’s Physical Plant.

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CEMETERY & PARKS DEPARTMENT
Jeffrey M. Putur, Superintendent

The Cemeteries & Parks department is responsible for the care and maintenance of nine cemeteries, 5 playgrounds, playing fields, parks, common areas, Pavilion Beach and the Ipswich resident side of the boardwalk at Cranes Beach. In addition, we maintain all town-owned Open Space areas, such as Strawberry Hill, Dow Brook Conservation, Shady Creek, Nichols Field, Great Neck Conservation area and Turkey Hill. During the winter season as weather permits, Bakers Pond is plowed off to accommodate skaters.

Customer service is always a high priority in this department, whether it is town citizens, private contractors, funeral homes or other town departments, we always strive to be courteous and act within a timely manner to all situations that we encounter. We assist civic groups in the many activities that take place throughout the year; additionally we supply assistance to the Public Works in snow removal, sanding operations and any other emergency situations as needed. We also provide aid to the Town Clerk in setting up voting equipment, tables and chairs for all elections.

In 2012 the staff completed 87 funeral services, completed the cleanup of Pavilion Beach in the spring, repaired and reset over 100 stones at the Southside Cemetery, continued with the annual Memorial Day preparations for all properties maintained under this department and have continued to update and input cemetery records into our computers. This past year the department has also taken on additional responsibilities of scheduling playing field usage including the lighted fields, care and maintenance of playground equipment and the department is now responsible for all aspects of the Memorial Bench Policy.

<table>
<thead>
<tr>
<th>REVENUE</th>
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<tbody>
<tr>
<td>Tent</td>
<td>$1650</td>
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<tr>
<td>Foundations</td>
<td>$12,918</td>
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<tr>
<td>Openings</td>
<td>$42,875</td>
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<tr>
<td>Bialek light user fees</td>
<td>$200</td>
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<tr>
<td>TOTAL</td>
<td>$57,643</td>
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**: ****
### DEPARTMENT OF CODE ENFORCEMENT
James A. Sperber, Director

**JANUARY 1, 2012 TO DECEMBER 31, 2012**

<table>
<thead>
<tr>
<th>Category / Construction</th>
<th># of Permits</th>
<th>Total Fees</th>
<th>Value of Work</th>
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<tbody>
<tr>
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<td>$52,493.00</td>
<td>$6,975,341.00</td>
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<tr>
<td>RESIDENTIAL PERMIT</td>
<td>490</td>
<td>$102,882.00</td>
<td>$12,435,217.00</td>
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<tr>
<td>DEMOLITION PERMIT</td>
<td>10</td>
<td>$3,087.00</td>
<td>$322,700.00</td>
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<tr>
<td>SHEET METAL PERMIT</td>
<td>21</td>
<td>$3,325.00</td>
<td>$176,981.00</td>
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<tr>
<td>SIGN PERMIT</td>
<td>29</td>
<td>$1,699.00</td>
<td>$103,353.00</td>
</tr>
<tr>
<td>TENT PERMIT</td>
<td>56</td>
<td>$2,520.00</td>
<td>$103,925.00</td>
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<tr>
<td>WOODSTOVE PERMIT</td>
<td>22</td>
<td>$1,395.00</td>
<td>$18,330.00</td>
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<tr>
<td>CERTIFICATE OF USE &amp; OCCUPANCY</td>
<td>34</td>
<td>$1,035.00</td>
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<tr>
<td>CERTIFICATE OF INSPECTION - ANNUAL</td>
<td>84</td>
<td>$3,300.00</td>
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<tr>
<td>CERTIFICATE OF INSPECTION</td>
<td>19</td>
<td>$1,718.00</td>
<td></td>
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<tr>
<td>Totals</td>
<td><strong>854</strong></td>
<td><strong>$173,454.00</strong></td>
<td><strong>$20,135,847.00</strong></td>
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<tr>
<td>PLUMBING</td>
<td>233</td>
<td>$15,660.00</td>
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<tr>
<td>GAS</td>
<td>222</td>
<td>$10,600.00</td>
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<tr>
<td>WIRING</td>
<td>430</td>
<td>$40,804.00</td>
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<tr>
<td>Total of All Permits</td>
<td><strong>1739</strong></td>
<td><strong>$240,518.00</strong></td>
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</table>

Permit Cards should be displayed visible from the road and it is the responsibility of the permit holder/owner to schedule all progress & final inspections. Work is not complete until it is inspected & approved and permits obtained by owners or non-licensed contractors are not entitled to benefits and monetary awards from the Guarantee Fund. It is strongly advised to make sure all final inspections have been performed. Failure to do so may arise as a problem when selling or refinancing your home. Building permits are required for not only new construction, but also for repairs and replacement of existing structures, decks, swimming pools (including above ground pools that can hold twenty four inches (24”) of water), sheds, signs, wood and pellet stoves & fences over six feet high. Please do not obstruct exits or paths thereto and make sure all occupants know their locations. If you have question about whether your project may require a building permit, please call our office at 978-356-6605.

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HEALTH DEPARTMENT
Colleen E. Fermon, Director of Public Health

The mission of the Public Health Department is to protect the public health and the environment, control disease and promote sanitary living conditions through the enforcement of State Sanitary Codes, State Environmental Codes and Board of Health Regulations. These state and local laws and regulations require Public Health Departments to perform many critical duties that include a wide range of public health control and prevention activities. We work in your community to protect the food supply, water supply, air and land. We promote sanitary living conditions in housing, enforce state lead poisoning and no smoking laws and control infectious disease. We inspect food establishments, pools, beaches, tanning facilities, recreational camps for children and septic system installations.

The Public Health Department also provides community health programs that keep people healthy and promote healthy behaviors. Our community health programs include:

**Influenza Vaccination Clinics** - This past season the clinic was open to individuals 19 years of age and older. A total of 132 people were vaccinated through our clinics.

**Wellness Clinics** - The Ipswich Public Health Nurse Pamela Lara runs monthly Wellness Clinics at 6 Caroline Avenue in Ipswich. This program is offered free of charge to residents of all ages. At the clinic you can request to have her check your blood pressure, heart rate and body weight and she is available to answer any medication or other health related questions you may have. For wellness clinic dates contact Pamela Lara at 978-356-1654.

**Dental Clinic** - Our first dental clinic was run by Polished this past June. Polish provided free dental screenings, cleanings, sealants and fluoride for children. Adults were able to receive screenings and cleanings for $49.

**Sun Safety** is a regional local public health project supported by a grant from the North Shore Community Health network. The North Shore Community Health network is an informal, volunteer network of health and social service providers from the following communities: Beverly, Danvers, Essex, Gloucester, Hamilton, Ipswich, Manchester, Lynn, Lynnfield, Marblehead, Nahant, Peabody, Rockport, Salem, Saugus, Swampscott, Topsfield, and Wenham. The goal of Sun Safety is reducing skin cancer rates in the region by educating people about the harmful effects of Ultraviolet radiation and offering ways for people to minimize their exposure to it. Starting with National UV Safety month (July) and continuing through the rest of the summer, we provided Sun Safety brochures and free samples of sunscreen to our residents.

Over the last decade, the role of Public Health has expanded into being a partner in emergency planning. The Public Health Department is responsible for developing emergency preparedness plans for emergency dispensing sites which will dispense vaccine or medication to the residents within its community in response to an infectious disease outbreak such as an influenza pandemic or a bioterrorism event.
Ipswich Board of Health
The Ipswich Board of Health is comprised of three members appointed by the Town Manager for 3 year staggered terms. The Board of Health meets once a month, typical the first Monday of the month. Current Board members are Susan Hubbard, Chairperson, Dr. Spencer Amesbury and Charles Hill. The Board of Health sets the health policy for the town which is carried out by the Public Health Department staff.

The Board of Health adopted two new regulations in 2012; the Outdoor Hydronic Heater (OHH) regulation and the Recombinant DNA Technology Regulation. The Outdoor Hydronic Heater (OHH) regulation was enacted by the Board of Health for the purpose of minimizing the human health hazards resulting from the smoke, particulate matter and noxious fumes emitted by Outdoor Hydronic Heaters and preventing nuisance to members of the town and detriment to public comfort and convenience. This regulation applies to each Outdoor Hydronic Heater (OHH) installed on or after August 10, 2012, as well as any OHH installed and/or in use prior to August 10, 2012.

The Recombinant DNA Technology Regulation was enacted by the Board of Health in order to protect the health and safety of the citizens of Ipswich and promote the safe and responsible conduct of science within Entities utilizing Recombinant DNA (rDNA) materials. This regulation prohibits any entity from using rDNA in the Town of Ipswich without first obtaining approval from the Board of Health. An Entity proposing to conduct Exempt Experiments or a use of rDNA technology at BL1 must register with the Board of Health before engaging in any rDNA activity, including construction or renovation of facilities for rDNA use(s). An Entity proposing a use of rDNA technology at BL2 or BL3 must obtain a permit from the Board of Health before engaging in any rDNA activity, including construction or renovation of facilities for rDNA use(s). Recombinant DNA use requiring BL4 physical containment measures, biological agents that are classified as requiring BL4 containment and agents categorized as Risk Group 4 are not be permitted in the Town of Ipswich.

Other Public Health Department Functions:

Septic Betterment Program - The proceeds of a loan from the Massachusetts Water Pollution Abatement Trust and the Massachusetts Department of Environmental Protection are being utilized to help homeowners comply with Title 5, 310 CMR 15.000 of the State Environmental Code by providing financial assistance to homeowners to upgrade or repair their septic system. Ipswich homeowners with failed septic systems are able to apply for a Betterment Loan under the Town’s Septic Management Betterment Program. In 2012, four loans totaling $140,060 were granted to homeowners. The Director of Public Health serves as the Septic Betterment Program Coordinator.

American with Disabilities Act (ADA) - The Director of Public Health also serves as the ADA Coordinator. The ADA Coordinator oversees the town’s efforts to comply with the American with Disabilities Act and handle disability based discrimination complaints. Since January 26, 1992, municipal governments must provide equal opportunity for persons with disabilities in their programs, activities, and services.

Weights and Measures - The Sealer of Weights and Measures ensures the integrity of
marketplace purchases of goods and commodities. All commercially used measuring and weighing devices, such as gasoline meters, scales, and scanners are annually tested and certified by the Sealer of Weights and Measures as mandated by state law. For Ipswich, this service is provided by the Massachusetts Division of Standards under a contract that is overseen by the Director of Public Health.

**Household Hazardous Waste Day**
In September, the Public Health Department held a household hazardous waste collection for Ipswich residents at the Ipswich Transfer Station. This annual collection allows residents to properly dispose of gasoline, antifreeze, motor oil, insecticides, herbicides, cleaning chemicals, photo chemicals, art supplies, poisons, etc. that have accumulated in their houses and garages. The 2012 Household Hazardous Waste Day had the highest turnout in years with 162 cars attending the collection. Starting in 2013, the household hazardous waste collection will be coordinated by the Department of Public Works.

<table>
<thead>
<tr>
<th>Licenses and Permits Issued</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service</td>
<td>63</td>
</tr>
<tr>
<td>Retail Food</td>
<td>32</td>
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<tr>
<td>Caterer</td>
<td>8</td>
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<tr>
<td>Temporary Food</td>
<td>67</td>
</tr>
<tr>
<td>Mobile Food</td>
<td>8</td>
</tr>
<tr>
<td>Frozen Desserts</td>
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</tr>
<tr>
<td>Septic Haulers</td>
<td>27</td>
</tr>
<tr>
<td>Septic Installers</td>
<td>48</td>
</tr>
<tr>
<td>Septic System Inspectors</td>
<td>32</td>
</tr>
<tr>
<td>Recreational Camps</td>
<td>3</td>
</tr>
<tr>
<td>Motels</td>
<td>2</td>
</tr>
<tr>
<td>Beaches</td>
<td>6</td>
</tr>
<tr>
<td>Beavers</td>
<td>2</td>
</tr>
<tr>
<td>Trench Permits</td>
<td>49</td>
</tr>
<tr>
<td>Recombinant DNA Registrations</td>
<td>2</td>
</tr>
<tr>
<td>Pasteurization of Milk</td>
<td>1</td>
</tr>
<tr>
<td>Well Permits</td>
<td>6</td>
</tr>
<tr>
<td>Disposal System Construction</td>
<td>45</td>
</tr>
<tr>
<td>Funeral Directors</td>
<td>2</td>
</tr>
<tr>
<td>Swimming Pools</td>
<td>8</td>
</tr>
<tr>
<td>Tobacco</td>
<td>13</td>
</tr>
<tr>
<td>Bottling</td>
<td>1</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Plan Review</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Septic Plan Review</td>
<td>62</td>
</tr>
<tr>
<td>Septic As Built Review</td>
<td>38</td>
</tr>
<tr>
<td>Food Plan Review</td>
<td>14</td>
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<tr>
<td>HACCP Plan Review</td>
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<tr>
<td>Building Plan Review</td>
<td>433</td>
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<tr>
<td>Well Plan Review</td>
<td>6</td>
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<tr>
<td>Subdivision Plan Review</td>
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### Health Inspections and Investigations

<table>
<thead>
<tr>
<th>Service</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Establishments Inspections</td>
<td>266</td>
</tr>
<tr>
<td>Health, Nuisance, Environmental Complaints</td>
<td>38</td>
</tr>
<tr>
<td>Housing Inspections</td>
<td>22</td>
</tr>
<tr>
<td>Lead Determinations</td>
<td>1</td>
</tr>
<tr>
<td>Title 5 Inspection Reports</td>
<td>60</td>
</tr>
<tr>
<td>Deep Hole Observations</td>
<td>72</td>
</tr>
<tr>
<td>Percolation Tests</td>
<td>36</td>
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<tr>
<td>Septic System Inspections</td>
<td>124</td>
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<tr>
<td>Swimming Pool Inspections</td>
<td>18</td>
</tr>
<tr>
<td>Bathing Beach Water Testing</td>
<td>77</td>
</tr>
<tr>
<td>Recreational Camps for Children</td>
<td>6</td>
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<tr>
<td>Motels, Inns and B&amp;B’s</td>
<td>2</td>
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<tr>
<td>Occupancy Inspections</td>
<td>36</td>
</tr>
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</table>

### Disease Surveillance

<table>
<thead>
<tr>
<th>Disease</th>
<th>Count</th>
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</thead>
<tbody>
<tr>
<td>Campylobacteriosis</td>
<td>4</td>
</tr>
<tr>
<td>Human Granulocytic Anaplasmosis</td>
<td>6</td>
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<tr>
<td>Group B Streptococcus</td>
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<tr>
<td>Latent TB Infection</td>
<td>1</td>
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<tr>
<td>Varicella</td>
<td>2</td>
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<tr>
<td>Lyme</td>
<td>47</td>
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<tr>
<td>Gardiasis</td>
<td>2</td>
</tr>
<tr>
<td>Chronic Hepatitis C</td>
<td>8</td>
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<tr>
<td>Hepatitis B</td>
<td>2</td>
</tr>
<tr>
<td>Salmonellosis</td>
<td>3</td>
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<tr>
<td>Ehrlichiosis</td>
<td>2</td>
</tr>
<tr>
<td>Legionellosis</td>
<td>1</td>
</tr>
<tr>
<td>Influenza</td>
<td>14</td>
</tr>
<tr>
<td>Babesiosis</td>
<td>1</td>
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<tr>
<td>Animal Bites</td>
<td>8</td>
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### Community Health Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seasonal Influenza Immunizations</td>
<td>132</td>
</tr>
<tr>
<td>Wellness Clinics</td>
<td>12</td>
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<tr>
<td>Triad Meetings</td>
<td>12</td>
</tr>
<tr>
<td>Dental Screenings</td>
<td>16</td>
</tr>
<tr>
<td>Septic Betterment Loans</td>
<td>4</td>
</tr>
</tbody>
</table>

### Additional Notes

*****
The Zoning Board of Appeals (“ZBA”) is a seven member adjudicatory board appointed by the Board of Selectmen to serve a staggered five-year term; two associate members serve one year terms. The ZBA acts on all matters within its jurisdiction as provided under MGL Chapter 40 A and the Ipswich Protective Zoning Bylaw. The Board considers Special Permit petitions for non-conforming uses and structures, deliberates on appeals from decisions of the Planning Board and Building Inspector and acts on all petitions for variances from the Zoning By-Law. Additionally, the Board considers applications under the Comprehensive Permit Statute (MGL c.40B). In 2012 the Board conducted thirty-one formal public hearings. Other activity included deliberation over request for major and minor modifications to previously approved decisions, extension of time, amending decisions and conducting site visits. Roger LeBlanc was reappointed to serve a three year term. Keri MacRae was reappointed as an Associate member.

<table>
<thead>
<tr>
<th>Name</th>
<th>Term expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Gambale</td>
<td>6/30/2013</td>
</tr>
<tr>
<td>Benjamin Fierro III</td>
<td>6/30/2014</td>
</tr>
<tr>
<td>Roger LeBlanc</td>
<td>5/31/2015</td>
</tr>
<tr>
<td>William A. Page</td>
<td>6/30/2014</td>
</tr>
<tr>
<td>Lewis Vlahos</td>
<td>6/30/2014</td>
</tr>
<tr>
<td>Keri MacRae (Associate)</td>
<td>6/30/2014</td>
</tr>
</tbody>
</table>

At the time of this printing, there remains one opening for an associate member. Please submit your letter of interest to the town manager’s office. This appointment is made by the Board of Selectmen. The Members of the Zoning Board voluntarily serve all citizens of our town; their dedication and hard work are qualities that have contributed to important accomplishments in the year 2012 and deserve our thanks and gratitude.

****
PLANNING & DEVELOPMENT DEPARTMENT
Glenn C. Gibbs, Director

The Department of Planning & Development is responsible for guiding the development and conservation of land in the Town of Ipswich, both through the regulatory process and through the development and implementation of long-range plans. It does this in part by providing support and guidance for each of the boards and commissions within its directorate: the Planning Board, the Conservation Commission, the Historical Commission, and the Affordable Housing Partnership (reports on their activities are given below). The Department also provides support to the Open Space Committee, the Affordable Housing Trust Fund Board, the Design Review Board, the Agricultural Commission, and various ad hoc committees. Listed below are some of the initiatives undertaken by the Department in 2012:

- Drafted five zoning articles for fall town meeting, all of which were adopted (for more on these articles, see the next item and the Planning Board report below.)

- As requested by the Selectmen, convened and chaired an ad hoc committee to consider revising the zoning by-law to allow the keeping of chickens on properties of less than an acre without requiring a special permit, which led to the drafting and adoption of the keeping of chickens zoning provision.

- Analyzed data collected by the Little Neck Impact Analysis Working Group, conducted research, and drafted the report *Findings and Analysis of Potential Impacts of Little Neck Conversion to Year-Round Use*, which was ultimately adopted and disseminated by the Working Group to the Planning Board and others.

- In conjunction with the Town DPW, oversaw the construction of the North Green Streetscape Improvements. By the end of the year, approximately 80% of the project had been completed, with final completion expected by the end of May 2013.

- Under the direction of the Open Space Program Manager, undertook numerous open space initiatives, including the following: negotiated and obtained 22-acre conservation restriction and trail easement on land at Turkey Hill; negotiated with landowners in pursuit of land for athletic fields and for other open space and recreational needs; worked with Open Space Committee, Athletic Fields Study Committee, and other Town staff to update the Town’s Open Space and Recreation Plan; worked with the Agricultural Study Implementation Committee to begin implementing the action items of the 2010 *Analysis of Ipswich Agriculture and Agricultural Land* report; helped the Agricultural Commission obtain a $2,000 budget line item for FY2014 to support these initiatives; completed grant of conservation restrictions on town-owned Moody and Bagwell Islands to the Massachusetts Department of Conservation and Recreation; and obtained, in conjunction with planning staff, a public access easement to the Ipswich River, a conservation restriction conveyance to Essex County Greenbelt on prime waterfront land, a trail easement to the Essex County Trails Association along the river, and a memorandum of understanding with abutting landowner Ipswich River Watershed Association regarding joint stewardship of a landing for non-motorized boating;
• Under the direction of the Open Space Stewardship Coordinator, undertook a variety of stewardship efforts, including the following: in coordination with Parks & Cemeteries and/or DPW staff, developed and installed interpretive sign at the Clark Pond Overlook, constructed parking area and installed signage at Turkey Hill Conservation Area, and sponsored opening event and guided tree identification walk at Turkey Hill Conservation Area; worked with Essex County Trails Association to improve conditions on an interior trail section at Dow Brook Conservation Area, including construction of a 50-foot boardwalk over wetlands; in concert with Essex County Greenbelt Association, submitted successful application for an AmeriCorps staff member to work on land stewardship projects for nearly a year; work with representatives from local trail groups and planning staff to finalize location of public trails at Turner Hill.

• The Department was fortunate in 2012 to have the services of Tufts graduate student Noah Koretz as our summer intern. Noah drafted several zoning bylaw amendments, assisted with the design and content of an interpretive sign about the colonial history of the North Green, and was the primary staff person for the Little Neck effort.

PLANNING BOARD
Suzanne Benfield, Co-Chair
Brian Hone, Co-Chair

An increase in the number of applications, as well as several large projects, provided the Planning Board (“Board”) with plenty of regulatory activity in 2012. Notable projects included special permit/site plan approval of an assisted living facility, and special permit approval of the conversion of a former nursing home to 18 single-level condominiums. The wide-ranging scope and type of the projects offered the Board opportunities to engage applicants in environmentally conscious and context-appropriate development.

Planning Matters
The Board’s principal long-range planning activity in 2012 was the initiation of five zoning amendment articles for the Fall Town Meeting, all five of which were adopted. One article expressly allowed and established regulations for commercial ground-mounted solar photovoltaic installations. Another article amended the zoning bylaw to permit the keeping of chickens on properties of less than an acre if a certificate of approval from the Animal Control Officer or Board of Health is obtained. Other articles initiated by the Board amended the zoning bylaw to clarify affordable housing requirements; made miscellaneous, non-substantive modifications, mostly at the request of the Building Inspector; and changed the Great Estates Preservation Development (GEPD) bylaw provision to allow properties where a portion of the land is permanently protected to retain eligibility for a GEPD as long as the remaining unprotected property meets the minimum size requirement (i.e., 60 acres).

Regulatory Matters
With the support of planning staff, especially Assistant Planner Kathy Connor, the Board took numerous regulatory actions in 2012, including the following:
• Issued special permits to allow the conversion of a guest house to a residential unit at 227 Argilla Road, and an historic barn to a dwelling unit at 12 Woods Lane, both pursuant to Section IX.P. of zoning bylaw.

• Approved special permit and site plan review for development of three-story, 75-unit, 86-bed assisted living facility at 149 County Road. The Board worked closely with the Design Review Board to achieve an architectural design that harmoniously integrates the building into the surrounding neighborhood. Per the conditions of the permit, an easement will be granted to the Town to allow for the construction of a road, footpath and small parking lot in support of public access to the abutting Ipswich River for canoeing or kayaking. The special permit approval also establishes permanent protection of most of the remaining land on the property outside of the development area.

• Issued special permit for barn manager’s unit to be located on second floor of barn located at 6 Mill Road.

• Issued special permits to allow the conversion of a guest house to a residential unit at 227 Argilla Road, and a historic barn to a dwelling unit at 12 Woods Lane, both pursuant to Section IX.P. of zoning bylaw.

• Approved site plan review application for EBSCO employee parking lot at 6-8 Topsfield Road. The lot utilizes state of the art storm water management practices.

• Modified special permit/site plan review approval relative to lighting, silo storage, and flag pole placement for Mercury Brewery/brew pub at 2 Brewery Place.

• Issued site plan review approval for a new 10-room motel at 120 County Road

• Approved multi-family special permit to allow conversion of former Caldwell Nursing Home to 18 single-level condominiums at 16 Green Street. Three of the dwelling units will be permanently restricted as affordable units.

• Modified site plan review approval to allow installation of loading dock, replacement of several parking spaces with landscaped area, and realignment of driveway entrance for Weir Valve at 29 Old Right Road.

• Authorized DPW to do tree trimming and cutting on certain scenic roads.

• Endorsed ten Approval Not Required (ANR) plans per Subdivision Control Law.

**Membership Changes**

2012 saw several changes in Board membership. In June, Robert Weatherall, Jr. left the Board after more than twelve years as a member. The Board is grateful for his dedication and expertise during those years. Heidi Paek, who had been serving as the Board’s associate member, assumed Bob’s former position, after which Jay Stanbury was appointed as the new associate member. At year’s end, Brian Hone left the Board after five years of service, including nearly three years as
co-chair, and his position was filled by associate member Jay Stanbury. The Board appreciates Brian’s commitment and leadership during his time on the Board.

CONSERVATION COMMISSION
David Standley, Chair
Jennifer Hughes, Vice Chair
David Pancoast, Conservation Agent
Gail R. Surpitski, Recording Secretary

The Conservation Commission is comprised of seven appointed residents who serve as unpaid volunteers. They are: David Standley (Chair), Jennifer Hughes (Vice-Chair), Sissy Folliott, Brian O’Neill, Karl Kastorf, William McDavitt, and Catherine Carney-Feldman.

The Commission is engaged in a variety of activities on behalf of the Town beyond its regulatory duties, including land conservation and preservation. Most of its time, however, is occupied with its formal role as the local environmental regulatory board under the Massachusetts Wetlands Protection Act and the Ipswich Wetlands Protection Bylaw, both of which focus on water resource/impact regulation.

In 2012 the Commission continued to augment and clarify its various educational and related non-regulatory functions with official speaker programs, production of informational videography with the assistance of Ipswich Community Access Media (ICAM), and with website and process improvements. The Commission also continued working on a regional effort to explore the possibility of developing a Great Marsh ACEC Management Plan.

The Commission also addressed myriad official filings, requests, emergencies, violations and citizen's queries, as shown in the table below, and numerous unofficial requests, submissions, inquiries, and related matters that are not tabulated. The list compares the 2012 permitting activities with the previous five calendar years, to indicate trends and changes in the various tabulated categories, and shows the running average number of permitting activities over the most recent six calendar years, including the last one. Although a significant number of the filings in 2012 were of a minor nature, the overall amount of filings in the past year was the highest since 2005.

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Orders of Conditions/Formal Amendments</td>
<td>32</td>
<td>37</td>
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<td>Orders Resource Area Delineation</td>
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<td>1</td>
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<td>Determinations of Applicability</td>
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<td>20</td>
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<tr>
<td>Enforcement Actions</td>
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<td>8</td>
<td>6</td>
<td>9</td>
<td>16</td>
<td>12</td>
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<tr>
<td>Other*</td>
<td>26</td>
<td>30</td>
<td>14</td>
<td>11</td>
<td>16</td>
<td>32</td>
<td>22</td>
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<tr>
<td>Totals</td>
<td>135</td>
<td>140</td>
<td>111</td>
<td>101</td>
<td>120</td>
<td>148</td>
<td>126</td>
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</table>
* Other includes various official filings not tabulated in categories including CRs, Emergency Certifications, Minor Modifications, and scheduled Citizens’ Queries.

To accomplish the permitting process, Commission members attended 23 scheduled evening meetings, visited numerous projects and fielded many citizens’ queries. Staff continues to respond to hundreds of routine queries and realtor requests, to inspect certain building permit project sites to ascertain need for jurisdictional filings, and to inspect all proposed project sites before hearings and during project activities.

HISTORICAL COMMISSION
Judy Field, Chair

The Ipswich Historical Commission (“Commission”) meets monthly to assist property owners and various Town properties in identifying, evaluating preserving and protecting historic assets in Ipswich. The Commission’s actions in 2012 included the following:

- Established a website (www.historicipswich.org) and email address.
  (historicipswich@gmail.com).
- Funded relocation of Glovers Mill building from storage at the Ipswich Museum to a location on Marini’s Farm.
- Recommended use of Bowen Trust Fund to pay for cost of the final design and fabrication of an interpretive sign describing colonial history of the North Green.
- Authorized payment to Johanne Cassia for providing the Commission with professional exterior photographs of 50 First Period homes in Ipswich.
- After site visit, voted not to invoke demolition delay bylaw for building at 259 Argilla Road.
- After site visit, concluded that barn at 12 Woods Lane was of historical and/or architectural significance, and that its reuse should be subject to preservation of its frame and other architectural features.
- Concluded that plans to connect a barn at 419 Linebrook Road to the house would be beneficial in preserving the barn.
- Determined that renovations at 8 Fifth Street did not qualify for a letter of endorsement from the IHC to the Massachusetts Historical Commission for a historical preservation grant.
- Pursuant to its preservation agreement, conducted a site visit to Old Town Hall to determine if the maintenance of the building satisfies the terms of the agreement.
- Voted to give the 2012 Mary Conley Award to Al Boynton and Kathy Bruce for restoration of the Daniel Lummus house on High Street.
The Commission initiated a project to digitally record historic documents in the Town Clerk's office.

Endorsed the concept of an Architectural Preservation District for the most historic areas of Ipswich.

In March of 2012 Gordon Harris joined the Historical Commission as an associate member. In the fall of 2012 Bryan Townsend resigned from the Commission. A few months later Gordon Harris was appointed to full membership, and then elected as chairman of the Commission in January of 2013, replacing Judy Field, who remains on the Historical Commission as a regular member.

AFFORDABLE HOUSING PARTNERSHIP
Charles Allen, Chair

AFFORDABLE HOUSING TRUST FUND BOARD
Jim Warner, Chair

The mission of the Ipswich Housing Partnership is to promote and assist with the expansion and preservation of affordable housing in Ipswich, in a manner consistent with the goals and objectives of the Town’s Community Development Plan. The Partnership works closely with the Affordable Housing Trust Fund Board, which was established in 2005 to oversee and expend funds paid to the Town for affordable housing purposes by developers as a result of zoning requirements. By its Articles of Incorporation, two of the Trust Fund Board members must be members of the Partnership. The two groups routinely meet jointly on a monthly basis.

Activities undertaken and/or completed by the Partnership and Trust Fund Board in 2012, with the able assistance of Affordable Housing Coordinator Terry Anderson, included:

- Received $15,000 in seven installments from the developer of Ipswich River Point for the market-rate condos developed during the year.
- Provided two loans from the Trust Fund totaling $18,000 ($10,000 and $8,000) for down-payment assistance to income-eligible, first-time homebuyers.
- Received a $10,000 repayment of a loan when a first-time homebuyer couple sold their condominium at 13 River Point Drive. These funds remain available for use by Ipswich for another first-time homebuyer loan or another affordable housing initiative.
- Initiated Home Rehabilitation Loan Program to provide grant funds for home repairs for low and moderate-income individuals and families who own a home in Ipswich. Since the start of the program in mid-2012, we have received ten completed applications, and four loans totaling about $100,000 were approved. Additional loans could have been made had more funds been available. All of the applicants who received funds were seniors.
- Assisted with re-sale of affordable townhouse at 6 Safford Street, which was at risk of being sold to a non-income-eligible buyer. With the help of the Trust Fund Board, an income-eligible buyer was identified.
The Partnership and Trust Fund Board continue to exercise prudence in awarding loans and in carefully managing the Trust’s funds. A brief review of the Fund’s financial status is provided in the table below.

Expenses in 2012: Revenue received in 2012:

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Revenue received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recording fees</td>
<td>$225</td>
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<tr>
<td>Rehab specialist</td>
<td>Loan re-payments</td>
</tr>
<tr>
<td>Lead testing</td>
<td>Developer payments</td>
</tr>
<tr>
<td>Broker commission—sale of townhouse</td>
<td>Investment income</td>
</tr>
<tr>
<td>Staff</td>
<td>$20,439</td>
</tr>
<tr>
<td>Staff training</td>
<td>103</td>
</tr>
<tr>
<td>Loans</td>
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</tr>
<tr>
<td>Total Expenses</td>
<td>$43,697</td>
</tr>
<tr>
<td>Total Revenues:</td>
<td>$34,790</td>
</tr>
</tbody>
</table>

The year-end balance of the Trust Fund was $259,360, with an additional commitment of $90,000 expected to be received over the next couple of years.

OPEN SPACE COMMITTEE
Carolyn Britt and Wayne Castonguay, Co-Chairs

The main focus of the Open Space Committee (OSC) this year, as it has been for the past several years, is the continuing search for suitable land for athletic playing fields. To that end the joint OSC and Athletic Fields Study Committee subcommittee continued to work on the most promising projects identified during last year’s comprehensive analysis of every potential athletic field parcel in the community. After several years of study, at least two projects could have enough momentum to bring to the Town for consideration in the near future.

The other primary focus of the OSC was the writing by committee members of a new Open Space and Recreation Plan for the community. These plans, which are required by the state to qualify for land acquisition grant funds, must be updated every seven years. The writing of these plans is complex and time-consuming, and typically costs municipalities thousands of dollars to hire a consultant to prepare. During the planning process, the committee conducted a survey of community members about the open space and recreation needs of the town. The responses of the 572 residents who completed the survey have been extremely useful in establishing the goals and action items in the plan.

Our community is fortunate to have very capable volunteer expertise and staff who are preparing the plan at no cost to the town. We are particularly grateful for committee member Andy Brengle who shouldered the brunt of the work and kept the process on track. We would also like to recognize volunteer Glenn Hazelton who prepared the many GIS maps included in the plan.
The OSC, supported by the very capable Open Space Bond Manager Kristen Grubbs, continues to pursue several complex acquisition projects that are required to be confidential. Other projects that were advanced in 2012 under the leadership of Open Space Stewardship Coordinator Beth O’Connor were the improvements to the Dow Brook Conservation Area and the completion of kiosks and interpretive signage at Turkey Hill Conservation Area and the Clark Pond Overlook on Great Neck. We would also like to recognize the able support of the Cemetery & Parks Director and his team for management support to the town’s growing collection of 14 conservation areas.

There were some committee membership changes in 2012. Member Doug DeAngelis stepped down to become an associate member and former associate member Bill Holton stepped up to take his place. We thank Doug for his generous service and are pleased that we will continue to benefit from his terrific insights going forward. Associate members Rue Sherwood and Dorothy Monnelly also stepped down after decades of invaluable and dedicated involvement in open space efforts. We also would like to recognize the outstanding service of our other members Ralph Williams, Carl Nylen, and Cynthia Ingelfinger, and our associate members Dave Standley, Sissy ffolliott, Jim Berry, Ed Monnelly, Larry Eliot, and David Feldman.

AGRICULTURAL COMMISSION
Royce Knowlton and Kelly Jacklin, Co-Chairs

The mission of the Ipswich Agricultural Commission (“Ag Commission”) is to support and provide a voice for the significant agricultural community and resources of Ipswich. We are here to:

- Provide representation for the farming community in town government and in the larger community
- Encourage the pursuit of agriculture and agriculturally based economic development opportunities in Ipswich
- Act as a facilitator, advocate, and educator on farming issues
- Pursue all initiatives appropriate to creating a sustainable agricultural community in Ipswich

In 2012, the Ag Commission worked on the above objectives, with particular focus on the recommendations of the Agricultural Study Implementation Committee. The Ag Commission has been building concrete ideas for the promotion of agricultural education in the public school classrooms. We have also begun drafting a pamphlet for public awareness of the Right-to-Farm bylaw and other town regulations that impact farmers. The Ag Commission has designated liaisons to other town committees to improve relationships within town government. We have also worked with the Board to create backyard chicken zoning regulations, and we have continued the project of mapping viable farmlands in Ipswich.
RECREATION DEPARTMENT
Kerri Bates, Recreation Director

The capitalization of the “C” in Ipswich ReCreation is emblematic of the department’s philosophy; At Ipswich ReCreation, we find the creative process of recreating one’s self, through recreation, to be a capital idea! In 2012, in collaboration with an array of community organizations, Ipswich ReCreation provided enrichment programs to over 1000 residents, enrolled in 14 ongoing programs.

- Beyond traditional offerings, community events drew large crowds, including the 4th of July Parade and the Drive-in at Crane Beach.
- Ipswich Illuminated received the distinguished Gold Star; Award For Excellence, from the Massachusetts Cultural Council.
- Ipswich is First...Period. Homage to harvest, hearth & home became an instant Thanksgiving tradition, highlighting Ipswich’s first period houses.
- Ipswich U a revolutionary continuing adult education initiative was launched. Individuals accessing free, complete, online, college courses from leading universities meet in local learning communities on our Hip-o-campus!

Learn more! www.IpswichU.org Learning is Fun-da-mental!

Subscribe to the Ipswich Events Calendar at www.IpswichVisitorCenter.org/Calender
To stay up to date on all the cultural happenings about town! Likewise!
Facebook.com/IpswichVisitorCenter & Facebook.com/IpswichReCreation
Will keep you in the know!

*****
A wide variety of programs for senior citizens of Ipswich were provided under the umbrella of Council on Aging Services. A senior center operated weekdays, 8:00-4:00, at the Town Hall. Three part-time receptionists welcomed guests, answered the phone, and assisted with the daily operation of the center.

Regular programs included a book discussion group, bridge and card groups, knitting and quilting groups, art classes, a monthly lunch club and a single friends group. Health-related programs included monthly health screenings, weekly blood pressure clinics, a monthly nutrition program, massage, hearing clinics, yoga, exercise, line dancing classes and a swimming group. The COA Travel Club attended one international trip, three overnight national trips sponsored by the Friends of the Ipswich Elderly, and day trips to various locations were held throughout the year.

Special offerings included an inter-generational program, various dining programs, an Elderlaw Education program, a summer picnic, computer classes, painting and drawing classes, speakers on a variety of health, financial and legal issues, social gatherings for special observances and classes for a wide range of interests. A monthly newsletter written by the Director reached over 3400 elders through support of local advertisers and a grant for postage. A Caregivers Support Group helped those dealing with frail elders. The Director continued to coordinate the Senior Citizen Property Tax Work-Off Program. A seven-member TRIAD Council consisting of local law enforcement and seniors offered safety awareness programs geared towards elders within our community.

A handicapped accessible, 14-passenger van provided local transportation to Ipswich seniors. Ipswich senior citizens were provided over 4,500 one-way rides on the COA van, logging approximately 14,400 miles of service. The Friends group continued to raise funds and support projects that fell outside of the COA budget. The Friends also contributed to a Christmas party...
for 190 seniors held in the gymnasium of the town hall. Grants from the Executive Office of Elder Affairs and the Coburn Charitable Society provided a part-time administrative assistant, a part-time activities coordinator, and a volunteer recognition luncheon. Project Warm Home, a COA fuel assistance program funded entirely by private donations, provided fuel assistance to 23 senior citizen homes at a cost of $10,800.

The Outreach program enlisted a corps of 30 volunteers who provided 1,886 hours of volunteer service to local elders. This program also provided volunteers who drove senior citizens 18,405 miles to out-of-town medical appointments. Other services of the Outreach program included social visits, friendly phone calls, help with chores, and guidance in making personal, medical, housing and financial decisions. Other assistance programs included Money Management and Bill Paying for elders and free income tax preparation provided by trained AARP volunteers.

A 7-member council met monthly to review programs and operations and plan additional offerings.

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DEPARTMENT OF VETERANS’ SERVICES
EASTERN ESSEX DISTRICT
Terrance P. Hart, District Director

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year 47 Ipswich veterans/widows were on this program for varying periods. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans’ Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans’ Affairs. The Veterans’ Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately $1.67 million to eligible recipients in Ipswich, of which the current staff is responsible for approximately $825,000 dollars paid to or saved by those assisted in Ipswich.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 108 of the town’s 948 identified veterans and 18 of the 318 identified veterans’ widows during 2012. We also provide support and
information assistance for National Guard and Reserves called up for service in Iraq or Afghanistan and their families.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance. With the support and concurrence of the Board of Directors, the Department expanded its office space in late 2011 and accepts volunteers to assist with various projects in support of the office, veterans, and deployed service personnel, while also providing space for counseling of veterans by trained VA personnel.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Charles Surpitski is the Ipswich member of the Board of Directors.

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UTILITIES DEPARTMENT
Tim Henry, Director

ELECTRIC DIVISION –
Jerry Cavanaugh Operations Manager

The Power Plant continues in the ISO’s (Independent System Operator) Forward Capacity Market with 9.2 MW’s of the power plant’s generation assets. Under this program the department is paid for being available for dispatch within 30 minutes of notification, Monday thru Friday. The operation of the plant in this market is being overseen by Jeff Turner as the Assistant Power Plant Superintendent.

Kwh Sales
2008 sales 108,020,523
2009 sales 106,296,811
2010 sales 110,748,080
2011 sales 111,777,696
2012 sales 109,958,355

Metering Upgrades

The Ipswich Utilities Department has begun Advanced Metering Infrastructure (AMI) installation for both water and electric revenue meters around town. These meters establish true two-way advanced metering infrastructure. The Muller Mi.Net System fully automates the meter-reading-to-billing process for water and energy utilities, linking meters, distribution sensors and control devices in a single, highly efficient wireless mesh communication network providing better service through instantaneous automatic notification of power outages.
IMLD Green Power Initiatives

Wind Turbine 1 is now providing for approximately 3% of towns electrical energy needs. Ipswich Municipals Light Departments GE 1.6 MW wind turbine located on Town Farm Road began commercial power production on May 18, 2011. It generated 3,379,796 kw of energy in 2012.

Wind Turbine 2 went on line December 18, 2012. This is a 2MW unit made by Hyundai. It is expected to produce 4% of the Town’s energy. Berkshire Wind Power Project is now providing for approximately 3% of towns electrical energy needs.

This project began commercial operation on May 28, 2011, just 10 days after our WT-1. This entity is owned and operated by the Berkshire Wind Power Cooperative, a non-profit entity that consists of 14 Massachusetts municipal utilities (Ipswich being one of these) and their joint action agency, the Massachusetts Municipal Wholesale Electric Company.

The Berkshire Wind Power Project capable of producing enough electricity to power 6,000 homes while offsetting the production of nearly 612,000 metric tons of carbon dioxide and the use of 1.7 million barrels of oil.

WATER & WASTEWATER DIVISIONS
Vicki Halmen, Manager

WATER DIVISION
Total water pumping has remained at historic lows. The department actively promotes water conservation measures and continued the seasonal rate structure, which was started in 2003 to curb excessive summer water use. Mandatory water restrictions and a mandatory water ban were imposed in 2012 due to drought conditions.

The water main replacement project on North Main Street was successfully completed in 2012. The mains replaced were over 115 years old. The Department would like to thank all residents in the area for their cooperation and patience during construction. Jeffrey’s Neck Road water main will be the next replacement project the Department will undertake. Design begins in the autumn of 2012. The Department is committed to improving our aging infrastructure and will continue developing projects to improve the reliability of the water system.

2012 Statistics
New Domestic Services 13
Hydrants Installed 0
Hydrants Repaired/Replaced 8
New Water Mains Installed (ft) 0
Total Length of Mains (ft) 496,405
Metered Water Services 4691
Unmetered Water Services (Fire Lines) 114
Residential Gallons per Capita per Day 48
2012 Water Usage by Source (Million Gallons)
Reservoirs (Dow and Bull Brook) 140
Browns Well 88
Essex Road Well 30
Fellows Road Well 45
Mile Lane Well 31
Winthrop Wells 8
Total Water Usage 342

WATER TREATMENT PLANT
Joseph Ciccotelli, Superintendent

The Department continued to work closely with the Massachusetts DEP to plan and execute necessary modifications to the Water Treatment Plant’s disinfection process as a result of the Perchlorate violation of 2011. Brown’s Well, the Town’s primary well source, was cleaned and rehabilitated in July of 2012.

Significant beaver activity impacted the Bull Brook Reservoir in 2012. The Department worked closely with MassDEP, the Ipswich Conservation Commission and Mass. DCR to successfully address the situation.

The Water Department was awarded an Energy Efficiency Block Grant through the Department of Energy Resources. The grant provided a full engineering process evaluation of the Water Treatment Plant and satellite sources with respect to energy conservation. The evaluation resulted in several energy saving recommendations that the Department will be funding in the FY14 budget.

WASTEWATER DIVISION
Patrick J Brennan, Superintendent

Design and bidding of the final phase of the Wastewater Treatment Plant Upgrade Project was completed in 2012. The construction contract was awarded to R.H. White Construction Co., Inc. and is expected to be completed in early 2014. The project includes construction of a new headworks facility with screening and grit removal, refurbishment of two secondary clarifiers and refurbishment of two sludge holding tanks. A new low flow pump has been purchased and installed at the Town Wharf Pump Station. The new pump has improved the operation of the station, reduced clogging and energy consumption.

The Wastewater Department was awarded an Energy Efficiency Block Grant through the Department of Energy Resources. The grant provided a full engineering process evaluation of the Wastewater Treatment Plant with respect to energy conservation. The evaluation cited several recent upgrades which have significantly improved the energy efficiency of plant operations, specifically new pumps and the replacement of the Ultraviolet Disinfection System.
### 2012 Statistics

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Treated wastewater (million gallons)</td>
<td>291</td>
</tr>
<tr>
<td>Septage received and treated (million gallons)</td>
<td>4.7</td>
</tr>
<tr>
<td>Rainfall recorded (inches)</td>
<td>40.8</td>
</tr>
<tr>
<td>Biosolids processed and sent to Agresource Facility (cubic yards)</td>
<td>2,244</td>
</tr>
</tbody>
</table>

****

**FINANCE DIRECTORATE** – Rita M. Negri, Finance Director

**ACCOUNTING OFFICE**

Rita M. Negri – Finance Director/Town Accountant

The Finance Director is the chief financial advisor to the Town Manager. She is responsible for the debt service, insurance, benefits, and other miscellaneous budgets. She submits revenue projections for budget purposes; meets with the Town Manager and department heads to review expenditure budgets; determines base budgets for the next budget cycle. She provides advice to the selectmen, finance committee, and school committee of any significant changes in the town’s financial condition and changes in legislation affecting municipal finance.

The Town Accountant’s Office consists of two full-time staff, a full-time Town Accountant who also serves as Finance Director, and an Assistant Town Accountant. The Accounting Department is responsible for processing the payroll for all employees, processing invoices for vendor payments, and preparing all W-2’s and 1099’s at year-end in accordance with IRS regulations.

The Town Accountant’s Office maintains all of the accounting records for the Town’s revenues and expenditures; ensures that reconciliations are performed between applicable Town departments; assists in providing information on benefits available to employees; and oversees the operation of the Town’s financial computer system.

The Finance Director/Town Accountant also coordinates the annual independent audit of the Town's financial statements that was last completed by February 12, 2013, for the year ended June 30, 2012. The financial results for fiscal year 2012 were good. This was due to good collections on receivables, and responsible spending of appropriations.

Free Cash for fiscal year 2012 was certified by the Massachusetts Department of Revenue, Division of Local Services on October 10, 2012 in the amount of $1,189,652.

****
TREASURER DEPARTMENT  
Kevin A. Merz, Treasurer/Collector

The Treasurer/Collector is responsible for the investment of all Town funds and the collection of Real Estate taxes, Personal Property taxes, Motor Vehicle and Boat excise taxes. The Treasurer/Collector’s office is also responsible for all municipal borrowings, balancing cash and accounts receivable with the Town Accountant, selling beach stickers, accepting Passport applications, processing Municipal Lien Certificates and continuing collection efforts of properties in Tax Title.

In 2012, the Treasurer/Collector’s office sold 5,615 beach stickers, 275 fishing stickers and 29 horse stickers.

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BOARD OF ASSESSORS  
Robin Nolan, Chairman  
John Moberger, Member  
Karen Rassias, Member

For FY2012, the total assessed taxable valuation of Ipswich was $2,363,515,059 with a property tax levy of $30,182,087. The fiscal year 2012 tax rate as certified by the Department of Revenue was $12.77 up $0.77 from the previous year. Building permits issued resulted in an additional $266,949 in tax levy growth for FY2012.

In FY2012, the Board of Assessors completed their mandatory interim year adjustment on all property in the Town of Ipswich as required by the Department of Revenue. Under Massachusetts’s law, this Board is required to value all of Ipswich’s 5780 properties at 100 percent of their full and fair cash valuation, thereby insuring an equitable distribution of the property tax levy. The town’s average single-family valuation was $434,239. More importantly, we believe that we have met our statutory obligation to re-establish proper assessment level and uniformity throughout the Town of Ipswich. Final Department of Revenue certification of assessed valuations was granted in December and property tax bills were subsequently mailed at the end of December. The current valuation and levy percentages based upon property class are as follows:

<table>
<thead>
<tr>
<th>CLASS</th>
<th>VALUATION</th>
<th>%</th>
<th>TAXES LEVIED</th>
<th>LEVY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>2,092,274,733</td>
<td>89%</td>
<td>$26,718,348</td>
<td>89%</td>
</tr>
<tr>
<td>Commercial</td>
<td>114,491,986</td>
<td>5%</td>
<td>$1,462,063</td>
<td>5%</td>
</tr>
<tr>
<td>Industrial</td>
<td>129,424,630</td>
<td>5%</td>
<td>$1,652,753</td>
<td>5%</td>
</tr>
<tr>
<td>Personal</td>
<td>27,323,710</td>
<td>1%</td>
<td>$348,924</td>
<td>1%</td>
</tr>
<tr>
<td>TOTALS</td>
<td>2,363,515,059</td>
<td>100%</td>
<td>$30,182,087</td>
<td>100%</td>
</tr>
</tbody>
</table>

Also in 2012, the Assessor’s office processed over 772 applications for Real Estate, Motor Vehicle Excise, Boat Excise abatements and Elderly and Veteran Exemptions.
We would like to assure all property owners that the Board of Assessors will continue its effort to meet the challenge of maintaining equitable assessments in this current real estate market.

*****

TOWN CLERK AND CHIEF ELECTION OFFICER
Pamela Z. Carakatsane, CMMC/CMC

POPULATION AS OF DECEMBER 31, 2012–13,979

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Births</td>
<td>98</td>
<td>90</td>
<td>94</td>
</tr>
<tr>
<td>Deaths</td>
<td>129</td>
<td>118</td>
<td>93</td>
</tr>
<tr>
<td>Marriage</td>
<td>48</td>
<td>52</td>
<td>61</td>
</tr>
</tbody>
</table>

SHELLFISH LICENSES AND PERMITS

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident Yearly</td>
<td>136</td>
<td>106</td>
<td>142</td>
</tr>
<tr>
<td>Resident Family</td>
<td>154</td>
<td>121</td>
<td>98</td>
</tr>
<tr>
<td>Resident Commercial</td>
<td>125</td>
<td>125</td>
<td>124</td>
</tr>
<tr>
<td>Student Commercial</td>
<td>1**</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Over 70 Commercial</td>
<td>1</td>
<td>8</td>
<td>11</td>
</tr>
<tr>
<td>Over 60 Recreational</td>
<td>21</td>
<td>40</td>
<td>55</td>
</tr>
<tr>
<td>Non Resident Yearly</td>
<td>151</td>
<td>144</td>
<td>131</td>
</tr>
<tr>
<td>Non Resident Daily</td>
<td>12</td>
<td>23</td>
<td>54</td>
</tr>
<tr>
<td>Eagle Hill Stickers</td>
<td>9</td>
<td>12</td>
<td>8</td>
</tr>
</tbody>
</table>

**2010 –Initial year for student commercial shellfish licenses

DOG LICENSES
During 2011 the Town Clerk’s Office registered 1977 dogs.

TOWN MEETINGS, ELECTIONS AND VOTER REGISTRATIONS

The Board of Registrars

Peter Ross, Chairman
Robert M. Stone
Katherine Eliopoulos
Pamela Z. Carakatsane, CMMC/CMC

Town Meetings:

May 8, 2012 Annual Town Meeting

There were 692 registered voters who attended.
The Warrant consisted of twenty five articles.
October 15, 2012 Special Town Meeting

There were 252 registered voters who attended.
The Warrant consisted of ten articles.

Elections

March 6, 2012 Presidential Primary Election
Votes Cast 1,607
Number of Registered Voters 10,049
Turnout 16.0%

May 15, 2012 Annual Town Election
Votes Cast 1,607
Number of Registered Voters 10,049
Turnout 16.0%

September 6, 2012 State Primary Election
Votes Cast 636
Number of Registered Voters 10,273
Turnout 6.1%

November 6, 2012 Presidential Election
Votes Cast 8,403
Number of Registered Voters 10,506
Turnout 80.0%

REGISTERED VOTER STATISTICS
Number of Registered Voters as of December 31, 2012 – 10,447

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Democrat</th>
<th>Republican</th>
<th>Unenrolled</th>
<th>Green Rainbow</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>665</td>
<td>352</td>
<td>1493</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>669</td>
<td>374</td>
<td>1766</td>
<td>3</td>
</tr>
<tr>
<td>3</td>
<td>469</td>
<td>473</td>
<td>1597</td>
<td>3</td>
</tr>
<tr>
<td>4</td>
<td>530</td>
<td>364</td>
<td>1662</td>
<td>3</td>
</tr>
<tr>
<td>Totals</td>
<td>2,333</td>
<td>1,563</td>
<td>6,518</td>
<td>10</td>
</tr>
</tbody>
</table>

The Town also had residents enrolled in the following political designations:

Green Party USA………..Precinct 1, 1 resident; Precinct 2, 1 resident
Libertarian……………..Precinct 1, 3 residents; Precinct 2, 3 residents;
                      Precinct 3, 4 residents; Precinct 4, 2 residents
Timesiz Not Down………Precinct 3, 1 resident
MA Independent Party……Precinct 2, 1 resident
American Independent……Precinct 1, 1 resident; Precinct 3, 2 residents
Inter 3rd Party…………..Precinct 3, 2 residents; Precinct 4, 2 residents
UNENROLLED VOTERS  62.39%
DEMOCRATS      22.33%
REPUBLICAN     14.96%
GREEN RAINBOW  .09%

Thank you to my Assistant, Kathy Marini; Office Volunteer, Janet Trask; the Board of
Registrars; Ginny Player, Mary Graves and Donna Gordon who helped with the added tasks the
Presidential Election placed on this office; the Constables, Wardens, Clerks, Checkers,
Provisional Ballot and Tally persons; the Ipswich Police Department; the staff of the Cemetery
Department; Rick Dorr and Jason Dorr of the Facilities Department; the YMCA staff; and to the
staff at the High School/Middle School who help set up for Town Meeting. Also, Andrew
Agapow, Ronald Graves, Robert Stone and Phil Grenier and my family members who spend
many hours setting up the night before each election and dismantling the day of the election.
They all have helped to make each Election and Town Meeting a success.

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INFORMATION TECHNOLOGY (MIS)
Greg Parachojuk, MIS Director

The IT department is charged with the ongoing mission to develop, enhance and support the
Town’s computing and telecommunications infrastructure and, to provide the system and
services necessary for the Town’s departments and users to fulfill their stated goals and
objectives. IT has been specifically focused with the task to reduce footprint, power, and
maintenance costs.

- Ongoing work is being done with GIS and soon patrons will be able to access maps online.
  Check the web for announcements coming up.

- The website is constantly being updated and Public Stuff was introduced this year to request
town services and a facilities use calendar was introduced for Town Hall.

- Please visit our website at http://www.ipswichma.gov to access online permits, assessment
data, tax maps, minutes, online payments, forms and other useful information in the cloud.

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IPSWICH PUBLIC LIBRARY
Victor Dyer, Director

Collections: New books added: 3500 (Adult & Young Adult) and 2115 (Children). New media
added: 818 (Adult & Young Adult) and 284 (Children).

Technology  6521 patrons signed up to use the Internet PCs while 55,989 hits were recorded on
the library’s new web site. This is a 12 % increase over website hits in 2011. Over 8600
sessions were recorded on the databases we offer. Blu-Ray DVDs were added to the collections.
The library’s Wi-Fi equipment was upgraded.
Staff: Laurie Collins was hired as Children’s Librarian upon the retirement of Marilyn Pauley who served as Children’s Librarian for 31 years. Michelle Güvendiren was once again hired to work with children in the summer. Maureen Fay was named Liaison to the ReCreation Dept. Cindy Grove was hired as Sunday Reference Librarian to replace Abigail Miller who accepted a position at Kenyon College.

Volunteers: This year volunteers donated over 1200 hours of service. Two community service high school students volunteered hours as well as two seniors who participated in the Property Tax Work Program. Members of the Town & Country Garden Club helped with yard maintenance while the Ipswich Garden Club decorated the library for the holidays. Dorcas Rice decorated the mantel in the Rogers Room. The annual Appreciation Breakfast for volunteers was sponsored by the Friends at the Ipswich Inn in April.

Board of Trustees: Through state aid funds the Trustees paid for improvements to the Main Desk and new shelving in the Children’s room. The Trustees also paid to have the art display panels repainted and for technology lectures. During the annual cookout on the Children’s Department Vehicle Day the Trustees served 340 hotdogs. The Trustees approved job description changes for Paula Grillo and Maureen Fay. The Board approved three policy revisions: Code of Conduct with Consequences, Internet Acceptable Use Policy & Confidentiality Policy.

Plan of Service: We continue to make progress implementing the goals and objectives of our Plan of Service for 2009-2013. Some of the activities accomplished in 2012 included: survey of children’s services, purchase of electronic picture frame to display historic postcards collection at Main Desk, and a series of lectures on computer skills.

Public Relations: The library produced two issues of The Newsletter in 2012. The Ipswich Reads...One Book! Program continued into its eighth year with Homer Hickam’s October Sky. The library sponsored its fourth annual juried art exhibit & sale in May. Ipswich artists participated with 36 artworks. Attendance for the three days of the show was 146. Victor Dyer and Marilyn Pauley were interviewed by ICAM. Laurie Collins began sending e-mails to parents of story time attendees.

Building: The Facilities Dept. installed new carpeting and repaired plaster and repainted the North Green wall of the Rogers Room. A new circulating pump for the Archives was installed. New office chairs were purchased for the Teen Scene area. A Japanese maple was planted near the back door of the library in honor of retired Children’s Librarian Marilyn Pauley. Officer Jonathan Hubbard began work on a Lock-Down plan for the library.

Friends: The Friends supported the library with funds for museum passes, CDs and DVDs, refreshments, binding, printing, aquarium maintenance, museum pass booking software, supplies & children’s programs. They provided funds to enhance the e-book collection available to Ipswich residents through Overdrive. They purchased two leather lounge chairs for the library. For the first time the Friends set up a table at the weekly Farmers’Market.

North Green Project: After many years of planning the project to reconfigure and restore the North Green was begun. A nineteenth century cistern was discovered under the front lawn of the
library when excavating for a new fire hydrant location. New sidewalks, curbs and library entrance ramp were installed as well as new lamp poles and a new configuration of parking places. New water mains were also installed.

Bequests & Gifts: Donations were received in memory of Stephanie Marie Rose, Dr. Albert MacPhail, Myron Taylor and Lynne Dembicki, Other donations were received from Mrs. Adeline Diehl & Theresa and Mark Coffey and Family. The Board accepted a bequest from the estate of former library volunteer Ann Peyton Hobson. Stephanie Gaskins reframed her grandfather’s oil painting of *Ipswich Meadows* which hangs in the Gaunt Reference Room. The Ipswich Museum donated microfilms of early town records.

Seismology Program: With funding from the Trustees, the Friends and the Ipswich Rotary Club the Library joined the Boston College Seismology Project. A seismograph and electronic display were installed in the library. Programs included three public lectures by BC seismology professors as well as seismologist-led programs with Ipswich Public School 5th graders and a group of home schooled children. An official ribbon cutting ceremony was held on September 23rd.

Programs: The Children’s Room offered 302 programs with 4511 children & caregivers participating. There were 40 Adult/YA programs with 956 participants. These figures do not include the Friends monthly programs. A new program for very young children (Little Chicks) was launched by Children’s Librarian Laurie Collins in September. Weekly meetings of the Ipswich Writers Group began in August.

Circulation: Total circulation in 2012 was 162,537 items. This represents an increase of 6.8% over the 2011 circulation of 152,075. The library borrowed monthly, on average, 1825 items through interlibrary loan. This is a 21% increase over 2011.

Grants: The library received a $1000 grant from the Coburn Charitable Society for the purchase of large print and audiovisual materials. The Rotary Club of Ipswich donated $1000 for the Seismology Project. Boston Bruins children’s furniture from the Bruins and the Massachusetts Board of Library Commissioners was installed in the Children’s Room.

Archives: We logged in 209 visits to the Archives by researchers in 2012. Through the Boston Public Library Digital Projects Department we were able to digitize Town Reports from 1856-2010, as well as several other historical documents. The library’s collection of sermons was organized by Paula Grillo. Volunteer Donna Albino began organizing the DAR papers.

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SUPERINTENDENT OF SCHOOLS
Richard L. Korb, Superintendent

The FY12 school year was highlighted with many accomplishments as well as ongoing challenges. The Ipswich Public Schools is proud to be a “Race To The Top” school district. We receive special funding from the federal and state government to initiate new programs aimed at improving teaching and learning. As part of this process we created a District Data Team to
monitor and use data to improve instruction K-12. With this data we were able to provide feedback to our teachers which assisted them with curriculum implementation.

Additionally, we also created a District Educator Evaluation Team to adopt new contract language for the New Educator Evaluation Model which was implemented in FY13. Another very important aspect of being a RTTT district was the alignment of our curriculum to the new State Frameworks. An important part of that alignment was preparing for the implementation of the new “Common Core” curriculum in English/Language Arts, Mathematics and Science. Professional Development money was set aside to begin training our teachers on the many changes that were being made to these three academic areas nationwide. Teacher teams worked diligently to acquaint themselves with these new standards knowing that testing in these standards would begin in FY14.

Our dedicated staff continued to strive to promote the best educational opportunities for every child Pre-K to 12th grade. Our Birth to Three Program continues to flourish, serving hundreds of families across the community. Our “Tiger Tots Learning Center” day care program for school and Town employees continues to grow and flourish as well.

The goal of the Ipswich Public Schools is to identify and access resources and implement strategies that improve teaching and learning, enrich programs and inspire students and teachers. It is through a very special internal culture within our school system that we are able to turn this goal into reality through a variety of building-based initiatives and programs. The ultimate goal of this special culture is to have students become self-directed learners who strive toward continuous improvement through reflection and self-assessment.

In conclusion, I want to express my sincere appreciation to the citizens of Ipswich who have given so generously to support quality education for all of our children. I also want to thank those local businesses and organizations that continue their support of our programs through gifts and donations. Finally, I want to express my sincere appreciation to the staff of the Ipswich Public Schools, whose dedication and commitment to excellence is second to none.

**IPSWICH HIGH SCHOOL**
David Dalton, Principal

Ipswich High School had another very successful year during 2012. The National Merit Program recognizes seniors each year based on PSAT testing. This year we had 4 students receiving Commendation recognition. This is a large number for any public school. Colleges continue to accept Ipswich High School graduates at a high rate. The Class of 2012 ended with 84% accepted to colleges, 70% of those to 4 year colleges. Acceptances included Boston College, Brown University, University of Connecticut, Fordham University, Colgate University, George Mason University, Ohio Wesleyan University, Providence College, and many others. Over 160 different colleges accepted Ipswich High School graduates.

MCAS scores continue to be outstanding with 99% of the current juniors scoring Advanced or Proficient in English Language Arts. In Mathematics, 92% attained that level as did 88% in Biology. Students continue to have scores that rank Ipswich High School in the top tier of
Massachusetts Public Schools. Our dropout rate stands at a ten year low of 0.2% which is a direct credit to a caring and committed faculty and support staff.

Several of our athletic teams advanced deep into the MIAA State Tourney. Our art students again received Gold, Silver and Honorable Mention Awards from the *Boston Globe*. As has been our custom, the Jazz Band, Concert Band, Orchestra and Concert Choir all performed multiple times at a level rarely seen in high school. Their concerts are a superb chance for members of the community to see tremendous talent and performances in our own Performing Arts Center.

The entire Ipswich Community should feel genuinely proud of a high school that is well regarded at the state level, by colleges and surrounding communities. Our strong academic program, varied offerings and individual talents provide a wonderful environment and culture for all students to succeed.

**IPSWICH MIDDLE SCHOOL**
David P. Fabrizio, Principal

Change was in the air this year for Ipswich Middle School. Cheryl Forster-Cahill retired in June after a long and successful tenure. I was fortunate to have been selected to succeed Cheryl and to carry on many of the strong traditions that had been built in this school community. Our students and staff embraced the leadership change and worked together to improve every aspect of our school.

The 2012-2013 school year was marked by new initiatives and continued collaboration between middle school administration, faculty, and the community to educate our students at the level of excellence to which Ipswich has grown accustomed. The spirit of academic collaboration among the faculty is remarkable. Comprehensive professional development programs, data-driven educational decisions, increased administrative presence in the classrooms, and faculty peer observations are just some of the visible results of this collaboration. Ipswich middle school students continued to perform at the highest levels on state and national standardized tests thanks to the commitment and skill of our faculty.

The newly formed Middle School Parent/Teacher Organization held a number of successful fundraising and community-building events, including IMS apparel sales and a fun day at the Marini Farm Corn Maze. Families can now subscribe to the Principal’s Blog to get regular updates on school activities and information, and parents were invited to “Coffee with the Principal” several times throughout the school year. We launched our first Annual Fund Drive and Electronics Recycling event to supplement the popular Magazine Drive.

Our middle school students enjoyed a variety of after-school activities for fun and enrichment. Art Club, Math League, Chess Club, Recycling Club, Student Leadership Senate, musical and drama events, Homework Club, and Tiger Den were again very popular. Record-breaking numbers of students participated in travel and intramural sports programs: basketball, track, field hockey, soccer, ice hockey, golf, tennis, volleyball, badminton, dodge ball, and ultimate Frisbee. I am continually impressed with the variety of civic outreach undertaken by our students—book drives, suit drives, food drives were all successfully initiated by motivated students. The Walk
for Hunger and Penny Wars raised a significant amount of money for needs both close to home and overseas.

Grade six students spent a focused and spirited week at Ferry Beach Ecology School in Saco, Maine. Seventh graders learned first-hand about the local ecology and history with a series of eight separate days in locations along the Ipswich River. And the eighth grade once again visited the Adirondacks for three days of geological exploration and final bonding before graduating and moving on to high school.

Ipswich Middle School is a school on the move. We are a strong school that is going to grow stronger. Our faculty and staff, working along with the community, are dedicated to helping our youth reach their full potential and beyond.

DOYON ELEMENTARY SCHOOL
Sheila Conley, Principal

The Paul F. Doyon Memorial School continues to maintain an incredible level of rigor for learning during these fiscally challenging times. This level of learning is achieved by the dedication, professionalism and passion for teaching demonstrated by our gifted staff. Each and every day students love to come to school due to our safe, enthusiastic and child-centered learning environment.

Fostering student achievement continues to be in the forefront each day. Educators continue to identify and implement best educational practices across all curriculum areas. The Doyon and
Winthrop teachers are collaboratively incorporating the Reading and Writing Workshop models into their daily lessons. Doyon has been able to enrich our mathematics program by having a part-time math specialist and consultant work with our teachers and students. These endeavors have guided us in aligning and refining our Language Arts and Mathematics curriculum and assessments with the Common Core.

Doyon’s Visual and Performing Arts program continues to be exemplary. Our Spring Art Show showcased the incredible artwork of all of our budding artists from K-5. The musically-rich experiences of our outstanding band, string, instrumental and choral is heard throughout the building each and every day. In addition, every student from grades one through five has the opportunity to participate in a grade level performance at some point during the year.

Thanks to a grant from the Ipswich ReCreation Department and the involvement of our School Council, over 250 students participated in Doyon Extraordinary Enrichment Program (DEEP). Student involvement increased from 75 students in the fall session to 192 students in our winter session. These five week enrichment courses allowed future mathematicians and scientists the opportunity to investigate, artists and writers to create, and engineers and sculptors to build. Thanks to the time and talent shared by our parent and community volunteers, the program was an overwhelming success.

Developing our “Student to Student Values,” theme has been the School Council cultural goal this school year. The focus has been to encourage positive interactions between all students. This initiative supports the importance of students feeling safe and valued in their school environment and addresses why bullying should not exist in the world we live in. A school-wide assembly and a school-wide reading of the book, Cookies Bite-Size Life Lessons by Amy Rosenthal are some of the integrated activities associated with this year’s important goal.

Our Student Leadership Team (SLT) and Early Act students in grades four and five have been busy fundraising for local and worldwide causes. Some of their inspirational school-wide activities have included the Peace/Poetry Project in collaboration with IHS Interact Club and Ipswich Rotary and their “Movie Night” in May where all the proceeds go towards the growth and development for a school in Ghana, Africa. In April, nine of our Early Act student leaders shared their love and knowledge of Doyon while taking each of the three Superintendent candidates on a school-wide tour.

Doyon continues to have a wonderful partnership with our parent community and community members. Our Friends of the Ipswich Elementary Schools (FRIES/our PTA) continue to enrich the students overall school experience through their wonderful activities, assemblies, and fundraising endeavors. Our literacy programs in the classrooms and library times have been enhanced this year by the caring involvement of the GrandFRIES, our grandparent and older community member group, who visit Doyon on a weekly basis.

We are proud that our students are achieving their personal best both academically and socially, and becoming lifelong learners at the Paul F. Doyon Memorial School.
Education is experiencing a transformative evolution. Growing calls for higher learning expectations demanded by the global economy and the recent adoption of shared learning standards by forty-five states are cocooned within limited fiscal resources and increasingly available, affordable technology. Quality learning opportunities are becoming more personalized and are often available any time and any place. Retooling our materials, reinventing effective teaching methods and redefining our vision have become the order of the day. The results of these conditions have yet to be revealed, but excitement abounds.

At Winthrop School, staff, students, parents and community members have rolled up our sleeves. **Persistence**, a critical ingredient in success, is in demand and has appropriately taken center stage as our school’s yearly theme.

The adoption of the Common Core Standards by Massachusetts has resulted in a flurry of curriculum revision in order to assure local alignment. State-wide assessments in the 2013/2014 school year will be comprised of questions measuring student achievement on these new standards. Every month of the 2012-2013 school year elementary teacher teams work collaboratively to prioritize instructional standards, to develop new units of study and to map the curriculum for the school year. Professional development has focused on improving instructional practices as they relate to individualized and small group instruction in English Language Arts. Additionally, with a new teacher evaluation model in place, teachers have participated in workshops designed to disseminate the required components of this new system. Clearly, professional expectations of teachers have intensified. Not only are teachers focused on the learning and welfare of their students, but they are also deeply involved in the demanding requirements of this changing environment.

As professional development and curriculum refinement continues, students find themselves more often in small group settings with learning objectives geared specifically to their needs. Remember those large class lessons where all students were in their seats while the teacher
instructed at the board? They have gone the way of rotary phones, an oddity one shares with our children as they giggle at the absurdity! Consistent and constant access to current technology such as tablets, laptops and adaptive software, currently a missing critical element in our school, will allow for even greater individualization in the future.

Despite, or perhaps because of, new educational demands, Winthrop School continues to provide recognized quality programming. Teachers from surrounding communities visited our classrooms to gain insight into our mathematics instruction and special education service delivery model. In fact, a team of our teachers were chosen to present to their peers at a state-wide conference. Our nationally-accredited kindergarten programs leverage us for grant funding.

Our focus on the whole child was supported this year by the Ipswich ReCreation Department in the form of funding for our Afterschool Community Enrichment (ACE) program as well as other programs offered onsite. This past fall, our twenty ACE program offerings enabled us to provide enrichment activities, free of charge, for over one hundred and ninety students. Community involvement powers our programming as our ACE programs are run by town-wide volunteers. This level of volunteerism and community involvement can also be seen in our newly-formed GrandFRIES classroom volunteers. These veteran members of our community are a tremendous asset to our more individualized student learning approach.

Our “all hands on deck” approach can also be witnessed in the various physical plant improvement initiatives. Parent philanthropy represents a growing recognition that considerable change will require the financial support of both private and public sectors. In 2012, through parent contributions, a walk-in cooler was purchased for our school. This much needed equipment paves the way for the use and storage of more locally-grown foods. Physical plant improvements are also noted in the recently-penned Statement of Interest. Staff, student and parent suggestions and comments yielded a document that, hopefully, will result in state-aid based renovations to our building and grounds. On the horizon is an extensive overhaul of our playground. Long been the site of growing child welfare concerns, the playground requires more than simply an influx of new equipment. Under the leadership of our active parent group, plans for the community-built playground renovations are currently underway. Once again, our improvements are the result of the collective and collaborative efforts of all sectors of our community.
The Waterways Advisory Committee met regularly in 2012 dealing with the usage of the great water resources and coastline Ipswich is fortunate to include in its vast boundaries.

The implementation of the new mooring regulations proved to be a success in its initial year. This still continues to be a work in progress with the goal to make our mooring areas safer, and the availability of moorings fair and equal to all boaters. An online registration for moorings was implemented and seems to be working successfully. This minimizes the amount of clerical work necessary. Matters that were looked at and addressed in the year 2012 were as follows;

1. The Harbors webpage found on the Town’s website at www.ipswichma.gov was updated including the Mooring Regulations, Mooring Maps and Waiting List, Boater Education, and a Harbormaster’s Newsletter. It is hoped that boaters will take advantage of this wealth of available information.
2. New access areas to the waterways were addressed in conjunction with the Planning Department. Several new areas evolved and will be made available in 2013.
3. The purchase of a new Harbors Patrol boat was researched and placed out to bid without success. Options continued to be looked into through the fall and winter.
4. The agreement between the Town of Ipswich, the U.S. Army Corps of Engineers, and Congress as to the de-authorization of the Ipswich River at the Town Wharf continued to be sought with no results in 2012. It will continue to be pursued in 2013.
5. Making fresh water available to boaters at the Town Wharf continued to be sought from the Utilities Department.
6. Improvement of the Wharf area – docks, safety and beautification along with signage improvements.
7. Review of the Harbors Department Budget requests and oversight of the Waterways Improvement Fund.

The Waterways Committee would like to express its appreciation for the support of the Harbormaster and the cooperation and contributions of the Assistant Harbormasters who
attended meetings throughout the year. We welcome the public to also attend and contribute in our attempt to make Ipswich waters safer and accessible to boaters.

TRUST FUND COMMISSION
Alexander M. Colby, Chairman

Despite historically low interest rates, continued financial stress in the Euro zone, fears of a “hard landing” in China and a looming Fiscal Cliff in the U.S., the Town’s trust funds prospered in 2012 returning 8.6% after custodial fees but before distributions. In dollar terms, the funds performed as follows:

<table>
<thead>
<tr>
<th>Market Value 12/31/2011</th>
<th>$400,476.54</th>
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</thead>
<tbody>
<tr>
<td>Interest</td>
<td>8,185.74</td>
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<tr>
<td>Dividends</td>
<td>4,199.03</td>
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<tr>
<td>Capital Appreciation</td>
<td>25,212.81</td>
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<tr>
<td>Less:</td>
<td></td>
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<tr>
<td>Custodial and Accounting Fees</td>
<td>-2,069.95</td>
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<tr>
<td>Distributions</td>
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</tr>
<tr>
<td>Market Value 12/31/2012</td>
<td>$423,784.71</td>
</tr>
</tbody>
</table>

The bulk of the distributions ($11,200) represented scholarships from various Funds for graduating seniors from Ipswich High School. Other distributions went to the High School for equipment (Mark Newman Fund), the Public Library for book purchases (John C. Kimball Fund) and the Historical Committee for a building plaque recognizing preservation efforts (Mary Conley Preservation Fund).

The trust funds are currently allocated 55% in fixed income and 45% in equities. This allocation supports the production of current income, reduced price volatility and longer-term growth of capital. Equity exposure is diversified with 75% in the broad U.S. equity market, 17% in Europe, Australasia and the Far East and 8% in Emerging Markets. The fixed income portion of the portfolio is concentrated in short-term, high quality corporate bonds. As these bonds mature over
the next few years we expect to reinvest their proceeds at higher rates than are currently available as the Federal Reserve reverses its current policy of essentially “zero” interest rates. The portfolio also has a significant investment in a Treasury Inflation Protection Security (TIPS) that produces both current income and also provides protection against inflation which will inevitably return.

An old Wall Street adage states, “Don’t fight the Fed” meaning if the Federal Reserve’s monetary policy is restrictive, reduce your exposure to risk. On the other hand, if monetary policy is accommodative as it most certainly is now, avoid the seductive safety of cash and seek higher returns consistent with a thoughtful and prudent appraisal of associated risk. That describes the Trust Fund Commission’s investment posture as we begin 2013.
Financial Statements
Appendix

June 30, 2012