2011-2012
BOARD OF SELECTMEN

Standing left to right (back) – Patrick McNally, William Craft, (Vice Chairman) Raymond Morley, (Chairman) Charles Surpitski and Shirley Berry.

Cover Photo: Ipswich Wind Turbine
Photographer: Jennifer Breaker

Annual Town Report Compiled by Frank Antonucci
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<td>Finance Directorate</td>
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# 2010 ROSTER OF TOWN OFFICIALS AND COMMITTEES

## Elected

<table>
<thead>
<tr>
<th>Official</th>
<th>Member</th>
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<tbody>
<tr>
<td>Moderator</td>
<td>Thomas Murphy</td>
</tr>
<tr>
<td>Board of Selectmen</td>
<td>Raymond K. Morley, Chair</td>
</tr>
<tr>
<td></td>
<td>William M. Craft</td>
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<tr>
<td></td>
<td>Patrick J. McNally</td>
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<td></td>
<td>Shirley A. Berry</td>
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<tr>
<td></td>
<td>Charles D. Surpitski,</td>
</tr>
<tr>
<td>School Committee</td>
<td>Jeffrey B. Loeb, Chair</td>
</tr>
<tr>
<td></td>
<td>Barry Hopping</td>
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<tr>
<td></td>
<td>Jennifer Bauman</td>
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<td></td>
<td>Laura Dietz</td>
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<td>Sean Gresh</td>
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<td></td>
<td>Rachel Roesler</td>
</tr>
<tr>
<td></td>
<td>Hugh O'Flynn</td>
</tr>
</tbody>
</table>

## Appointed

<table>
<thead>
<tr>
<th>Committee</th>
<th>Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance Committee</td>
<td>Michael J. Schaaf, Chair</td>
</tr>
<tr>
<td></td>
<td>Larry E. Seidler, V. Chair</td>
</tr>
<tr>
<td></td>
<td>Mitch Feldman</td>
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<td></td>
<td>Jamie M. Fay</td>
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<td></td>
<td>Marion W. Swan</td>
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<td></td>
<td>Richard F. Howard</td>
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<td></td>
<td>Robert A. White</td>
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<td></td>
<td>Ingrid Miles</td>
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<td></td>
<td>Todd Wilson</td>
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<tr>
<td></td>
<td>Lynne Gibbs, Admin. Asst.</td>
</tr>
</tbody>
</table>

## Town Officials

<table>
<thead>
<tr>
<th>Official</th>
<th>Member</th>
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</thead>
<tbody>
<tr>
<td>Town Manager</td>
<td>Robert T. Markel</td>
</tr>
<tr>
<td>Purchasing Director, Management Services</td>
<td>Frank V. Antonucci</td>
</tr>
<tr>
<td>Special Assistant &amp; Human Resources Director</td>
<td>Jennifer F. Breaker</td>
</tr>
<tr>
<td>Superintendent of Schools</td>
<td>Richard L. Korb</td>
</tr>
<tr>
<td>Director of Finance</td>
<td>Rita M. Negri</td>
</tr>
<tr>
<td>MIS Director</td>
<td>Gregory Parachojuk</td>
</tr>
<tr>
<td>Assessor</td>
<td>Robin Nolan</td>
</tr>
</tbody>
</table>
Town Clerk
Assistant Town Clerk
Treasurer/Collector
Assistant Treasurer
Deputy Tax Collector

Director of Code Enforcement
Local Building Inspector
Health Agent
Food Inspector
Plumbing & Gas Inspector
Alternate Plumbing & Gas Inspector
Sealer of Weights & Measures
Fence Viewer
Wiring Inspector
Asst. Wiring Inspector

Director of Plant & Facilities
Assistant to Facilities Director

Director of Public Works
Operations Manager
Superintendent of Cemetery & Parks

Fire Chief
Fire Prevention Officer

Police Chief
Police Lieutenant

Harbormaster
Assistant Harbormaster
Shellfish Constable

Emergency Management Director
Assistant Emergency Mgt Director

Animal Control Officer
Assistant Animal Control Officer

Director of Council on Aging

Town Historian

Library Director
Assistant Library Director

Director of Planning & Development

Pamela Z. Carakatsane
Kathleen A. Marini
Kevin A. Merz
Corinna Warner
Kelly and Ryan Associates Inc.

James A. Sperber
Eric Colville
Colleen Fermon
Maureen Lee
Robert Hyde
Kevin Lombard
Dwight Brothers
James A. Sperber
David Levesque, Sr.
Frederick Gallagher

William A. Hodge
Jane Spellman

Richard Clarke
Frank J. Ventimiglia
Jeffrey Putur

Rick Smith
Sean Cronin

Paul Nikas
Daniel Moriarity

Paul Nikas
Thomas Colpitts
Scott LaPreste

Jonathan Hubbard
Daniel Moriarty

Matthew Antczak
Reed Wilson

Diane Mitchell

Victor E. Dyer
Genevieve Picard

Glenn C. Gibbs
<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Planner</td>
<td>Kathleen Connor</td>
</tr>
<tr>
<td>Affordable Housing Coordinator</td>
<td>Terry Anderson</td>
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<tr>
<td>Open Space Program Manager</td>
<td>Kristen Grubbs</td>
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<tr>
<td>Stewardship Coordinator</td>
<td>Beth O'Connor</td>
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<tr>
<td>Conservation Agent</td>
<td>David P. Pancoast</td>
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<tr>
<td>Town Counsel</td>
<td>George Hall Jr.</td>
</tr>
<tr>
<td>Director of Utilities</td>
<td>Tim Henry</td>
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<tr>
<td>Business Manager/Utilities</td>
<td>Mark Cousins</td>
</tr>
<tr>
<td>Electric Operations Manager</td>
<td>Gerry Cavanaugh</td>
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<tr>
<td>Water and Waste Water Manager</td>
<td>Victoria Halmen</td>
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<tr>
<td>Veterans Services District</td>
<td>Terrance P. Hart</td>
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</tbody>
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**Boards and Committees**

<table>
<thead>
<tr>
<th>Board</th>
<th>Members</th>
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<tbody>
<tr>
<td>Affordable Housing Trust Fund Board</td>
<td>Susan Monahan, Chair</td>
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<tr>
<td></td>
<td>James Warner</td>
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<td></td>
<td>Michael Jones</td>
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<td>Glenn C. Gibbs</td>
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<td>Patrick McNally</td>
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<tr>
<td>Agricultural Commission</td>
<td>Royce Knowlton, Co-Chair</td>
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<td>Warren Jepson, Co-Chair</td>
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<td>Michael Marini</td>
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<td>Kat Kenny</td>
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<td>Donald Galicki</td>
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<td></td>
<td>Dianne Cassidy</td>
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<td>Augusta Macrokanis</td>
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<td></td>
<td>Laura Russell</td>
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<td></td>
<td>Bill Cassidy</td>
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<tr>
<td>Alternates</td>
<td></td>
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<tr>
<td>Athletic Playing Fields Study Committee</td>
<td>Ken Swenson, Chair</td>
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<tr>
<td></td>
<td>Charles D. Surpitski</td>
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<td>Barry Hopping</td>
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<td>Carl Nylen</td>
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<td>John Gillis</td>
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<td>Susan Markos</td>
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<td>Elizabeth Dorman</td>
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<td>Kristen Grubbs</td>
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<td>Jeffrey Putur</td>
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<tr>
<td>Audit Committee</td>
<td>William Craft, Chair</td>
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<td></td>
<td>Robert White (Finance Com)</td>
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<td></td>
<td>Jeff Loeb (School Committee)</td>
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<td>Larry Pszenney</td>
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Board of Assessors
William Callahan
Robin Nolan
John Moberger
Karen L. Rassias

Bay Circuit Trail Committee
Lawrence G. Eliot, Chair
Barbara Ostberg
Mary Cunningham
Ralph Williams
Norman Marsh
Linda Coan

Ipswich Community Access Media (ICAM)
Robert Ryan, Chair
Gregory Parachojuk
Ann Savage
James Maloney
Scott Ames
Dan Clasby
Cushing Titcomb

Cemetery & Parks Commission
James Graffum
Harry Argeropoulos
Theodore Lemieux

Commission on Energy Use & Climate Protection
Ken Savoie, Chair
Charlie Flowers
Robert Markel
Ingrid Miles, Chair
Tim Henry
Daivd Feldman
William Bingham
Marc Simon
Heidi Paek
Brian Ditchek
Sarah Simon
Michael Johnson

Community Development Plan Implementation Task Force
William Bingham, Chair
Thomas Mayo
William Gallagher
Richard Kallman
Ingrid F. Miles
Glenn Gibbs
Kathleen Connor

Commuter Rail Committee
Dorcas Rice, Chair
Robert Waldner
Joseph Carlin
Chris Curry
Paul Sanborn

Conservation Commission
David Standley, Chair
Jennifer Hughes, Vice Chair
William Mc Davitt
Sissy Folliott
Brian F. O'Neill
Karl Kastorf

Alternative
Conservation Agent
Catherine Carney Feldman
David P. Pancoast

Constable
Peter Dziadose

Council On Aging
Elizabeth Nelson, Chair
Cheryl Ferris
Tone Kenney
Dorothy Butcher
Pat Parady
Keith Carlson
Claire Phillips

Cultural Council
Barta Hathaway, Co Chair
(3 years)
Deborah Barnwell, Co Chair
Jennifer Carlson
Marianne Cellucci
Jane Ward
Terri Unger
Gail Dokter
Katherine Bonnar
Linda Laterowicz
Katherine McElwain
Michelle Shibley-McGrath
Anne Fitzgerald
Mike Souter

Design Review Board
Maiya Dos
Dianna Pacella
Laura Gresh
Bryan Townsend
Mitchell Lowe
Ken Savoie

Alternate Member

Eight Towns & the Bay Committee
Franz Ingelfinger
Glenn Wood
<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Members</th>
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<tbody>
<tr>
<td>Electric Light Sub-Committee</td>
<td>Charles D. Surpitski</td>
<td>Raymond K. Morley, S. Michael Schaaf, James Engel, Edward Sklarz</td>
</tr>
<tr>
<td>Fair Housing</td>
<td>Tone Kenney</td>
<td>Robert T. Markel</td>
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<tr>
<td>Government Study Committee</td>
<td>Gerry Anne Brown</td>
<td>Jeremy Hathaway, David Standley, Laura Hamilton, Laura Dietz, Diana Hebert, Charlotte Eliot</td>
</tr>
<tr>
<td>Hall-Haskell Committee</td>
<td>Theresa Stephens</td>
<td>William Nelson, William Thoen, Stephanie Gaskins, James C. Lahar</td>
</tr>
<tr>
<td>Board of Health</td>
<td>Susan C. Hubbard</td>
<td>Spencer R. Amesbury, MD, Charles Hill</td>
</tr>
<tr>
<td>Historical Commission</td>
<td>June S. Gahan</td>
<td>Bryan Townsend, Francis Wiedennman, Judy A. Field, Marjorie H. Robie, Al Boynton</td>
</tr>
<tr>
<td>Housing Authority (5 years)</td>
<td>Tone Kenney</td>
<td>Edgar Turner (State Appt.), Kenneth M. Blades, Moriah K. Marsh, Connie Price</td>
</tr>
<tr>
<td>Affordable Housing Partnership</td>
<td>Susan Monahan</td>
<td>James Warner, Michael Jones, Glenn Gibbs, Patrick McNally</td>
</tr>
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Ipswich River Watershed
District Advisory Board

Library Trustees

George R. Gray, Chair
Lawrence J. Pszenny
Marie Louise Scudder
Hugh McCall
Sherry Hurley
Judith L. Rusin
Helen Danforth
William Thoen
Marion Frost

Mosquito Control Advisory Board

Robert A. Gambale, Chair
Lisa Galanis
Ed Ruta
Ernest Brockelbank
Anne Wallace

Open Space Committee

Wayne Castonguay, Co-Chair
Carolyn Britt, Co-Chair
Carl Nylen
Ralph Williams
Doug DeAngelis
David Standley
Alex Van Alen

Planning Board (5 years)

Brian Hone, Chair
Kathleen Milano
Robert L. Weatherall
Cathryn Chadwick
Robert Weatherall
Suzanne Benfield
Timothy Purinton

Associate Member (2 years)

Public Safety Facilities Committee

Charles Supitski, Chair
Edward D. Dick
Robert T. Markel
William Thoen
Paul McGinley
Roland Gallant
John Morris
Sean Cronin
Jamie Fay
William A. Hodge
William A. Hodge
Richard L. Korb
Jeffrey B. Loeb
Jean Emerson
James E. Graffum
Peter Foote

Recreation Committee
Edith Cook, Chair
Christina Mercier
Anne Josephson
Kathryn Sheppard
Dan McCormick
Matthew Bodwell

Recycling Committee
David Benedix
Penny Devoe
Mark Avenmarg
Amy Frank
Rick Clarke
Judy Sedgwick
Mike Judy
Paula Jones
Meredith McMorrow
Elizabeth Kilcoyne (Assoc. Mem)
Fiona Stewart (Assoc. Member)

Registrar of Voters
Rob Stone
Katherine Eliopoulos
Peter Ross

Sandy Point Advisory Committee
Joseph W. Parks
Stanley W. Wood

Shellfish Sub-Committee
Elizabeth A. Kilcoyne, Co-Chair
Charles D. Surpitski, Co-Chair
Scott LaPreste
Wayne Castonguay
Bradford McGowan
Anthony Murawski
Gary Collum
Michael Lambros
Harbor Master Nikas
David Swicker
Brenda Turner

Shade Tree & Beautification Committee
Jennifer Tougas, Chair
Robert Gravino
Pat Flannigan
Elizabeth A Kilcoyne

10
Janet Craft
Charles D. Surpitski
Martha Varrell
Martha Chase
Denise King

Trust Fund Commission
Richard Fates
Jean Emerson
Alexander Colby

Water Sub Committee
Shirley A. Berry
Mitch Feldman
Raymond Morely
James Engel
Paul Brailsford

Wastewater Sub Committee
Patrick J. McNally, Chair, BOS
William M. Craft, BOS
Todd Wilson, FINCOM
James Engel
Brian Kubaska

Waterways Advisory Committee
Ken Spellman, Chair
Ronald Cameron
Bill Callahan
Rob Cox
Jeffrey French
John Wigglesworth
Elton McCausland

Zoning Board of Appeals
Robert A. Gambale, Chair.
Benjamin Fierro
Lewis Vlahos
Roger LeBlanc
William A. Page

Alternative Member
Keri MacRae
Pursuant to the foregoing warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said Town of Ipswich on Tuesday, May 10, 2011. A quorum being present (563 - 200 required), the meeting was called to order by the Moderator, Mr. Arthur James Grimes, III, at 8:45 P.M.

Non registered persons were given permission to attend the meeting as spectators and were seated on the floor in the front of the room on the left of the stage.

The counters for the meeting were Karen Barney, Kristine Inforati and Ellen Nich.

Mr. Grimes was honored, at this, his last Town Meeting for his 30 years of service and for the distinction of being elected Moderator more times than any other in the history of the Town.

Mr. Edmund Traverso and Mr. Norman F. Sheppard were also honored for their years of service as elected members of the Ipswich School Committee.

**ARTICLE 1**

**CONSENT CALENDAR**

A MOTION was made by Charles D. Surpitski and duly seconded to:

1. Fix the salary and compensation of all elected Town Officers;

2. Choose the following officers, viz: a Moderator for one [1] year; two [2] Selectman for three [3] years; three [3] members of the School Committee for three [3] years; one [1] member of the Housing Authority for five years; the above officers to be voted on one ballot at the YMCA Hall, County Road, on Tuesday, May 17, 2011; the polls shall open at 7:00 a.m. and shall close at 8:00 p.m.;

3. Approve the transfer of $275,000 as a payment-in-lieu-of taxes from the Electric Division, Department of Utilities, to the general fund.

4. Authorize the Board of Selectmen to temporarily appoint a member of said Board as Acting Town Manager for a limited period of time not to exceed the date of the 2012 Annual Town Meeting for purposes of vacation, leave, or absence in accordance with Massachusetts General Laws Chapter 268A, Sections 20 and 21A;

5. Re-authorize for FY’12 the following revolving funds established under Massachusetts General Laws Chapter 44, Section 53E½:

   a. a Council on Aging revolving fund, the use of said fund to pay for special activities, expendable supplies and/or part-time wages, and to determine that no more than $100,000 may be expended by the Council on Aging from monies transferred into said fund during FY’12 (Source of funds: fees contributed by seniors participating in special activities);
(b) an Historical Commission revolving fund, the use of said fund to pay for preservation of Town records and to purchase expendable supplies, and to determine that no more than $5,000 may be expended by the Historical Commission from monies transferred into said fund during FY’12 (Source of funds: sale of publications);

c) a Health Department revolving fund, the use of said fund to finance additional part-time help in the Health Department and to pay related expenses, and to determine that no more than $7,000 may be expended by the Health Department in FY’12 from such funds transferred into said fund during FY’12 (Source of funds: Housing Code inspection fees);

d) a Health Department Public Health revolving fund, to be funded through reimbursements from Medicare Part B, Medicare Senior Advantage Plans and other insurance plans for the administration of influenza and pneumococcal vaccines and fees charged for vaccine clinics and to be used to finance part-time wages and pay related expenditures such as the cost of vaccine, medical supplies, and other administrative costs, and to determine that no more than $10,000 may be expended by the Health Department from monies transferred into said fund during FY’12 (Source of funds: Medicare Part B, Medicare Senior Advantage Plans and other insurance plans);

e) a Facilities Department revolving fund pay for custodial services and other expenses associated with the use of the gymnasium and other Town Hall facilities by outside organizations or for special events sponsored by municipal departments; and to determine that no more than $20,000 may be expended from the Facilities Department revolving fund from monies transferred into said fund during FY ’12 (Source of funds: user fees); and

(f) a Shellfish Department revolving fund, said funds to be used for enhancements to the shellfish resources of the Town, and to determine that no more than $15,000 may be expended by the Shellfish Commissioners from monies transferred into said fund during any given fiscal year (Source of funds: surcharge on commercial shellfish licenses).

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 2

FINANCE COMMITTEE ELECTION

A MOTION was made by Robert White and duly seconded to:

Elect Larry Seidler to the Finance Committee for a term of three years.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 3

PRIOR YEAR UNPAID BILLS

A MOTION was made by William Craft and duly seconded to:

Appropriate the sum of $16,371 to pay unpaid bills incurred in prior years and remaining unpaid:
And to meet this requirement by transferring $16,371 from free cash.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 4  
FY ’11 TOWN BUDGET AMENDMENTS

A MOTION was made by Shirley A. Berry and duly seconded to:

Amend the Town’s actions taken under Article 4 of the May 11, 2010, Annual Town Meeting (the FY ’11 Municipal Operating Budget), by transferring the following sums between departments and/or categories within departments:

<table>
<thead>
<tr>
<th>Department:</th>
<th>Description:</th>
<th>From:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benefits</td>
<td>Health Insurance</td>
<td>28,290.32</td>
<td></td>
</tr>
<tr>
<td>Fire</td>
<td>Salary</td>
<td>28,290.32</td>
<td>4,587.03</td>
</tr>
<tr>
<td>Highway</td>
<td>Salary</td>
<td>773.33</td>
<td></td>
</tr>
<tr>
<td>DPW Administration</td>
<td>Salary</td>
<td>1,023.12</td>
<td></td>
</tr>
<tr>
<td>Equip. Maintenance</td>
<td>Salary</td>
<td>356.26</td>
<td></td>
</tr>
<tr>
<td>Forestry</td>
<td>Salary</td>
<td>2,434.32</td>
<td></td>
</tr>
<tr>
<td>Cemetery</td>
<td>Salary</td>
<td></td>
<td>4,415.71</td>
</tr>
<tr>
<td>Benefits</td>
<td>Health Insurance</td>
<td></td>
<td>4,415.71</td>
</tr>
</tbody>
</table>

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 5  
FY’12 MUNICIPAL BUDGET

A MOTION was made by Jamie Fay and duly seconded to:

Raise and appropriate the sum of $13,616,709 for the purposes indicated in the FY 2012 Municipal Operating Budget as outlined in the Finance Committee Report, and that, in addition to the $13,616,709, the Town vote to raise and appropriate:

For Excluded Debt Service .................................................................$1,003,277
For a Total Appropriation of .........................................................$14,619,986;
And to transfer from available funds:
From Fund Balance Reserved for Debt Premium ..............................................$6,701
From 4% Tourism .................................................................$1,000
From the Overlay Surplus .....................................................$92,500

For total available funds of ....................................................$ 100,201

Leaving a net to be raised and assessed of ...............................$14,519,785

The Moderator declared that the MOTION CARRIED BY VOICE VOTE

ARTICLE 6

FY’12 TOWN BUDGET AMENDMENT

A MOTION was made by Patrick J. McNally and duly seconded to:

Amend the Town’s actions taken under Article 5 of the May 10, 2011, Annual Town Meeting (the FY’12 Municipal Operating Budget), by appropriating sums of money in addition to that appropriated under said Article (said appropriations to be raised by transfer of available funds), from the following accounts into the General Fund:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waterways Improvement</td>
<td>Harbormaster</td>
<td>$55,690.00</td>
</tr>
<tr>
<td>Capital Stabilization</td>
<td>Capital Fund</td>
<td>$19,815.83</td>
</tr>
</tbody>
</table>

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 7

FY’11 SCHOOL BUDGET AMENDMENT

A MOTION was made by Hugh O’Flynn and duly seconded to:

Approve Article 7 as set forth in the warrant for the May 10, 2011, Town Meeting, by amending the Town’s actions taken under Article 5 of the May 11, 2010, Annual Town Meeting (the FY’11 School budget), by transferring the following sum of money from the insurance reimbursement account into the operating budget of the School Department:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insurance Reimbursement Account</td>
<td>School Budget</td>
<td>$35,605.75</td>
</tr>
</tbody>
</table>

so that the 2011 School Operating Budget, as so amended shall total $20,398,866.75 offset by revenues totaling $128,105.75 leaving an amount to be raised and assessed of $20,270,761

Amend the Town’s actions taken under Article 5 of the May 11, 2010, Annual Town Meeting (the FY’11 School Budget).

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 8

FY’12 SCHOOL BUDGET

A MOTION was made by Hugh O’Flynn and duly seconded to:

Raise and appropriate the sum of $21,005,093 for the School Department budget for FY ’12, and
to transfer from available funds:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overlay Surplus</td>
<td>$92,500</td>
</tr>
<tr>
<td>Leaving a net to be raised and assessed of</td>
<td>$20,912,593</td>
</tr>
</tbody>
</table>

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

**ARTICLE 9**  
HIGH SCHOOL/MIDDLE SCHOOL DEBT PROJECT

A MOTION was made by Sean Gresh and duly seconded to:

Raise and appropriate the sum of $2,534,075 for FY 2012 debt service payments related to the construction and furnishing of the new Middle School and High School including, without limitation, moving expenses and expenses necessary to secure the former Whipple Middle School.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

**ARTICLE 10**  
FY’12 WHITTIER REGIONAL HIGH SCHOOL BUDGET

A MOTION was made by Raymond K. Morley and duly seconded to:

Raise and appropriate the sum of $270,246 for the Town’s share of the FY ‘2012 operating, capital and debt service expenses of the Whittier Regional Vocational Technical High School District.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

**ARTICLE 11**  
FY’12 WATER & WASTEWATER BUDGETS

A MOTION was made by Patrick J. McNally and duly seconded to:

(1) Raise and appropriate a sum of $2,887,221 for the FY 2012 operating budget, debt service, and capital expenses of the Water Division, Department of Utilities, said sum to be offset in part by $525,314 from the water surplus account; $45,000 from water liens; $33,500 in application fees and other miscellaneous revenues, with the balance of said appropriation being met by revenues of $2,283,407 of the Water Division during FY 2012 and;

(2) Raise and appropriate the sum of $1,651,095 for the FY ‘2012 operating budget, debt service and capital expenses of the Wastewater Division, Department of Utilities, said sum to be offset in part by $51,595 from the Wastewater surplus account; $29,000 from sewer liens; $6,000 in sewer betterment payments; $514,500 in septage treatment fees, Agresource royalties, application fees and other miscellaneous revenues; with the balance of said appropriation being met by revenues of $1,050,000 of the Wastewater Division.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

**ARTICLE 12**  
CITIZEN’S PETITION

A MOTION was made by Clark Ziegler and duly seconded to:
Authorize the Board of Selectmen: (1) to petition the General Court to enact special legislation substantially in the following form (subject to clerical or editorial changes of form) which reflects minor technical amendments from the form previously approved by the 2009 Annual Town Meeting, (2) to approve any additional amendments that are within the scope of the general public objectives of this petition, and (3) to request that the Town’s representative and senator in the General Court provide monthly updates to the Board on the status of the legislation:

“AN ACT MODIFYING THE APPOINTMENT OF THE FEOFFEEES OF IPSWICH GRAMMAR SCHOOL

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Chapter 5 of the Acts of 1766 is hereby amended by striking out Section 2 in its entirety and inserting in place thereof the following:

The FEOFFEEES of the Ipswich Grammar school shall consist of seven individuals appointed for three years terms (with the initial terms shortened as appropriate so as to provide staggered term appointments) in the following manner: two appointed by the Ipswich School Committee, two appointed by the Ipswich Board of Selectmen, two appointed by the Ipswich Finance Committee and one appointed by the Ipswich Town Meeting.

To be eligible to be appointed as a FEOFFEE or to continue to serve as a FEOFFEE, a person’s primary residence shall be in Ipswich. No person shall serve as a FEOFFEE for more than three consecutive terms. FEOFFEEES shall serve without compensation, other than reimbursement for reasonable and necessary trust related expenses. No person may be a FEOFFEE while serving as a member of the School Committee, Board of Selectmen or the Town Finance Committee or as Town Manager or Superintendent of School. In the appointment of FEOFFEEES, the appointing bodies shall appoint persons who acknowledge at the time of appointment the FEOFFEEES’ fiduciary duties and obligations of trusteeship and the purpose to the Trust to benefit the Ipswich public schools. Persons will be appointed who also possess expertise and skills that will enable the FEOFFEEES collectively to carry out their responsibilities.

Attorney William Sheehan of Topsfield who stated that he was being compensated as a representative of the tenants of Little Neck asked to speak to the Town Meeting body. The Moderator asked the body for a voice vote to determine whether or not Mr. Sheehan would be allowed to speak. The voice vote proved to be inconclusive; therefore the Moderator asked for a hand count and the motion to allow Mr. Sheehan to speak failed (225-Yes to 234-No).

The Moderator declared that the MAIN MOTION CARRIED ON A VOICE VOTE.

The Moderator called for a five (5) minute recess.

ARTICLE 13 CITIZEN’S PETITION

A MOTION was made by Jay Lingerman and duly seconded to:

Indefinitely postpone this article.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.
ARTICLE 14

A MOTION was made by Jay Lingerman and duly seconded to:

Indefinitely postpone this article.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 15

A MOTION was made by Jay Lingerman and duly seconded to:

Indefinitely postpone this article.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 16

A MOTION was made by Jay Lingerman and duly seconded to:

Indefinitely postpone this article.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 17

A MOTION was made by Janice Clements-Skelton and duly seconded to:

Accept the reports of and continue the following committees as standing committees of the Town: the Historic District Study Committee; the Commuter Rail Committee’ Ipswich Coalition on Youth; Hall-Haskell Committee; the Open Space & Recreation Committee and the Ad Hoc Committee examining the FEOFFES of the Grammar School.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 18

A MOTION was made by Charles D. Surpitski and duly seconded to:

Appropriate $442,110 under the provisions of Chapter 90 of the Massachusetts General Laws to obtain any materiel, equipment and /or services incidental thereto; and to authorize the Board of Selectmen to acquire easements in conjunction therewith by purchase, gift, lease, eminent domain or otherwise; and in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept, and expend any federal, state and/or private grants without further appropriation; and to meet this appropriation by transferring an equal sum from Chapter 90 available funds.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.
ARTICLE 19 ATHLETIC FIELDS AND OPEN SPACE BOND AUTHORIZATION

A MOTION was made by Patrick J. McNally and duly seconded to:

Amend the Town’s action taken under Article 18 of the 2000 Annual Town Meeting by:

(1) Increasing the sum that the Town is authorized to borrow there under from $10,000,000 to $15,000,000;

(2) Allowing a portion of the funds borrowed under the authority of the article to be used to cover the costs of development and construction of athletic fields on real estate purchased pursuant thereto; and

(3) Revising items (c) and (d) of the ATM 2000 Article 18 to authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary, on behalf of the Town of Ipswich, to effect both purchases or sales and development of athletic fields, and to accept and expend private contributions, so that the subparts (a), (c) and (d) of said Town Meeting action would provide as follows (new language in bold typeface; language to be replaced or deleted shown in strikethrough typeface):

“(a) To appropriate the sum of $10,000,000 $15,000,000 to purchase the fee or lesser interest(s) in real estate for open space, water supply protection, recreation and/or general municipal purposes, said general municipal purposes not to include lands to be controlled or used by the Public Safety, Public Works, School, Sewer or Electric Departments, and to obtain any materiel and/or services incidental thereto, and to develop and construct athletic fields on any real estate purchased under the authority of this Article; provided that any such real estate shall be identified by assessors' map and lot number on a list of priority parcels on file with the Town Clerk and the Director of Planning and Development on or before March 31, 2000 or as amended thereafter by action of Town Meeting; and

(b) [There are no changes]; and

(c) To authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary, on behalf of the Town of Ipswich, to effect said purchases or sales, or to carry out such development and construction, or to take any other action thereon; provided, however, that any such purchase or sale which exceeds $1,500,000 shall require a specific town meeting vote approving same;

(d) To authorize the Board of Selectmen to contract for and expend any Federal or State aid or grants available for these purchases or projects, and to accept and expend any private grants or funds offered for these purchases or projects;”

And to appropriate the additional $5,000,000 for the above stated purposes by authorizing the Treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws, Chapter 44, Section 7 (3); said appropriation to be contingent on the passage of a Proposition 2 ½ override pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 21C (k).

The question to appear on the ballot for the May 17, 2011 Town election shall read:
“Shall the Town amend its action taken Article 18 of the Warrant of the April 3, 2000, Annual Town Meeting by increasing the authorized sum from $10,000,000 to $15,000,000 for the purchase fee or lesser interest(s) in real estate for open space, water supply protection, recreation and the development and construction of athletic fields; and further, shall the Town of Ipswich be allowed to exempt from the provisions of Proposition 2 ½, so called, the amount required to pay for the bond or bonds issued to purchase the fee or lesser interest(s) in real estate for open space, water supply protection, recreation and the development and construction of athletic fields?”

A MOTION was made by Wayne Castonguay and duly seconded to:

Further amend Article 18 of the 2000 Annual Town Meeting by:

Changing in paragraph (c) the figure $1,500,000 to $500,000, so that paragraph (c) reads as follows:

“(c) To authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary, on behalf of the Town of Ipswich, to effect said purchases or sales, or to take any other action thereon; provided, however that any such purchase or sale which exceeds $500,000 shall require a specific town meeting vote approving same;”

A MOTION was made by William Wasserman to indefinitely postpone the article which failed (161 Yes-240 No).

A MOTION was made by Carl Gardner and duly seconded to amend the article by

Inserting the following language in paragraph (a) after the words “and to develop and construct athletic fields on any real estate purchased under authority of this article”(Not less than 20% of the total sum appropriated above shall be designated solely for the purpose of the acquisition, development and construction of athletic fields);”

The Moderator declared that Mr. Gardner’s motion failed to pass.

The Moderator declared that a MOTION to move the question passed by a 2/3 voice vote.

The Moderator declared that the ORIGINAL MOTION WITH THE AMENDMENTS OF Mr. Castonguay PASSED (316 Yes– 51 No).

ARTICLE 20 WASTEWATER TREATMENT PLANT UPGRADE

A MOTION was made by Shirley A. Berry and duly seconded to:

Authorize the Treasurer to borrow $2,200,000 for the purchase of equipment for the construction and rehabilitation of the ultraviolet treatment facilities and the treatment plant head works at the Wastewater Treatment Plant; and to raise this appropriation by authorizing the Treasurer, with the approval of the Board of Wastewater Commissioners, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, as amended.
The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

ARTICLE 21  WATER DEPARTMENT MAIN REPLACEMENT

A MOTION was made by Raymond K. Morley and duly seconded to:

(1) Authorize the Treasurer to borrow the sum of $1,950,000, to replace water mains on Jeffreys Neck Road; and

(2) Raise this appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, as amended.

The Moderator declared that a MOTION to move the question carried on a 2/3 voice vote.

The Moderator declared that the MAIN MOTION CARRIED BY A 2/3 VOTE.

MOTION FAILS FOR FAILURE TO TAKE A COUNT OF THE VOTES AS REQUIRED BY M.G.L. CHAPTER 39, § 15 (PER TOWN COUNSEL AND BOND COUNSEL).

ARTICLE 22  SENIOR CITIZEN PROPERTY TAX EXEMPTION

A MOTION was made by Patrick J. McNally and duly seconded to:

Accept the provision of Massachusetts General Laws Chapter 59, Section 5 added by Chapter 181 of the Acts of 1995, that authorizes an annual increase in the amount of the exemption granted to senior citizens, surviving spouses and surviving minors under General Laws Chapter 59, Section 5, Clause 17D, by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2011, and to see if the Town of Ipswich will vote:

To accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 17E, which authorizes an annual increase in the asset limit for any exemption granted to senior citizens, surviving spouses and surviving minors under General Laws, Chapter 59, Section 5, Clause 17D, by the amount of the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2011, or take any action relative thereto; and

To accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 41D, which authorizes an annual increase in the income and asset limit for any exemption granted to senior citizens under General Laws Chapter 59, Section 5, Clause 41C, by the amount of the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2011, or take any action relative thereto; and
To adjust the exemption amount from $500.00 to $750.00 for the property tax exemption for senior citizens under Massachusetts General Laws Chapter 59, Section 5, Clause 41C, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2011.

The Moderator declared that the MOTION CARRIED UNANIMOUSLY.

**ARTICLE 23  NORTH GREEN IMPROVEMENTS**

A MOTION was made by William Craft and duly seconded to:

(a) authorize the Board of Selectmen to amend or modify the Town’s petition to the Massachusetts General Court, pursuant to Article 97 of the Massachusetts Constitution, said petition being initially authorized by the October 25, 2010 Special Town Meeting, to approve the transfer of the two parcels of land shown as “SW-1” and “SW-2” on a plan entitled, “Plan of Land Showing Location of Land Transfers and Town Alteration of North Main Street and Meetinghouse Green in the Town of Ipswich, Essex County, Scale: 20 feet to the inch, date: October 14, 2010, revised on April 11, 2011,” prepared by Vanasse Hangen Brustlin, Inc a copy of which is on file in the office of the Town Clerk, to the Board of Selectmen for sidewalk purposes, said parcels now being a portion of the parcel of land known as the North Green (further described as Parcel 292 on Assessor’s Map 42A). The revision would increase the total area of the two aforesaid parcels from 1,068 square feet to 1,233 square feet;

(b) approve the modification of the layouts of North Main Street to include the aforesaid revised parcels SW-1 and SW-2 as shown on said plan, and to exclude land no longer needed for public way purposes, said modification to take effect only upon the approval of the aforesaid petition by the General Court and the Governor; and

(c) approve the modification of the layout of Meetinghouse Green to exclude land no longer needed for public way purposes; and

(d) transfer the land now within the layout of North Main Street and Meetinghouse Green no longer needed for public way purposes, as shown on said plan, to the Parks and Cemeteries Commission for park purposes;

(e) appropriate $4,000 said funds to be appropriated from unappropriated available funds in the treasury (“free cash”) to acquire a partial interest in fee (or lesser interest) in 29 parcels of land contiguous to the North Main Street or Meetinghouse Green rights-of-way abutting as shown on plan sheets 7 and 8 of the plan set entitled “Preliminary Right of Way Plans, North Main Street and Meetinghouse Green, revision dates 1/7/2011 and 4/11/2011,” prepared by Vanasse Hangen Brustlin, Inc., a copy of which is on file in the office of the Town Clerk, for general municipal purposes;

(f) to authorize the Board of Selectmen to acquire interest in said parcels, by purchase, gift, lease, eminent domain, or otherwise; and

(g) to authorize the Selectmen to apply for, accept and expend without further appropriation any federal and/or state grants pertaining to said acquisition.

A MOTION was made by William Craft and duly seconded to:

Amend the MAIN MOTION by changing the number “29” appearing in subparagraph (c) to the number “30”.

22
The Moderator declared that the MOTION TO AMEND THE MAIN MOTION CARRIED UNANIMOUSLY.

The Moderator declared that the MOTION TO ACCEPT THE MAIN MOTION AS AMENDED CARRIED UNANIMOUSLY.

ARTICLE 24 LOCAL OPTION TAX ON RESTAURANT MEALS

A MOTION was made by Shirley A. Berry and duly seconded to:

Accept M.G.L. Chapter 64L, §2(a) to impose a local option meals excise of .75%.

The Moderator declared that the MOTION CARRIED BY A SIMPLE MAJORITY.

ARTICLE 25 CHANGING THE QUORUM REQUIREMENT FOR TOWN MEETINGS

A MOTION was made by Raymond K. Morley and duly seconded to:

Amend Chapter II, Section 4 of the Town By-laws by deleting:

“The presence of two hundred registered voters of the Town at any town meeting shall be required to constitute a quorum, except for a motion to adjourn for which no quorum shall be required; provided, however, that no vote carrying the expenditure or appropriation of any sum of money shall be held to be invalid by reason of lack of the required quorum, unless it appears from the records of the Town Clerk that, before the result of such vote was declared, the question of the presence of a quorum was duly raised and that such record shows that the required quorum was lacking. This section shall not apply to those parts of meetings devoted exclusively to the election of town officers or balloting with respect to any appropriation of money as required by Section 6 of this chapter.”

and substituting:

“There shall be no quorum required to convene or to continue the Annual Town Meeting or any Special Town Meeting.”

The Moderator declared that the MOTION FAILED.

ARTICLE 26 FEOFFEES TRUST

A MOTION was made by Mitchell B. Feldman and duly seconded to:

Vote to approve Article 26 as set forth in the warrant for the May 10, 2011, Town Meeting with the proviso that the authorized funds shall be transferred into the FEOFFEES Litigation Fund in the FY ’11 and FY ’12 municipal budgets as follows:

(a) Transfer the sum of $50,000 from fee cash to supplement the special legal account established within the FY 2011 municipal budget under Article 5 of the Special Town Meeting of October 25, 2010, to pay for legal, real estate and other professional purposes related to the FEOFFEES litigation and modification of the Trust creating the FEOFFEES of the Ipswich Grammar School; and

(b) Transfer the sum of $250,000 from free cash to a special legal account to be established within the FY 2012 municipal budget, to pay for legal, real estate and other professional purposes related to the FEOFFEES litigation and modification of the Trust creating the FEOFFEES of the Ipswich Grammar School;
And provided that:

1. Expenditures of said Feoffees Litigation Fund shall require approval of the Board of Selectmen, the School Committee, and the Finance Committee after recommendation of Tri-board Working Group made up of three members of the School Committee and two members each from the Board of Selectmen and the Finance Committee.

2. The School Committee and their attorneys shall produce an Action Plan within 30 days of this Town Meeting detailing the actions to be taken to assure prompt accomplishment of the goals set by this and prior Town Meetings to:

   a) Maximize the economic return of Little Neck, either through negotiating an acceptable, maximum sale price, or a market based land rent, in the event that the property is not sold; and

   b) Restructure the Feoffees trust to reflect the content of the FY2010 town meeting article addressing the structure of the Feoffees as soon as possible either by litigation, petition to the Legislature or both.

3. The Action Plan must be approved by all three Boards before any expenditures are made from the Feoffees Litigation Fund.

4. The School Committee and their attorneys shall report monthly to the Tri-board Working Group on their progress and the next steps in implementing the Action Plan along with a bill for services.

5. Funds expended from this account by the School Committee shall be repaid by the School Committee to the Town of Ipswich general fund as soon as possible, but not to exceed 3 years, after receipt of the Feoffees disbursements to the School Committee which total or exceed the amount of such funds.

The Moderator declared that the MOTION CARRIED BY A SIMPLE MAJORITY.

**ARTICLE 27**

**RECONSIDERATION**

A MOTION was made by Charles D. Surpitski and duly seconded to:

Indefinitely postpone this article.

The Moderator declared that the MOTION PASSED.

The meeting was adjourned at 12:50 am, May 11, 2011.

Respectfully submitted,

Pamela Z. Carakatsane, CMMC/CMC
Town Clerk
RECORD OF ACTION TAKEN AT THE
SPECIAL TOWN MEETING
OCTOBER 17, 2011

Pursuant to the foregoing warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said town of Ipswich on Monday, October 17, 2011. A quorum being present (262 present-200 required), the meeting was called to order by the Moderator, Mr. Thomas R. Murphy, at 7:50 P.M.

The counters for the meeting were Kathy Bruce, Irene Josephson and Carl Nylen.

Non–registered persons were given permission to attend the meeting as spectators and were seated on the floor in the front of the room on the left of the stage.

The Moderator introduced Representative Bradford R. Hill and Senator Bruce E. Tarr, both of whom updated the Town Meeting body on the FEOFFEE issue pending in the legislature; reversion monies; and the reduction of Congressional seats as a result of Federal Census figures. Both also commended Police Chief Paul Nikas for his efforts to keep the Town of Ipswich safe.

PROCEDURAL MOTION:

On MOTION of Raymond Morley, it was voted that:

On matters requiring a two-thirds vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters at the meeting.

The Moderator declared that the PROCEDURAL MOTION CARRIED.

ARTICLE 1
FY’12 TOWN BUDGET AMENDMENTS

A MOTION was made by William Craft and duly seconded to:

1) Transfer $15,000 from the Recreation Department budget to the Facilities Department to paint, make repairs and replace carpeting in the Rogers Room of the Ipswich Public Library; and

2) Transfer $12,000 from the Recreation Department budget to the Facilities Department to tuck point brickwork at the Central Fire Station; and

3) Transfer $24,000 from the Recreation Department budget to the Police Department for the purchase of a front line cruiser; and

4) Transfer $6,100 within the Police Department budget from Expenses to Capital Outlay to partially fund the purchase of a front line police cruiser; and
5) Transfer $2,900 from the Waterways Improvement Fund to the Department of Public Works, with $2,500 transferred to the gasoline account and $400 transferred into the diesel account to cover the cost of fuel for the Harbormaster.

A MOTION TO AMEND was made by Kelly Jane Kloub, and duly seconded to:

Amend Article 1 into six parts. The first part as to appropriations amounts; the second part, items one through five to be voted on separately and individually.

The Moderator declared that motion to amend FAILED on a VOICE VOTE.

The Moderator declared that the MAIN MOTION PASSED. Seven registered voters stood and a hand count was conducted.

The Moderator declared that the MAIN MOTION PASSED (159 YES, 50 NO).

ARTICLE 2 FY’12 SCHOOL BUDGET AMENDMENTS

A MOTION was made by Jeffrey Loeb and duly seconded to:

Amend the Town’s action taken under Article 8 of the Warrant for the May 10, 2011, Annual Town Meeting (the FY’12 School Department Operating Budget), by:

Transferring $80,968 from free cash to reimburse the School Department for Federal Medicaid funds deposited into the General Fund during Fiscal 2011, so that the total Fiscal 2012 school operating budget of $21,005,093 as so amended, shall total $21,086,061 leaving the amount to be raised and assessed as $20,912,593.

The Moderator declared that the MOTION CARRIED.

Raymond Morley asked the body of the Town Meeting to pause in a moment silence in memory of Donald Stone who passed away last week. Mr. Stone was a long time employee of the Town of Ipswich.

ARTICLE 3 LEGISLATION REGARDING BUILDING INSPECTORS

A MOTION was made by Raymond Morley and duly seconded to:

Accept the provisions of Massachusetts General Laws Chapter 143, Section 3Z, to allow part-time inspectors in the Building Department to engage in the businesses for which they are certified, licensed or registered under the Building Code within the Town of Ipswich, provided that their work is inspected by others.

A MOTION was made to MOVE THE QUESTION. The Moderator declared the motion CARRIED.

The Moderator declared that the MAIN MOTION FAILED (78 YES, 108 NO)
ARTICLE 4 — AMENDING THE GREAT ESTATES BYLAW

***See letter, dated February 2, 2012, from the Attorney General’s Office, which disapproves a portion of this Article because it is inconsistent with M.G.L. Chapter 44, § 53.***

A MOTION was made by Robert Weatherall and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich by amending “IX. SPECIAL REGULATIONS, H. Great Estate Preservation Development (GEPD)” as follows:

(Proposed changes shown by use of strikethrough for deleted language and **bold italics** for new language)

1) Amend “2. Permitted Uses” by:

a. Revising paragraph “b., subparagraph “iv”, to read as follows:

“iv. Residential dwelling use shall not exceed twenty-five percent (25%) of the maximum floor area which may be developed pursuant to this GEPD zoning, unless said residential use meets the following conditions, in which instance the residential dwelling use shall not exceed forty-five percent (45%) of the maximum floor area of the GEPD...”; and

b. Revising paragraph “l., subparagraph “(3)” to read as follows:

“(3) at no time shall more than thirty-five percent (35%) of the constructed floor area be primarily devoted to such processing;”

2) Amend “3. Density Standards, b. Floor Area of Development” by revising paragraph “(2).” to read as follows:

“A GEPD that rehabilitates or renovates all buildings and supporting structures certified by the Historical Commission as having historic or architectural significance may increase allowable floor space by... five square feet for every square foot of floor space contained in buildings... having historic or architectural significance that are rehabilitated or renovated. The Planning Board may, by special permit, allow relief of the requirement to renovate all of the buildings certified by the Historical Commission as having historic or architectural significance in exchange for the density bonus, without loss of any related bonus square footage for other renovated buildings, except for any bonus square footage associated with the building for which relief is being sought, under the following conditions: (1) Not more than one certified building within a GEPD shall be granted relief from the requirement, and in no instance shall the building be the great estate mansion; (2) Prior to the issuance of the initial GEPD special permit, the building in question shall have been vacant, uninhabitable, and in need of substantial renovation; (3) The Planning Board must determine that the cost of renovating the subject building is so high as to render its renovation financially infeasible; (4) Materials from the building shall be reused in the renovation or rehabilitation of another certified building within the GEPD, and any remaining materials shall be made available at no cost to the Historical Commission before any material disposal may take place; (5) Photo documentation of the building is provided to the Historical Commission, in accordance with their requirements, prior to its demolition; (6) The Historical Commission must provide the Planning Board its written assent to the building’s demolition; (7) No additional floor space shall be derived from the square footage of the building that is demolished; (8) In lieu of the building’s preservation, the Planning Board may require the GEPD owner to contribute funds to a fund managed by the Historical Commission for the purpose of furthering the preservation of historic buildings and/or structures elsewhere in Town. The Planning Board shall refer...”.

The Moderator declared that the MOTION CARRIED.
**ARTICLE 5  AGRICULTURAL USE REVISIONS**

***See letter, dated February 2, 2012, from the Attorney General’s Office, which cautions the Town to apply the amendments adopted, including changes to Footnote 7 consistent with the requirements of M.G.L. Chapter 40A, § 3.***

A MOTION was made by Cathryn Chadwick and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich by:

(Proposed changes shown by use of strikethrough for deleted language and bold italics for new language)

1) Revising SECTION “V. TABLE OF USES” as follows:

   a. Under the heading “Commercial”, modify the use “Sale of agricultural… or viticultural, products, on a wholesale or retail basis, on less than five (5) acres”, by amending the allowances for each district by adding footnote “7.”

   b. Modify the “Footnotes to Use Regulations, Footnote 29” as follows: “29. If located on five (5) acres or more, then the use shall be allowed by right. For Kennels, and provided that the breeding, boarding, grooming, and training of dogs is must be strictly limited to dogs owned by the owner/lessee of land on which the facility is located… then the use is allowed by right.”

   c. Modify Footnote 7 as follows: “7. Provided that either during the months of June, July, August and September of each year or during the harvest season of the primary crop raised on land of the owner or lessee, twenty-five (25%) percent of such products for sale, based on either gross sales dollars or volume, have been produced by the owner or lessee of the land on which the facility is located, or at least twenty-five (25%) percent of such products for sale, based on either gross annual sales or annual volume, have been produced by the owner or lessees of the land on which the facility is located and at least an additional fifty (50%) percent of such products for sale, based upon either gross annual sales or annual volume, have been produced on Massachusetts land used for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture, or viticulture, whether by the owner or lessee of the land on which the facility is located or by another, except that all such activities shall be allowed by right on parcels of less than five acres but no less than two acres in size, provided that the sale of products produced from the agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture use on the parcel annually generates at least $1,000 per acre based on gross sales dollars. If the above requirements cannot be satisfied, the use may be allowed only by special permit of the Zoning Board of Appeals, although in no instance shall the ZBA approve a use that generates annually less than $1,000 per acre (based on gross sales dollars) from products grown on the property, and provided that the ZBA finds that said use meets the general intent of this footnote 7.”

   d. Modify Footnote 33 as follows: “For properties of five (5) two (2) acres or more, the sale of agricultural products for derived from these uses is permitted…”

2) Amending SECTION “III. DEFINITIONS” as follows:

   a. Modify the definition of “Riding Academy” as follows: “An establishment where horses are boarded and cared for and where instruction in riding, jumping and/or showing is offered and where horses may be boarded and cared for and where the general public may, for a fee, hire horses for riding be given riding and/or driving lessons on horses owned by the establishment.”;
b. Add a new definition, “Livery Stable”, in the correct alphabetical sequence, to read as follows: “Livery Stable: An establishment where horses are boarded and cared for and the general public may, for a fee, hire horses for riding and/or driving.”.

The Moderator declared that the MOTION CARRIED.

ARTICLE 6  REVISIONS TO LOT DIMENSIONAL REQUIREMENTS

A MOTION was made by Kathleen Milano and duly seconded to:

INDEFINITELY POSTPONE discussion on this article

The Moderator declared that the MOTION CARRIED.

ARTICLE 7  MISCELLANEOUS ZONING AMENDMENTS

A MOTION was made by Brian Hone and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich by:
(Proposed changes shown by use of strikethrough for deleted language and bold italics for new language)

1) Amending SECTION “II. APPLICABILITY” by modifying “II.B.5” as follows: “5. Reconstruction. Any nonconforming structure may be reconstructed after a fire, explosion or other catastrophe, provided that such reconstruction is completed within twenty-four months after such catastrophe, and provided that structures other than single or two-family dwellings the building(s) as reconstructed shall be only as great in volume or area as the original nonconforming structures unless a larger volume or area is authorized by special permit from the Zoning Board of Appeals. Such time for reconstruction may be extended by the Zoning Board of Appeals for good cause, provided that the extension request is made no later than two years after the catastrophe, and provided that the extension is for no longer than two years. Reconstruction of single and two family structures shall be allowed pursuant to Section II.3. and/or Footnote 18 to the Table of Dimensional and Density Regulations….”

2) Amending SECTION “III. DEFINITIONS” as follows: Modify definition for “Kennel” as follows: “Kennel: A single premises with a collection of eight (8) or more dogs…, or where the boarding or grooming of dogs is performed by a business. This definition is for zoning purposes only, and does not supersede any other definitions of Kennels associated with other State mandated regulations.”

3) Amending SECTION “VI. DIMENSIONAL AND DENSITY REGULATIONS” as follows:

   a. Modify “A. Applicability of Dimensional and Density Regulations” as follows: “The regulations for each district… shall be as specified in this section and subject to the further provisions of this bylaw. Unless otherwise exempted elsewhere in this bylaw, all structures must comply with minimum setback distances, even if the structures do not require a building permit.”

   b. Modify “G.2.d.” as follows: “d. In the RRB District, the maximum building height for principal structures is two stories, not to exceed twenty-five (25) feet, and the maximum building height for accessory structures shall not exceed eighteen (18) feet. Any appurtenance or structure that is not necessary for the use and operation of a residence is limited to a height of 25 feet, except that a greater height may be allowed by a special permit from the Planning Board.

4) Amending SECTION “VI.B. TABLE OF DIMENSIONAL AND DENSITY REGULATIONS” as follows: For principal buildings and structures within the Rural Residence District (RRB), add a row entitled “All
other permitted uses” under the “Use” column, and assign the same dimensional requirements as those assigned to the row “Single-family, detached” within the RRB District;

5) Amending SECTION “VII. OFF-STREET PARKING AND LOADING REGULATIONS” as follows:

a. Modify Subsection “K.”, second paragraph, as follows: “For parking facilities developed in conjunction with a development requiring site plan approval or a special permit, the Planning Board by special permit may reduce the above required dimensions or the dimensions listed in subsections L. and M. below, up to a maximum of twenty-five percent (25%), based on a determination that the special circumstances of the development permit a lesser standard than otherwise required.”;

b. Modify Subsection “O.” as follows: “O. All parking facilities shall be graded, surfaced with non-erosive material, and drained…. Techniques that limit the overall impervious coverage of the parking facility, such as replacement of bituminous concrete with pervious pavers or porous asphalt, are strongly encouraged where appropriate. For additional guidance on possible techniques, applicants should refer to the Ipswich General Bylaw entitled “Ipswich Stormwater Management Bylaw.”

6) Amending SECTION “VIII. SIGNS, D.4.” as follows:

a. Revise paragraph “b.” as follows: “b. One hanging sign per business, except that for a business on a corner lot, one sign shall be allowed on each frontage street.”

b. Revise paragraph “c.” as follows: “c. One wall sign which shall be no greater than twenty (20) square feet per business, except that for a business on a corner lot, one sign shall be allowed on each front lot line.”

7) Amending SECTION “IX. SPECIAL REGULATIONS, L. Home Occupations, 4.d” as follows: “d. sales of articles, except as provided in 3. 2.h. above.”;

8) Amending SECTION “XI. ADMINISTRATION” as follows:

a. Modify “B.”, second paragraph, as follows: “No building hereafter erected, altered, or moved shall be used and no change shall be made of the use of any building or any parcel of land…, unless a certificate of use and occupancy signed by the Building Inspector has been granted to the owner or occupant of such land or building. (For purposes of this subsection, change of use shall mean any reconstruction, extension, alteration or change to a building heretofore existing that creates a new use group which imposes other special provisions of law governing building construction, equipment or means of egress.)”

b. Modify “R.”, second sentence, as follows: “Site work shall not be deemed ‘commencement of construction’; the actual laying of footings and foundation is ‘commencement’, except that for projects where no footings or foundations are required to be placed, commencement shall be deemed at the time the permit is posted and any of the scope of work begins.”.

The Moderator declared that the MOTION CARRIED.

ARTICLE 8  ACCESSORY APARTMENT REVISIONS

A MOTION was made by Suzanne Benfield and duly seconded to:

Amend the Protective Zoning Bylaw of the Town of Ipswich by amending SECTION “IX. SPECIAL REGULATIONS”, “J. Accessory Apartment”, paragraph “2.”, as follows:

(Proposed changes shown by use of strikethrough for deleted language and bold italics for new language)
1) Revise the first sentence as follows: “The Zoning Board of Appeals may grant a Special Permit for the alteration of a single family dwelling, *whether existing or newly constructed*, to include an accessory apartment in any residential district...”

2) Modify “b.” as follows: “b. The accessory apartment shall contain no more than one (1) bedroom and one (1) bathroom; *and the apartment* shall not exceed 900 S.F. of gross floor area or 25% of total gross floor area, whichever is *greater less*.”

3) Modify “h.” as follows: “h. The alterations shall... not expand the footprint or the envelope of the building, as it existed on the effective date of this bylaw, by more than 25%, or 500 square feet, whichever is *greater less*.”

The Moderator declared that the MOTION CARRIED.

**ARTICLE 9  WINTER STREET REZONING**

A MOTION was made by Kathleen Milano and duly seconded to:

Amend the Official Zoning Map of the Town of Ipswich by rezoning two parcels currently designated as I (Industrial) to IR (In-town Residence) as shown on the attached map. The two parcels to be rezoned are as follows:

<table>
<thead>
<tr>
<th>Assessor’s Map</th>
<th>Lot</th>
<th>Street Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>41D</td>
<td>68</td>
<td>6 Winter Street</td>
</tr>
<tr>
<td>41D</td>
<td>69</td>
<td>8 Winter Street</td>
</tr>
</tbody>
</table>

The Moderator declared that the MOTION CARRIED.

**ARTICLE 10  WATER DEPARTMENT MAIN REPLACEMENT**

A MOTION was made by Raymond Morley and duly seconded to:

(1) to appropriate the sum of $1,950,000 to replace water mains on Jeffreys Neck Road; and
(2) to raise this appropriation by authorizing the treasurer, with the approval of the Board of Selectmen, to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, as amended.

A MOTION was made to MOVE THE QUESTION. The Moderator declared the MOTION CARRIED.

The Moderator declared that the MAIN MOTION CARRIED UNANIMOUSLY.

ARTICLE 11 AMENDING THE OCCUPATIONAL LICENSES BYLAW

A MOTION was made by Raymond Morley and duly seconded to:

INDEFINITELY POSTPONE action on this the article.

The Moderator declared that the MOTION CARRIED.

ARTICLE 12 WIND TURBINE LAND LEASE

A MOTION was made by James Engle and duly seconded to:

INDEFINITELY POSTPONE action on this article.

The Moderator declared that the MOTION CARRIED.

ARTICLE 13 BYLAW AMENDMENT: VOTE COUNTING AT TOWN MEETINGS

A MOTION was made by William Craft and duly seconded to:

Amend Chapter III, Section 3 of the Town of Ipswich By-Laws by inserting after sub-section (d) the following:

“(e) In accordance with GL c. 39, § 15, whenever a two-thirds vote is required by statute a vote may be declared as such by the Moderator without a count and be recorded as such by the Clerk upon the Moderator’s declaration; provided, however, that if seven or more voters at the meeting doubt the vote, the Moderator shall take a count of the vote.”

The Moderator declared that the MOTION CARRIED.

ARTICLE 14 NORTH GREEN STREETSCAPE IMPROVEMENT PROJECT

A MOTION was made by Patrick McNally and duly seconded to:

(a) approve the modification of the layouts of North Main Street and Meetinghouse Green as shown on a plan entitled, “Plan of Land Showing Location of Land Transfers and Town Alteration of North Main Street and Meetinghouse Green in the Town of Ipswich, Essex County, Scale: 20 feet to the inch, date: October 14, 2010, revised on April 11, 2011 and September 15, 2011,” prepared by Vanasse Hangen Brustlin, Inc., a copy of which is on file in the office of the Town Clerk;

(b) approve the modification of the layout of Meetinghouse Green to exclude land no longer needed for public way purposes; and

(d) transfer the land now within the layout of North Main Street and Meetinghouse Green no longer needed for public way purposes, as shown on said plan, to the Parks and Cemeteries Commission for park purposes.
The Moderator declared that the MOTION CARRIED.

ARTICLE 15

RECONSIDERATION

A MOTION was made by Raymond Morley and duly seconded to:

INDEFINITELY POSTPONE action on this article.

The Moderator declared that the MOTION CARRIED.

At 10:10 P.M. the Moderator declared that the MOTION TO DISOLVE the meeting carried.

Respectfully submitted, Pamela Z. Carakatsane, CMMC/CMC Town Clerk
Pursuant to the foregoing warrant, the legal voters of the Town of Ipswich met in the Ipswich High School/Middle School Performing Arts Center in said town of Ipswich on Monday, November 14, 2011. A quorum being present (354 present-200 required), the meeting was called to order by the Moderator, Mr. Thomas R. Murphy, at 7:40 P.M.

The counters for the meeting were Kathy Bruce, Irene Josephson and Carolyn Britt.

Non–registered persons were given permission to attend the meeting as spectators and were seated on the floor in the front of the room on the left of the stage.

ARTICLE 1

A MOTION was made by Raymond Morley, duly seconded to:

Amend the Town’s action taken under Articles 5 and 6 of the Warrant for the May 10, 2011 Annual Town Meeting as amended by Article 1 of the Warrant for the October 17, 2011 Special Town Meeting (the FY 2012 Town Operating Budget) by:

1) appropriating $24,500 from available funds to the Facilities Department (14723-5812) to repair and replace damaged and broken sidewalk at Town Hall; and by
2) appropriating $8,000 from available funds to the Facilities Department (14723-5812) to replace the spotlights on Town Hall; and by
3) appropriating $6,000 from available funds to the Facilities Department (14723-5812) to install energy efficient lighting in the Town Hall gym; and by
4) appropriating $20,000 from available funds to the Facilities Department (14723-5812) to replace two rotted columns at the entrance of Town Hall; and by
5) appropriating $14,000 from available funds to the Facilities Department (14723-5812) to renovate the foyer and the rest room at the Cemetery Office; and by
6) appropriating $2,830 from available funds to the Facilities Department (14723-5812) to replace damaged carpeting in the Town Hall; and by
7) transferring $30,650 from free cash into the Feoffees Legal Services account (11242-5325) to cover litigation costs related to the Feoffees; and by
8) transferring $1,908 from free cash to the Miscellaneous Finance postage account (11932-5342) and $3,390 from free cash to the Finance Committee Special Printing budget (11312-5423) to offset the cost of printing and mailing the Finance Committee report.

so that the total Fiscal 2012 municipal operating budget of $14,698,391.83 as so amended and inclusive of override debt service, shall total $14,809,669.83 leaving the amount to be raised and assessed as $14,595,115.

The Moderator declared that the MOTION CARRIED.
ARTICLE 2  

FY’12 SCHOOL BUDGET AMENDMENTS  

A MOTION was made by Barry Hopping, duly seconded to:

Amend the Town’s action taken under Article 8 of the Warrant for the May 10, 2011 Annual Town Meeting as amended by Article 2 of the Warrant for the October 17, 2011 Special Town Meeting (the FY’12 School Department Operating Budget) by:

1) appropriating $78,104 from available funds to the Other Post Employment Benefits account to fund the remainder of the $300,000 obligation for the current fiscal year; and by
2) appropriating $43,200 for professional development, specifically as it relates to implementation of the Common Core over the next two years and for the new educator evaluation format through Race to the Top (RTTT).

so that the total Fiscal 2012 school operating budget of $21,086,061 as so amended, shall total $21,207,365 leaving the amount to be raised and assessed as $21,033,897.

The MODERATOR declared that the MOTION CARRIED.

ARTICLE 3  

ESTABLISHMENT OF AFFORDABLE HOUSING TRUST FUND  

A MOTION was made by Patrick McNally, duly seconded to:

Amend Chapter X, Section 1 of the General Bylaws of the Town, “Affordable Housing Trust Fund” as set forth in the Warrant for the November 14, 2011 Special Town Meeting as follows:

(Proposed changes shown by use of strikethrough for deleted language and bold italic for new language)

Section 1. Affordable Housing Trust Fund

a) There shall be a Board of Trustees of the Ipswich Affordable Housing Trust Fund established by the vote under Article 26 of the Warrant for the 2007 Annual Town Meeting, in this section called “the board”, which shall include five (5) trustees. The trustees shall be appointed by the Board of Selectmen, after consultation with the Ipswich Housing Partnership. The board shall consist of one member of the Board of Selectmen, at least two members of the Ipswich Housing Partnership, if in existence at the time of appointment, the Town Manager or his designee, and two one other members appointed by the Board of Selectmen...

The MODERATOR declared that the MOTION PASSES UNANIMOUSLY.

ARTICLE 4  

WIND TURBINE LAND LEASE  

A MOTION was made by Raymond Morley, duly seconded to:

Authorize, for a period of three years, the Board of Selectmen to enter into a lease of a parcel of land or portion thereof for the purposes of erecting, maintaining and operating a wind turbine to generate electricity as set forth in the Warrant for the November 14, 2011, Special Town Meeting as follows:
A parcel of land or portion thereof known as Tax Map 13 Parcel 40 sub-parcel A and shown on the attached map for the purposes of erecting, maintaining and operating a wind turbine to generate electricity, together with appurtenant easements for wires, pipes, conduits and supporting structural elements solely upon that parcel within the stated bounds thereof, for a term not to exceed 25 years, and upon such terms and conditions as the Board of Selectmen may deem appropriate.

AN AMENDED MOTION TO INDEFINITLY POSTPONE was made by Richard Howard and duly seconded. A hand count was taken on the AMENDED MOTION.

The MODERATOR declared that the AMENDED MOTION FAILED (92 YES – 229 No).

A hand count was taken on the MAIN MOTION.

The MODERATOR declared that the MAIN MOTION CARRIED (232 YES – 91 NO).

ARTICLE 5 RECONSIDERATION

A MOTION was made by Raymond Morley, duly seconded to:
Indefinitely postpone this article.

The MODERATOR declared that the MOTION CARRIED.

A MOTION was made and duly seconded to dissolve the meeting.

The MODERATOR declared that the MOTION to dissolve CARRIED.

The meeting dissolved at 10:13 p.m.

Respectfully submitted, Pamela Z. Carakatsane, CMMC/CMC Town Clerk
This year was a very active time for the Board of Selectmen. As usual, it was a year of limited resources (money) and our Board had to make do with what was on hand to carry out the planned projects the community committed to start. The Finance Committee and the School Committee worked with the Board of Selectmen to share resources as needed and necessary (for example Little Neck legal funds) to meet the needs of the community. Thankfully, it was a minus snow year and we have been able to reallocate snow and ice funds to fund other projects.

Along the way our Town Manager, Robert Markel, moved to Maine, and we hired an Interim Town Manager, Thomas Younger. Now, we are deep in the search for a permanent Town Manager, and hope to hire one by late May.

We spent much time on the Washington Street redesign project. The residents and community were greatly involved, and after a final paving, the changes will be complete. Also, the rehabilitation of the North Green has been in the planning process for as long as I can remember. The North Green area is a very important part of our community’s history, and the project has been waiting for funding from the State, with some funds from the Town. Now, we are installing new water pipes, and will start on redesign and paving. This project, when completed, will improve pedestrian safety, traffic flow, and will give a “new look” to the North Green.

While Little Neck will be forever in our minds, the potential sale and legal settlement seems imminent. The Board of Selectmen cooperated with the School Committee to provide legal defense, but the School Committee decided that it was in the children’s best interest to sell Little Neck to the tenants and to reorganize the Trust and its management. This issue has divided our community for many years, and, hopefully, we can gain “closure” soon.

The Board of Selectmen, acting as Electric Light Commissioners, is moving forward with our electric power production goal to become more “sustainable and green.” Within the last year, we dedicated Wind I, our first wind turbine at the end of Town Farm Road. It is producing “clean” electricity, and is exceeding our expectations. And recently, we agreed with a private developer to install Wind II near Wind I.

Private aquaculture has begun in Ipswich. After much discussion, the Board of Selectmen, acting as Shellfish Commissioners, approved seven (7) grants for clammers to farm unproductive clam flats. We established rules and a process to follow, and the Shellfish Committee and Shellfish Constable will monitor increased production. Ipswich clams are the best in the world, and we want to produce more of them!

The Recreation Department has a new look, and a different way of delivering services for our residents. The goal now is to coordinate services and opportunities for recreation activities. It seems to be working well, but with any new program it will take time and patience to accommodate the changing needs of the people it serves.

We have a new Fire Chief---Rick Smith, a long time member of the Fire Department, passed all of the exams, succeeded in all the interviews and, most importantly, gained the support of his peers.

Finally, none of the above would be possible without the efforts, ideas, and plain hard work of all of our staff, employees, volunteers, and board and committee members, to grow as a people and to serve and care for one another takes patience and understanding. I am proud to be able to be a part of this fantastic effort and to serve as a member of this great Town.
FINANCE COMMITTEE
Michael Schaaf, Chairman

The principal purpose of the Town of Ipswich Finance Committee is to make objective recommendations to Town Meeting concerning the annual Town and School budgets and all warrant articles with financial implications. By doing so, the Finance Committee seeks to ensure the long term financial health of town government. The Committee reviews and considers any matter which may have a long- or short-term fiscal impact on the town, including gathering relevant and accurate information from Town boards, departments, and employees. The Town Charter charges the Finance Committee with providing an annual report prior to the Annual Town Meeting to every registered Ipswich voter.

The Finance Committee seeks to guide the town’s finances to contribute to a fulfilling quality of life for its citizens. We believe that this is achieved by efficiently providing capable schools, quality town services, and a well-maintained town infrastructure.

Two primary sources comprise the Town’s revenue: property taxes and state assistance. This year Ipswich continues an extended period of modest growth, as town revenues from property taxes are projected to grow 3.3%. Regrettably, the Finance Committee anticipates that the town’s other major source of revenue, state local aid in various forms, will grow an even more moderate 1.3%. Nonetheless, this increase in state aid reverses a long term trend in diminishing state assistance, which declined 7.3% during the FY 2008 to FY 2013 period. While Ipswich’s total income has expanded modestly, the growth in many expenses has outpaced revenues. The result is that again this year both the school and municipal budgets faced considerable challenges, especially the schools. This situation continues a trend of restrictive budgets occasioned by the recession besetting the Commonwealth and Ipswich beginning in 2008. Both economies and revenues are slowing improving.

This trend towards modest revenue increases has required the town to budget conservatively, maintaining a comprehensive effort to limit and, if possible reduce all expenses. The town and the schools have collaborated to reduce expenses while maintaining quality services. Identifying redundancies in its Recreation Department, the town reduced expenditures in this department in FY2012 and re-allocated funds to the schools to improve recreational services to school children. The Finance Committee fully supports this collaborative approach and urges the town and the Schools to continue such creative, cost saving efforts.

Even with signs of an improving economy, the Finance Committee anticipates that revenue growth in future years may be unable to keep pace with factors driving budget increases, such as health insurance, pensions, staff salaries, capital investment to sustain our infrastructure, and the demand for new and expanded services. The Long Range Planning Committee section in this report discusses these trends in more detail. Last year Town Meeting approved implementation of a 0.75% meals tax to raise about $150K in additional revenues; this year no such ready source is available. The Finance Committee supports Board of Selectmen plans to carry out reasonable efforts to improve the Ipswich economy and tax base in order to enable revenues to keep pace with necessary expenditures, thus avoiding cutbacks in already lean budgets. In any event, a rigorous assessment of priorities and capabilities continues to be an annual requirement in order to craft a workable budget.

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In sum, the worst financial crisis in the United States since the Great Depression will result in a very lean budget for Fiscal 2012. The Commonwealth of Massachusetts, like the rest of the nation, is emerging from the Great Recession. While state tax collections are expected to grow by $741 million next year, this growth will cover less than half of almost $2 billion in federal stimulus funds used to fund the Fiscal 2011 state budget.

Governor Patrick submitted a budget recommendation on January 27th that increased Chapter 70 School Aid by $140 million for Fiscal 2012. This would result in a modest increase of $13,667 for the Ipswich Public Schools. The Governor’s budget proposes to level fund state payments-in-lieu-of-taxes (PILOTs). The Governor has recommended a reduction of 7% in Unrestricted General Government Aid. If adopted, the total reduction in the largest municipal aid account since Fiscal 2009 will be 37%. Ipswich once derived 19% of its total revenue from state aid; in Fiscal 2012, the Governor’s recommendation would reduce state aid to 13% of the total. Revenues from property taxes are expected to grow at a healthy 3.5% in Fiscal 2012, despite an expected decline in revenues from new growth for the fifth straight year. New growth revenues were $724,999 in Fiscal 2006 and are projected to decline to $240,000 in Fiscal 2012.

The Motor Vehicle Excise Tax is a major source of operating revenue. In FY’08, the Town collected $1,917,513 in Motor Vehicle taxes. However, with recent changes in the automobile market and a declining economy, the Town is anticipating only $1,600,000 in M.V. taxes in FY 2012.

Record low interest rates have affected another key source of revenue to the Town investment income. In Fiscal 2008, the Town earned $275,000 from the investment of available cash; in Fiscal 2012, interest from cash management will decline to only $65,000.

The Fiscal 2012 municipal budget follows a familiar pattern: In order to accommodate increasing costs for health insurance and employee retirement -- fixed costs that are increasing at a higher rate than revenue growth -- budgets of the operating departments will need to be severely constrained. Health Insurance and Retirement benefits will increase by $167,663 in FY 2012.

The Selectmen have established a series of goals focused on enhanced services for Ipswich citizens. Although some initiatives that require additional funding will be postponed, most of the Selectmen’s goals can be achieved without additional spending. Despite a stressful financial environment, it is still the overarching goal of the Selectmen and Town Manager to improve the quality of municipal services for residents and the business community in the Town of Ipswich.

Every effort is being made by the Town Manager and Selectmen to avoid reducing services to Town residents and layoffs of municipal employees. However, balancing the budget will require that a number of positions in Town government will go unfilled when they become vacant. Collective bargaining agreements are in place for five of the seven municipal unions for Fiscal 2012. These agreements provide for a 2% general increase in wages which was negotiated in exchange for union agreement to change the plan design for health insurance. The new health insurance plan design promises to bring significant savings for the Town in future years.

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MANAGEMENT SERVICES:
PURCHASING DEPARTMENT
RISK MANAGEMENT AND SAFETY
Frank V. Antonucci, Purchasing Director

The Purchasing Department oversees the purchase of goods and services and public construction bids except for all departments except the Electric Department and School Department. All goods and services expenditures over $25,000 and all public works or building projects over $10,000 are subject to public bidding requirements under Massachusetts General Laws. All bids and contract files are kept on file in the Purchasing Office for public review.

Risk Management handles all insurance claims to the Town’s insurance carrier for workers’ compensation, property damage claims including vehicles and injured on duty for police and fire fighters. Insurance renewals, loss reports, vehicle and property inventories are kept on file in the Purchasing Office. Risk Management also coordinates departmental participation in the MIIA Rewards program which provides insurance premium discounts for safety trainings, policies and planning activities that reduce operational risks.

In addition to the present contract renewals, the following projects were put out for bid and contracts awarded; Cemetery and Parks Truck Purchase, Carbon Filters for Well, Well Cleaning Services, East Street Curb and Sidewalk Replacement, Sedimentation Basin Repair, General Plumbing Services, Scrap Metal Disposal, Ultra Violet Water System Design and Construction, Property and Casualty Insurance, Washington Street Water and Road Construction, Fire Chief Recruitment, Sander Truck Disposition, Catch Basin Cleanings, Public Works Gasoline Storage System Upgrade, DPW Operations Truck,

The Purchasing Office is also responsible for the compiling, editing, printing and the distribution of the Annual Town Report.

********

DEPARTMENT OF PUBLIC SAFETY
POLICE DEPARTMENT
Paul Nikas, Chief of Police
Daniel Moriarty, Lieutenant (Executive Officer)

The 2011 Police Department year was highlighted by a high profile murder case and by numerous personnel moves. While no officers retired this year, 5 year veteran Ofc. Michael Tullercash transferred to another Police Department, Ofc. Charles Ciccotelli attended the Basic Police Recruit Academy, one officer is out on long term disability and one officer is out on maternity leave. This unplanned shortage of manpower required the hiring
of a lateral transfer from another area police department. In February, the Department hired Officer Robert Mann, formally of Melrose Police, through a lateral transfer. The act of hiring a full time Police Officer through a transfer saved the Town money in training costs and allowed us to quickly fill a police officer vacancy. Ofc. Charles Ciccotelli, who was assigned to training for most of the year, graduated from the Basic Police Recruit Academy in November and enthusiastically joined the patrol force on the midnight shift. I have great confidence in these two officer’s abilities, and believe they will serve the Town of Ipswich and its citizens with professionalism and compassion for many years to come.

In September, Ipswich joined a long and sad list of communities that would have to deal with a murder. This marked the first murder in Ipswich in over 40 years and shook the foundation of our community. But in this dark event, I was proud of the outpouring of support and compassion that the Ipswich Community expressed to the family of the victim and the members of the Ipswich Police Department. I wish I could thank each of you personally, but know that your actions were not overlooked by the men and women of this department. I am pleased to announce that the individuals responsible for this heinous crime have been arrested and are presently being prosecuted in the courts of the Commonwealth. Their capture and ongoing prosecution is the result of tireless police work, performed at the highest level of professionalism by your Police Department, with the assistance of State and Federal Authorities.

I am very pleased to note that our advances in Community Policing initiatives are still progressing despite the limited funding available for such programs. The Community Resource Unit (CRU) officers more often than not donate their time, without pay, to these worthy causes. Without their dedication, this unit could not function. The CRU continued to make its contributions known, by once again participating in the “Fill-a-Cruiser” food drive, by sponsoring a free movie night during the holiday seasons, by assisting Ipswich Caring during the holiday seasons and by continuing to host a “Drug Take Back” day were members of the community can dispose of old/unused prescription drugs. In 2011, the CRU began to fill the void left by the budget cuts to the Recreation Department by hosting the Halloween Parade and Festivities at the Town Hall for the youths of Ipswich. Additionally, with the continued cooperation from the YMCA, a Bike Safety Day for kids was sponsored and well attended. In the coming summer, the Unit is looking to expand its coordination with the Recreation Department and offer a free movie night in an outside setting.

The Department Website continues to be upgraded, with added features and forms, to provide more services to the general public. I urge our citizens to take a moment and check our site located at www.ipswichpolice.org and browse through each page. As an example of the ongoing upgrades, we have added maps on each of the Town’s Open Space parcels with the specific rules on each parcel attached. We’d also love to hear your feedback on the site itself or the Department in general. New to this year’s portfolio of technology is the new Ipswich Police Department’s smartphone APP. This new outreach source can be downloaded to any smartphone. Please download the MyPD APP in your APP store and search for Ipswich Police. Once again I would also encourage every citizen to sign up for the Department’s free text message notification system, called “NIXLE.” There’s an icon on our main page to sign-up. This notification system is utilized when important information is in need of dissemination to citizens. This past year the system was used to notify citizens of the beach closings in March, the drinking water quality issues in April, and numerous traffic detours due to construction. Thankfully, this year we did not have to use the service for School closing due to snow!

The D.A.R.E. program continues to thrive at the elementary school level thanks to Ofc. Dan Kmiec’s commitment to the curriculum and the commitment of the Elementary School’s Principals. In 2011, I am proud to announce, Ofc. Kmiec was elected as the President of the Massachusetts D.A.R.E. Officers Association. This is a great honor for Ofc. Kmiec and the Ipswich Police Department and furthers our commitment to the protection of our children.
As the 2011 statistics show, the men and women of the Police Department were once again very busy. The total calls for service have exceeded 13,000 for the second year in a row and for three out of the last four years. When you take a moment to examine some of the stats, I believe they demonstrates the continued strain our economic realities has caused the public. A quick review on the number of disturbance calls (263) and domestic complaints (92) promote this conclusion. Citizens are feeling more strain financially and this strain has an impact on the tolerance of others. Please remember and try to be courteous and understanding of each other. In addition, we have seen a dramatic increase in property crimes, such as, Breaking & Entering (68), larcenies (124) and motor vehicle break-ins (47). Most of the motor vehicle breaks this past year were the result of car doors being left unlocked. Many of the larcenies were the result of people not securing their belongings in a safe manner. These “thefts of opportunity” can be prevented if citizens simply take a moment to lock their car doors, place personal belongings in their homes, close their garage doors or simple improve their homes outside lighting. But most importantly, please remember to call the Police if you see or hear anything suspicious. This past year many of you did just that. Our “Suspicious Activity” calls increased by (145) and we hope you continue to be vigilant in your observations.

While Ipswich has not seen an increase in Fraud or Identity Theft cases through scams, I wanted to specifically remind the citizens of this threat. Never give out personal information over the internet if you do not know the company, never wire/send money to individuals claiming to be a known friend without calling that friend personally, never wire/send money overseas in an “investment” opportunity and never respond to a winning lottery/raffle game you do not remember entering. If you are ever contacted using one of these scams or feel suspicious of a solicitation, please call the Ipswich Police and we will gladly look into the situation. Remember the old saying, “If it seems too good to be true, it always is!” Thank You and may you and your family have a safe and healthy year.

### 2011 Ipswich Crime Statistics

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Arrests/Summonses</td>
<td>151</td>
</tr>
<tr>
<td>Assaults</td>
<td>17</td>
</tr>
<tr>
<td>Assaults / Dangerous Weapons</td>
<td>3</td>
</tr>
<tr>
<td>Breaking &amp; Entering (B &amp; E)</td>
<td>68</td>
</tr>
<tr>
<td>B &amp; E Motor Vehicle</td>
<td>47</td>
</tr>
<tr>
<td>M/V Citations</td>
<td>840</td>
</tr>
<tr>
<td>M/V Accidents</td>
<td>268</td>
</tr>
<tr>
<td>M/V Arrests</td>
<td>48</td>
</tr>
<tr>
<td>Suspicious Activities</td>
<td>414</td>
</tr>
<tr>
<td>Medical Aids</td>
<td>896</td>
</tr>
<tr>
<td>Protective Custody</td>
<td>9</td>
</tr>
<tr>
<td><strong>Total Calls for Service</strong></td>
<td><strong>13,386</strong></td>
</tr>
</tbody>
</table>

5. Juvenile Arrests/Summonses: 9
6. Domestic Complaints: 92
7. Harassing Phone Calls: 36
8. Disturbances: 263
9. Malicious Destruction of Property: 25
10. Larcenies: 124
11. ID Theft / Fraud: 22
12. OUI Arrests: 32
13. Vandalism: 40
14. Alarms: 715
15. Animal Related Calls: 260
This past year was an exciting year for Emergency Management. I became Director of Emergency Management in May. Since then, I have been able to successfully receive $22,600 dollars in grants and equipment for Emergency Management. With this grant money, the generator at the Ipswich High School/Middle School was upgraded for use during power outages to allow this facility to be used as an emergency shelter. This facility will have full kitchen services, bathrooms, showers, lighting, and heating as a result of this upgrade. Other grant money was used to purchase an identification system so we can begin the lengthy process of issuing all town employees photo identification cards. We were also able to upgrade our computer systems in our Emergency Management office which will allow us to run several programs at once to prepare and assist in recovery from significant events.

I was also able to obtain assistance from the Northeast States Emergency Consortium for HAZ-US assistance. Ipswich is the second municipality after the City of Boston to receive this assistance. The value of this assistance is $75,000 to $100,000 dollars. Once this is complete, HAZ-US allows us to run simulations for hurricanes, river flooding, coastal flooding, and earthquakes to access the damage that the town will incur. This program will also allow us to receive real time damage assessment data when there is an approaching hurricane.

We have also received several pieces of new equipment through grant funding. We received traffic barricades, traffic cones, and toxic gas detectors which will be on loan and shared by the Police and Fire departments. We also received a portable light tower which is available for use by all town departments.

In addition, this year we started a volunteer organization. We have several very dedicated individuals working with us. We have held training courses from the National Weather Service for SKYWARN weather spotter training, American Red Cross Shelter Operations training 1&2, and for our town’s first responders we hosted Incident Command System 300 taught by MEMA. We look forward to hosting more training next year and also hope to conduct a disaster drill in the coming year. If anyone is interested in volunteering with us, please check our web site at www.ipswichpolice.org/em or contact me at jhubbard@ipswichpolice.org or call 978-356-4343. We are always looking for more people to get involved and offer their assistance in times of need. Also, remember that Emergency Management starts at home. Our website offers tips to prepare for a variety of emergency situations.

ANIMAL CONTROL
Matt Anzack, Animal Control Officer
In 2011 the Ipswich Animal Control Officer responded to many calls for our domestic pets and livestock as well as wildlife calls. He also got to see the hard work of the TNR (tag, neuter, release) program’s success as the number of feral cat colonies had noticeably dwindled in sizes. With help from a few of the IHG volunteers many of the socialized ones are now in loving homes. TNR)ed: 12 (6-paid for by grant $, 4-paid for by IHG, and 2 were paid for by the ACO’S pocket) for this is a very important project with huge benefits to the community. The number of deer was lower than usual. 3 specimens were sent to the rabies lab, all with negative results were done. Reed Wilson began his second year. The Ipswich Humane Group celebrated its 30th year of service to the Town of Ipswich. Animal Control Officer Matt Antczak enjoyed an addition to his own family with the birth of his son.

This is the break down by numbers for 2011

**Calls Pertaining to Dogs**
- Picked up: 69
- Impounded overnight: 5
- Reported Loose: 153
- Adopted: 4
- Hit by car: 5
- Quarantines ordered: 19
- Fouling Citations: 5
- Leash Law Citations: 9
- Barking Dog Citations: 1
- Dog on Beach (off season) Citations: 12
- General warnings and investigations into dog issues: 37
- Removed from Home: 1

(still working with the MSPCA on this issue.)

**Calls Pertaining to Cats**
- Picked up: 108
- Reported Lost: 29
- Adopted: 96
- Hit by car: 16
- Reported Stray or Wandering: 44
- Returned to Owner(s): 3
- Quarantines Ordered: 27

**Calls Pertaining to Wild Animals**
- Wildlife hit by cars: 136
- Barn Inspections: 94
- Coyote Calls: 2
- Seal Calls: 2

One seal was a baby Harp which is not commonly viewed in these parts

**Harbors Department**
Paul A. Nikas – Chief of Police, Harbormaster
Sgt. Jason Monteiro – Harbors Supervisor
Ptl. James Zabelski – Assistant Harbormaster (operator)
Ptl. Brian Reed – Assistant Harbormaster (operator)
Ptl. Eric Copithorne – Assistant Harbormaster
The 2011 boating season began in early February with the continued use of the online mooring system. This system provides improved tracking and documentation of current mooring locations and the type of tackle being used, as well as an accurate account of citizens on the mooring waiting list. In addition, it made the process of issuing mooring applications less cumbersome for the officers in the Department. Last boating season over 80% of all mooring applications were processed and issued using our online mooring system. This resulted in a dramatic reduction in the amount of time processing a mooring application, and to the costs associated with printing and mailing applications. Once again, newly purchased navigational buoys were added to the waterways to help aid in the safe and proper navigation of our waters. As boaters are too aware, the Ipswich River is constantly changing her channel and continual adjustments throughout the boating season are necessary to prevent boaters from running aground. Assistance from the boating public is vital in this endeavor. Please notify the Assistant Harbormaster as soon as possible when an adjustment is necessary.

The waterways of Ipswich have reached mooring saturation. Anyone looking for a mooring in the future will have to apply to the Mooring Waiting List unless they have direct waterfront property. In response to this, I urge boaters to utilize the Town Wharf and purchase either a daily launch permit or seasonal launch permit. With the full operation of Town Wharf combined with the full complement of mooring permits issued, the result is an increase in boating activity on the waterways as well as an increase in the number of Harbor Patrol Boat calls for service. Some of the calls for service in 2011 involved a water rescue of a capsized boater during the night, responding to sinking vessels/capsized vessels, numerous medical aids, improper operation of a vessel and vessels adrift. Assistance to the Ipswich Harbormaster was provided by the U.S. Coast Guard, Massachusetts Environmental Police, Crane Beach personnel, Ipswich Fire Department, other area Harbormasters and launch personnel from the Ipswich Bay Yacht Club. It has been this cooperation between agencies and private entities that have ensured the waterways of Ipswich remained a safe and enjoyable experience for boaters.

I remind all boaters that the Department of Environmental Protection has designated Ipswich Bay as a “No Discharge Zone.” This federal designation means no vessel will be allowed to discharge waste from on-board sanitation systems anywhere in Ipswich Bay. This designation, combined with our Federal Grant for the pump-out boat, will ensure our waterways retain their pristine condition into the future. Please be sure to utilize the pump-out boat’s free service. It is for the benefit of all boaters, clammers, fisherman and water enthusiasts that our waters remain clean. In the 2011 boating season, the pump out boat removed nearly 4,000 gallons of effluent from area watercraft.

### 2011 Department Statistics

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mooring Permits issued</td>
<td>937</td>
</tr>
<tr>
<td>In-State Daily Launch Permits</td>
<td>524</td>
</tr>
<tr>
<td>In-State Seasonal Launch Permits</td>
<td>198</td>
</tr>
<tr>
<td>Out of State Daily Launch Permits</td>
<td>32</td>
</tr>
<tr>
<td>Out of State Seasonal Launch Permits</td>
<td>3</td>
</tr>
<tr>
<td>Launch Fees Collected (Town Wharf)</td>
<td>$10,240</td>
</tr>
<tr>
<td>Mooring Fees Collected</td>
<td>$79,725</td>
</tr>
</tbody>
</table>
Weather in 2011 was either very snowy or very wet with above average precipitation in many months as well as the entire year. Flats were closed for many days because of the excessive rainfall. August in particular was rainy. Clam harvests declined in 2011 as part of a natural cycle, even with the numerous closures during the year. The Oyster Colony in the Eagle Hill River continues to be robust.

Over 50 protective nets were made to cover the 530,000 juvenile soft shell clams that we "planted" on the flats of the Eagle Hill River. The labor and funding is provided by the commercial clammers. The two major landings that service the shellfish beds were improved and parking increased. A new sign was put at The Eagle Hill landing.

**Shellfish Licenses & Permits**

<table>
<thead>
<tr>
<th>TYPE</th>
<th>Cost</th>
<th>2011</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident Commercial</td>
<td>$450.00</td>
<td>125</td>
<td>$56,250</td>
</tr>
<tr>
<td>Non-Resident Yearly</td>
<td>$150.00</td>
<td>144</td>
<td>$21,600</td>
</tr>
<tr>
<td>Resident Family</td>
<td>$40.00</td>
<td>121</td>
<td>$4,840</td>
</tr>
<tr>
<td>Resident Yearly</td>
<td>$30.00</td>
<td>106</td>
<td>$3,180</td>
</tr>
<tr>
<td>Non-Resident Daily</td>
<td>$20.00</td>
<td>23</td>
<td>$460</td>
</tr>
<tr>
<td>Eagle Hill Parking Stickers</td>
<td>$35.00</td>
<td>12</td>
<td>$420</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>$86,750</td>
</tr>
<tr>
<td>Over 70 Commercial</td>
<td>free</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Over 60 Recreational</td>
<td>free</td>
<td>40</td>
<td></td>
</tr>
</tbody>
</table>

*******
2011 was another year of change and challenge for your Ipswich Fire Department. Among last year’s highlights include; Lt. Richard Smith was appointed acting Chief on March 1, 2011 and eventually promoted permanently to Chief on January 1, 2012. Jonathan Walsh was hired as a permanent firefighter. Shawn McAllister was hired on the call department. Extensive training was accomplished;

- Recertified CPR,AED
- EMT refreshers course completed
- Confined space awareness
- Vehicle Extrication
- Rope rescue
- MDU refresher training
- Marine and Gator training
- Ff. Prentiss appointed training officer
- All lieutenants and acting Lieutenants trained on ICS300
- MDU, Safe Grants have been approved

Training is ever ongoing within the department. Both the full time and call firefighters have been very busy as you can see attending classes in house as well as through other organizations such as the Massachusetts State Fire Academy.
We continue to provide a variety of services, both emergency and non-emergency, in a climate where there is increasing economic scrutiny and pressure. I hope and believe that we continue to offer an invaluable service to the residents and to the community. Ipswich Firefighters are committed to a high level of service delivery and to continue doing so in a professional, compassionate, and respectful manner. Thank you for the support and trust you continue to show us as we strive to build upon our professionalism. Most importantly, thank you to the men and women of the Ipswich Fire Department for the service they provide to our community.

PUBLIC WORKS DIRECTORATE
Richard W. Clarke, Director

The Public Works Department is a customer focused service organization, dedicated to maintaining and improving the town’s infrastructure through the efforts of a professional town work force, outsourced contracting and engineering consultants. With that as our mission, Public Works incorporates an on-going review of what we do and how we do it, with the intent of delivering high quality service to our customers and enhancing the quality of life in our diverse community. Customer focus, continuous process improvement, human resource development, and resource management are the keys to our success.

Public Works accomplished or is working on the following items in support of our mission:

- Alignment of Public Works budgets, activity and resources with the expectations and goals of the Town Manager and Board of Selectmen.
- Provide technical input to Town boards and commissions on special permits, subdivisions, site plan reviews and commercial and residential development that impact Public Works’ Operations and Maintenance (O & M) responsibilities and budget.
- Continued to work through the Storm Water Management Plan to comply with the Phase II Storm Water Rules and Regulations of the Federal Clean Water Act while also investigating new methods and processes to follow to stay in compliance with the upcoming Phase II Storm Water Permit.
- Continue to use Vueworks which is a computerized work order system for all Public Works Divisions to track work orders and service calls.
- Continued to develop and implement Operations and Maintenance plans for existing water quality structures installed for storm water management.
- Worked with the Utilities Department to consolidate contracts for the Washington Street Improvement Project to incorporate a watermain replacement project with a drainage improvement project and finish with a streetscape project all with one contractor.
Use a pavement management software program to identify and prioritize roads in need of roadway improvements and maintenance as well as determine what the recommended improvement or maintenance is for each roadway.

HIGHWAY DIVISION

During the warmer months, the focus is on outdoor construction projects, where personnel skills and heavy equipment produce significant infrastructure repair and improvements to roads, sidewalks, public facilities and storm water structures. Vueworks a work order system was implemented in 2009 to prioritize, schedule and track tasks. With the history of work orders from Vueworks since its inception a chronic flooding/icing problem was alleviated by the installation of a new catch basin and outfall with the cooperation of the neighbors.

FORESTRY DIVISION

The focus of the Forestry Division in 2010 was on the maintenance of town trees along public ways and in town cemeteries, parks and open space. The Forestry budget is reimbursed by the Utilities Department for line clearing done for the Electric Light Division.

EQUIPMENT MAINTENANCE DIVISION

Closer inspection and additional preventive maintenance of vehicles extends the service life and reduces the maintenance costs of a public works fleet. With the new hydraulic lift and indoor wash station to assist the DPW with the maintenance required to keep the fleet going with less time spent on individual tasks. However continued effort must be put forth to keep the machines and equipment that make what we do possible in good working condition.

TRANSFER STATION

The Transfer Station accepts yard waste, specifically grass clippings, leaves, brush and small branches and is open Wednesdays and Saturdays – 8:00 AM until 3:30 PM. White goods, electrical appliances, televisions and computer monitors can now be disposed of curbside by the Town’s trash contractor which can be accomplished by scheduling and paying $25 in advance to JRM directly at 978-536-2500 payment to JRM. However in the past year the Town has contracted with North Shore Scrap to collect scrap metal at the Transfer Station with 70% of the proceeds going to the Town. The Transfer Station is operated by members of the Highway Division.

Public Works’ Special Collections are conducted twice yearly at the Transfer Station. We accept oil based paints and related products, car batteries, fluorescent bulbs, tires and mercury (which are also accepted at the Public Works Office at the Town Hall during regular business hours of operation). The fall collection is held in conjunction with the Health Department’s Household Hazardous Waste Collection Day to better serve residents.

SANITATION

Each pound of recyclable material that is diverted from the trash stream results in a reduction of our trash costs, since the Town is charged a fixed fee for pickup of recyclables and a tipping fee for every pound of trash collected. The total tonnage of solid waste picked up in calendar year 2011 (3051 tons) decreased by 637 tons over that collected in 2010 (3688 tons), a decrease of 17% and a savings to the town of approximately $43,316. Which is a vast improvement with the previous year’s data, however to continue to keep the tonnage of solid waste down new ideas are needed to improve recycling.
SNOW & ICE OPERATIONS

The winter of 2010-2011 was a challenge for both Town employees and contractors who work to keep the roads, public sidewalks, schools and town parking lots safe and passable. The cost for snow and ice operations came in just under budget at approximately $432,564. Access for emergency response vehicles is the first priority for Town crews during snow and ice operation. Snow removal from sidewalks in close proximity to schools is also a high priority after roadways are cleared for students walking to school. The 2011 winter season was unseasonable warm with fewer snow storms and less snow clearing work.

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FACILITIES MANAGEMENT DEPARTMENT
William A. Hodge, Sr. – Facilities Director
Jane H. Spellman – Assistant to the Facilities Director

This report contains the accomplished tasks of the Facilities Department during the calendar year 2011. Daily operations during this period included 11 major projects and response to 972 work orders with an average productivity rate of 93% from the Facilities Staff.

The projected Facilities Department mission for 2011 was to improve the overall appearance, safety, and working and living conditions of the buildings within the Municipal Complex. Additionally, the Facilities Department worked to upgrade the preventive maintenance to the buildings and equipment of the Town’s facilities in order to ensure safety and economic improvements. This was accomplished by continuing in-place service contracts from outside vendors and improving the knowledge of the in-house staff. To this end, service contracts are in place for Fire Alarms, Fire Sprinkler Maintenance, HVAC, Plumbing, Generator, Elevator and Electrical Services.

Major projects were completed with the additional funds allocated for this purpose. These projects were accomplished by outside contractors, in-house staff, and over 1,971 hours of labor requested of and provided by the Essex County Correctional Department. The following are the major projects completed during this year:

- Central Street Fire Station exterior brick was tuck pointed. The mortar on the exterior brickwork has fallen off or deteriorated presenting a danger of wall collapse. This was corrected by an outside contractor.

- Damage to the Ipswich Public Library due to water, snow and ice was repaired. The Rogers Room and the Reference Room had damaged carpet removed and replaced, and the walls were repaired and painted in both areas. This work was done by outside contractors.
The Police Station had damage to the flooring and subflooring on the main floor and the basement area, as well as the plumbing in men’s and women’s locker rooms. The flooring and subflooring were removed and replaced, and the plumbing was upgraded. This work was done by in-house staff with help from the County Correctional Department.
• Town Hall Space Allocation Upgrade - The Assessor’s Office space had three people occupying 1,347 sq ft., and the Planning Department had eight people occupying 855 sq ft. These two offices were swapped and renovated, and the two offices and personnel were relocated. The work was completed in-house with help from the County Correctional Department.

• Renovated the Veterans Affairs office to make room for additional personnel. This work was completed by in-house staff with help from the County Correctional Department.

• Town Hall Carpet Replacement Program: Started replacing damaged and worn carpet in Town Hall. The areas that were covered are Meeting Room A, Purchasing Office, Veteran Affairs, Assessors Office, and the basement corridor. The work was done by in-house staff with help from the County Correctional Department.

• Town Hall Exterior Lights were old and broken. Replaced the exterior safety lights on the Town Hall with LED lighting which uses less power (energy reduction). This work was completed by an outside contractor.
• Town Hall Gym Lights are old and use excessive energy. These lights were replaced with more energy efficient lights. This project was completed by an outside contractor.

• Town Hall Front Columns are dry rooting and presenting a safety hazard. This work has been advertised, bid and awarded, and will begin in May of 2012.

• Town Hall sidewalks have large cracks at the expansion joints and are creating severe safety hazard. The contract to remove and replace the sidewalk has been advertised, bid and awarded, and the project will begin in May of 2012.

In the coming year, the Facilities Department plans to upgrade the Police Department by completing the insulated window project, continue with the Town Hall carpet replacement program, complete the replacement of the Town Hall columns, repair the exterior wall of the DPW Garage, replace the curtains on the gym stage at Town Hall. This work is the continuous mission of the Facilities Department to improve the infrastructure of the Towns Physical Plant.

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CEMETERY & PARKS DEPARTMENT
Jeffrey M. Putur, Superintendent

The Cemetery and Parks Department primary focus is the completion of all interments year-round in all of the cemeteries in Ipswich. The Department is responsible for the care and maintenance of nine cemeteries and seven parks, plus all town commons, Pavilion Beach, and the Ipswich resident side of Crane Beach and Boardwalk. In addition, we maintain all town-owned Open Space areas, such as Strawberry Hill, Dow Brook Conservation, Shady Creek, Nichols Field, and Great Neck Conservation area. During the winter season as weather permits, Bakers Pond is plowed off to accommodate skaters.

Customer service is always a high priority in this department, whether it is town citizens, private contractors, funeral homes, or other town departments, we always strive to be courteous and act within a timely manner to all situations that we encounter. We assist civic groups in the many activities that take place throughout the year as well as supply assistance to the Public Works Department in snow removal, sanding operations, and any other emergency situations as needed.

We also provide aid to the Town Clerk in setting up voting equipment, tables, and chairs for all elections. In 2011, the staff completed 98 interments; completed the cleanup of Pavilion Beach in the spring multiple times due to the strong northeast storms, removed the old wood play structure at Bialek Park, continued with the annual Memorial Day preparations for all properties maintained under this department, and are continuing to update and input Cemetery records into our computers.

This year the department was also able to complete the observation deck at Clark Road for the Open Space department. From the locally harvested locust posts used for the uprights, to the graceful downhill curve to the boardwalk, this provides a unique and one of a kind area for all in town to enjoy. This was two plus years in the making and showed great department collaboration to accomplish this project.

<table>
<thead>
<tr>
<th>Parks and Cemeteries Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapel Tent</td>
<td>$2,250</td>
</tr>
<tr>
<td>Foundations:</td>
<td>$8,692</td>
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<tr>
<td>Openings:</td>
<td>$51,250</td>
</tr>
<tr>
<td>Perpetual Care:</td>
<td>$6,000</td>
</tr>
<tr>
<td>Sale of Lots:</td>
<td>$4,500</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$72,692</td>
</tr>
</tbody>
</table>
The above is based on permit activity for the calendar year. The fiscal year commences July 1st and ends June 30th.

Building permits are required for not only new construction, but also for repairs and replacement of existing structures, decks, sheds, signs, wood and pellet stoves & fences over six feet high.

If you have any question about whether your project may require a building permit, please call our office at 978-356-6605.

### Town of Ipswich Building Construction 2011

<table>
<thead>
<tr>
<th>Category / Construction</th>
<th># of Permits</th>
<th>Total Fees</th>
<th>Value of Work</th>
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<tr>
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<td>92</td>
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<td>CERTIFICATE OF USE/OCCUPANCY</td>
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<td><strong>Totals</strong></td>
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<td><strong>$233,522.00</strong></td>
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<thead>
<tr>
<th>Electric Permits</th>
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<td>435</td>
<td>$38,895.00</td>
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HEALTH DEPARTMENT  
Colleen E. Fermon, Health Agent  
Board of Health Members: Chairperson, Susan Hubbard, Spencer Amesbury and Charles Hill.

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<thead>
<tr>
<th>Licenses and Permits Issued</th>
<th>Health Inspections and Investigations</th>
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<tr>
<td>Food Service</td>
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<tr>
<td>63</td>
<td>219</td>
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<tr>
<td>Retail Food</td>
<td>Nuisance, Health and Environmental</td>
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<tr>
<td>32</td>
<td>32</td>
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<tr>
<td>Caterers</td>
<td>Housing Inspections</td>
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<td>8</td>
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<tr>
<td>Temporary Food</td>
<td>Lead Determinations</td>
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<td>54</td>
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<tr>
<td>Mobile Food</td>
<td>Title 5 Inspection Reports</td>
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<td>8</td>
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<tr>
<td>Frozen Desserts</td>
<td>Deep Hole Observations</td>
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<tr>
<td>2</td>
<td>116</td>
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<tr>
<td>Biological Haulers</td>
<td>Percolation Tests</td>
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<tr>
<td>1</td>
<td>58</td>
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<tr>
<td>Septic Haulers</td>
<td>Septic System Inspections</td>
</tr>
<tr>
<td>28</td>
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<tr>
<td>Septic Installers</td>
<td>Swimming Pool Inspections</td>
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<td>Septic System Inspectors</td>
<td>Bathing Water Testing</td>
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<td>Swimming Pools</td>
<td>Recreational Camps for Children</td>
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<td>Recreational Camps</td>
<td>Motels, Inns and B&amp;Bs</td>
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<td>Occupancy Inspections</td>
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<td>Tobacco</td>
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<td>Septic Plan Review</td>
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<td>Disposal System Construction</td>
<td>Septic As Built Review</td>
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<td>54</td>
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<td>Well Permits</td>
<td>Food Plan Review</td>
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<td>Beaches</td>
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<td>Beaver</td>
<td>Building Plan Review</td>
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<td>Trench Permits</td>
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<td>Tanning Facilities</td>
<td>Subdivision Plan Review</td>
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<td>Scales and Balances</td>
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<tr>
<td>Liquid Measuring Meters</td>
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<td>69</td>
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<table>
<thead>
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<th>Disease Surveillance</th>
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<tbody>
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<td>Campylobacteriosis</td>
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<tr>
<td>Human Granulocytic Anaplasmosis</td>
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<tr>
<td>Invasive Group A Strep</td>
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<td>Latent TB Infection</td>
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<tr>
<td>Cryptosporidiosis</td>
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<tr>
<td>Varicella</td>
<td>1</td>
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<tr>
<td>Lyme</td>
<td>50</td>
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<tr>
<td>Giardiasis</td>
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<tr>
<td>Babesiosis</td>
<td>1</td>
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<tr>
<td>Streptococcus Pneumoniae</td>
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<tr>
<td>Chronic Hepatitis C</td>
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<tr>
<td>Hepatitis B</td>
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<tr>
<td>Salmonellosis</td>
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<tr>
<td>Measles Contacts</td>
<td>2</td>
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<tr>
<td>Animal Bites</td>
<td>2</td>
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<tr>
<td>Seasonal Influenza</td>
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<tr>
<td>H1N1 Influenza</td>
<td>442</td>
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<tr>
<td>Health Fairs</td>
<td>1</td>
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<tr>
<td>Wellness Clinics</td>
<td>24</td>
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</table>

<table>
<thead>
<tr>
<th>Immunizations</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

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ZONING BOARD OF APPEALS
Robert A. Grambale, Chairman

The Zoning Board of Appeals serves two functions. First, they are empowered to issue special permits and variances. Second, they are the local authority where someone who feels aggrieved may appeal an enforcement order issued by the Zoning Enforcement Officer specifically when the order alleges a violation of the Ipswich Zoning Regulations. The Board can also overturn a ruling or decision of the Zoning Enforcement Officer. Orders issued under the Massachusetts Building Code (780 CMR) may be appealed to a different board (State Building Code Appeals Board). Land use and zoning regulations fall under Chapter 40A of Massachusetts General Laws. The Ipswich Zoning Board of Appeals meets the third Thursday of each month except during December. All applications must be filed in the Town Clerk Office by 4:00 PM. Meetings are posted in Town Hall at least 48 hours prior to meeting.

Special permits can be granted if the proposed work or use does not have a detrimental effect on the surrounding neighborhood. Some of the general categories of consideration are any increase of traffic, parking, noise, dust odors etc. Ipswich Zoning Bylaw [IBL], section V-D would only be allowed if the Board chooses to grant a special permit. Special permits may also authorize an expansion of a previously existing, non-conforming use or structure as outlined in [IBL], II-B & XI-J. Existing non-conforming structures and uses are most commonly referred to as Grandfathered.

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PLANNING & DEVELOPMENT DEPARTMENT
Glenn C. Gibbs, Director

The Department of Planning & Development is responsible for guiding the development and conservation of land in the Town of Ipswich, both through the regulatory process and through the development and implementation of long-range plans. It does this in part by providing support and guidance for each of the boards and commissions within its directorate: the Planning Board, the Conservation Commission, the Historical Commission, and the Affordable Housing Partnership (reports on their activities are given below). The Department also provides support to the Open Space Committee, the Affordable Housing Trust Fund Board, the Design Review Board, the Agricultural Commission, and various ad hoc committees. Listed below are some of the initiatives undertaken by the Department in 2011:

Drafted six zoning articles for fall town meeting, five of which were adopted (for more on these articles, see Planning Board report below).

Prepared and distributed the Request for Quotes (RFQ) for engineering and architectural services related to the reconfiguration of the Hammatt Street municipal/private parking lot. Then, in conjunction with DPW, selected a design team and coordinated the participatory process of reviewing various reconfiguration options with the private owners of the lot.
Relative to the North Green Streetscape Improvement Project, obtained temporary and/or permanent easements from all residents in the project area, and, in conjunction with the engineering firm VHB, Inc., oversaw the completion of the project design. Bids for project construction were opened in December, setting the stage for the project to be built in 2012.

In conjunction with professional planner Carolyn Britt, organized a mobile workshop as part of the 2011 American Planners Association’s annual conference in Boston. The workshop, which led 25 planners from across the country on a tour of EBSCO Publishing and New England Biolabs, highlighted the creative planning and the strong partnership between the Town and the businesses which facilitated the development and outstanding success of these two companies.

Under the direction of Open Space Program Manager Kristen Grubbs, undertook numerous open space initiatives, including: (1) worked with the Open Space Committee and the Athletic Fields Study Committee to pass at the Annual Town Meeting in May, 2011, a $5 million reauthorization of the Open Space Bond, a funding resource for acquisition of open space as well as development of athletic fields; (2) worked with the Agricultural Study Implementation Committee to establish goals and action items of the recommendations of the 2010 Analysis of Ipswich Agriculture and Agricultural Land, and (3) engaged in negotiations with landowners to further the Town’s goals regarding the acquisition of land for athletic fields and for other open space and recreational needs.

Under the direction of Open Space Stewardship Coordinator Beth O’Connor, undertook a variety of stewardship efforts, including the following: worked cooperatively with Parks & Cemeteries Dept staff and recruited volunteers to complete construction of the Clark Pond overlook at the Great Neck Conservation Area on Clark Road, now open for public use; designed and installed educational interpretative signage at the Dow Brook Conservation Area on High St; developed and had adopted by the Conservation Commission the Turkey Hill Conservation Area Land Use and Management Plan; directed Eagle Scout volunteer Colin Senechal in undertaking a trail clearing project at the Turkey Hill Conservation Area on Pineswamp Rd; worked with DPW staff establishing parking area at Turkey Hill Conservation Area; oversaw production and installation of “Public Access to Water” sign on North Ridge Road along public easement; continued collaboration with Mass Aubudon on volunteer pepperweed eradication project.

The Department was fortunate in 2011 to have the services of Tufts graduate student Stephen Pantalone. As our summer intern, Stephen provided valuable assistance on various planning initiatives, including the zoning amendments, but especially on the vital endeavor of securing easements from property owners in the North Green area so the project could be bid in September, thus preserving the State/Federal funds that have been set aside for construction.

**PLANNING BOARD**
Suzanne Benfield, Co-Chair
Brian Hone, Co-Chair

An uptick in applications of a commercial nature characterized the Planning Board’s regulatory activity in 2011. These projects included approving a marine engine repair service, additional wireless providers, an increase in parking spaces for New England Biolabs, and a second wind turbine to be installed and operated by a third party leasing Town-owned land. Of note on the
The residential side was the approval of a second, third and partial fourth story addition to a one-story Market Street commercial building that will add 16 condominiums to downtown’s housing stock. The mix of residential and commercial projects provided the Board opportunities to actively engage applicants in context-sensitive and appropriate development.

Early in the year, Tim Purinton became an associate member with Kathleen Milano assuming his former position on the Board. Suzanne Benfield stepped up to take the co-chair responsibilities formerly held by Tim. In December, Tim left the Board after nearly a decade of service. The Planning Board is grateful for his years of leadership and dedication, which included several years as co-chair. At year’s end Heidi Paek was appointed to replace Tim as the associate member.

Planning Matters

The Board’s principal long-range planning activity in 2011 was the initiation of six articles for the Fall Town Meeting, five of which were adopted; the sixth, concerned with lot dimensionality, was indefinitely postponed. One article made adjustments to certain requirements of the Great Estate Preservation Development regulation concerning the permitted amount of residential and industrial square footage, and also allowed more flexibility concerning the restoration of historic buildings. The changes were necessary to facilitate the continued build out of the the Turner Hill Great Estates Preservation Development (GEPD). Other articles initiated by the Board amended the zoning bylaw to comply with changes to state regulations regarding agricultural activity, and made general and accessory apartment-related modifications requested by the Building Inspector. The fifth article changed the zoning for two residential properties on Winter Street from Industrial (I) to Intown Residence (IR) as requested by the property owners, and in conformance with the land use of the neighborhood.

Regulatory Matters

With the support of planning staff, especially Assistant Planner Kathy Connor, the Planning Board took the following regulatory actions in 2011:

- Issued a multi-family special permit authorizing the development of 16 residential condominiums, two of which will be permanently affordable, above an existing one-story commercial building at 15 Market Street. As part of approval process, the Board worked closely with the Design Review Board and the applicants on the architectural elements of what will be a focal point of downtown Ipswich.

- Approved a special permit for a wind turbine, to be owned and operated by a third party, located on land leased from the Town at 180 Town Farm Road, near the existing Town-operated wind turbine.

- Issued a multi-family development special permit to allow a duplex on the site of an existing two-family residence at 46 Brownville Avenue.

- Issued a special permit for a marine engine repair business and its use and storage of hazardous materials at 36 Mitchell Road, Unit 2, Bay #1.
• Approved a special permit to allow a guest house to be converted to a dwelling unit at 32 Topsfield Road, pursuant to Section IX.P of the zoning bylaw.

• Issued a special permit for a pergola/outdoor seating area at Ithaki Restaurant at 25 Hammatt Street.

• Approved a multi-family special permit to allow the conversion of a space on the 2nd floor of a commercial building at 195 High Street from commercial use to a residential unit.

• Approved a site plan review for a drive-up ATM machine at 36 Essex Road.

• Modified a Special Permit approval to allow the installation of additional wireless antennae on an existing cell tower at 2 Turnpike Road, and a site plan review approval to allow the installation of additional wireless antennae on the Town-owned water tower at 40 Plover Hill.

• Modified a site plan review approval for relocation of a parking area and adjustments to window locations on a riding arena at 6 Mill Road.

• Modified a Great Estate Preservation Development (GEPD) special permit and site plan review approval to allow parking spaces along interior roadways instead of in an approved but un-built lot at New England Biolabs, 240 County Road.

• Approved a one-lot subdivision at 14 Mill Road.

• Issued a Scenic Road permit to allow the removal of a tree and a portion of a stone wall within the public right of way at 419 Linebrook Road for the construction of a driveway.

• Endorsed thirteen ANR (Approval Not Required under Subdivision Control Law) plans.

CONSERVATION COMMISSION
David Standley, Chair
Jennifer Hughes, Vice Chair
David Pancoast, Conservation Agent
Gail R. Surpitski, Recording Secretary

The Conservation Commission, which is comprised of seven appointed residents who serve as unpaid volunteers (Besides Chairman Standley and Vice-Chair Hughes, they are Sissy ffolliott, Brian O’Neill, Karl Kastorf, William McDavitt, and Catherine Carney-Feldman), is engaged in a variety of activities on behalf of the Town beyond its regulatory duties, including land conservation and preservation. Most of its time, however, is occupied with its formal role as the local environmental regulatory board under the Massachusetts Wetlands Protection Act and the Ipswich Wetlands Protection Bylaw, both of which focus on water resource/impact protection through regulation.

In 2011 the Commission began the important process of augmenting and clarifying its various educational and related non-regulatory functions with official speaker programs and with website and process improvements. Commission members and staff also supported and assisted the Planning Department in its fulfillment of a Mass Bays Program grant that was awarded to five regional Great Marsh ACEC towns (Rowley, Newbury, Essex, Gloucester, and Ipswich) to
explore with those towns the formulation of a management strategy for the Great Marsh ACEC. The first stage, which was to identify goals and an approach to the project was completed in 2011 and a final progress report issued in December. The next phase is anticipated to occur during 2012, conditional upon receipt of grant funding to advance it.

On the regulatory front, the Commission issued a Certificate of Compliance (COC) for the Turner Hill GEPD, after an extensive six month review to assure that the complex project was properly closed out, and following nearly three years of field reviews and meetings regarding project milestones and unresolved issues. The overall project took over ten years from start to finish and the housing development component is still ongoing at this date. 2011 also saw the construction of Powder House Village, a combined housing and retail 40B project in two large buildings, one of which directly abuts Saltonstall Brook. The project has components both onsite and offsite, at the adjacent VFW and YMCA site, and required significant Commission review during its construction.

The Commission also addressed myriad official filings, requests, emergencies, violations and citizen's queries, as shown in the table below, and numerous unofficial requests, submissions, inquiries, and related matters that are not tabulated. The list compares the 2011 permitting activities with the previous five calendar years, to indicate trends and changes in the various tabulated categories, and shows the running average number of permitting activities over the most recent six calendar years, including the last one.

An aspect of its ongoing regulatory work relates to enforcement actions. The state wetland laws have been in existence for 40 years, so residents and contractors should be well aware of the laws for compliance purposes. Yet the Commission still faces an average of 11 new enforcement actions annually. Its educational programs are aimed at enhancing compliance and reducing that number of violations. Each violation takes at least a full day of Commission and staff time to process, all tolled. A complex violation can take multiple days of Commission and staff time, if not weeks of time, all tolled. That is a significant, unnecessary drain on municipal time and resources. The Commission extends its sincere gratitude to those residents who contact the office to report violations for investigation. Not all reports result in an actual violation being identified, but many uncover activity that is not authorized and requires action. Given the size of the town, with current staffing, the Commission could not hope to adequately canvass the entire town for such activities absent assistance via reports from concerned residents over potentially unauthorized activity, and it therefore encourages those reports. The Commission strives to honor anonymity in such reporting on the simple basis that the way information comes to it is not relevant to the resolution of the unauthorized activities that the information reveals.
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</table>

* "Other" includes various official filings not tabulated in categories, such as emergency certifications and minor modifications, as well as scheduled Citizens' Queries.

To accomplish the permitting process, Commission members attended 22 scheduled evening meetings, visited numerous projects and fielded citizens’ queries. Staff continues to respond to hundreds of routine queries, realtor requests, and to inspect all proposed project sites before hearings and during project activities, and to inspect certain building permit project sites to ascertain any needs for jurisdictional filings.

**AFFORDABLE HOUSING PARTNERSHIP**
Charles Allen, Chair

**AFFORDABLE HOUSING TRUST FUND BOARD**
Jim Warner, Chair

The mission of the Ipswich Housing Partnership is to promote and assist with the expansion and preservation of affordable housing in Ipswich, in a manner consistent with the community’s objectives and character. The Partnership works closely with the Affordable Housing Trust Fund Board, which was established in 2005 to oversee and expend funds paid to the Town for affordable housing purposes by developers as a result of zoning requirements. By its Articles of Incorporation, two of the Trust Fund Board members must be members of the Partnership, and the two groups routinely meet jointly, once each month.

Activities undertaken and/or completed by the Partnership and Trust Fund Board in 2011, with the able assistance of Affordable Housing Coordinator Terry Anderson, included:

- Made a final payment of $22,750 in completion of our total commitment of $85,000 to the Powder House Village project. The source of the funding was the federal HOME program, as administered by the North Shore HOME Consortium. The project created 48 units of affordable rental housing for households with incomes ranging between 30% and 80% of the Area Median Income.

- Provided four loans from the Trust Fund totaling $28,600 (two for $10,000, one for $4,700, and one for $3,900) for down-payment assistance to income-eligible, first-time homebuyers.
• Received $7,500 from the developer of Ipswich River Point, 82 Topsfield Road (Amount received to date is $42,500, with another $25,000 to be paid once all units have been built) and a $10,000 loan repayment from the owners of an affordable condominium at Ipswich River Point. Both amounts were deposited into the Trust Fund.

• Received a $6,500 repayment of a HOME loan when a first-time homebuyer sold her condominium at 18 Green Street. These funds remain available for use by Ipswich for another affordable housing initiative.

• Obtained approval from the State for inclusion of forty-nine affordable apartments on the Subsidized Housing Inventory (SHI), which brings the Town’s percentage of housing units deemed affordable by the State to 8.6%. Powder House Village accounted for 48 of the units added to the SHI.

• Developed a plan to initiate a Home Rehabilitation Loan Program that would provide grant funds for home repairs for low and moderate-income individuals and families who own a home in Ipswich, with a special emphasis on seniors.

• Revised various legal documents, such as the Deed Rider and the Loan Terms and Conditions for First-Time Homebuyers, and clarified policies relative to income monitoring, to ensure that the Town’s funds are wisely spent and that the interests of affordable buyers or renters are respected.

• Assisted with the re-sale of an affordable townhouse at 13 River Point Drive. The property was in danger of being sold to a non income-eligible buyer. With the help of the Trust Fund Board, an income-eligible buyer was identified and she bought the townhouse with the assistance of our First-time Homebuyer loan.

• The Partnership and Trust Fund Board continue to exercise prudence in awarding loans and carefully manage the Trust’s funds. A brief review of Fund’s financial status follows.

<table>
<thead>
<tr>
<th>Expenses:</th>
<th>Revenue received:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recording fees</td>
<td>Loan re-payments $16,500</td>
</tr>
<tr>
<td>Legal fees</td>
<td>Developer payment 7,500</td>
</tr>
<tr>
<td>Staff</td>
<td>Investment income 1,529</td>
</tr>
<tr>
<td>Loans</td>
<td></td>
</tr>
<tr>
<td>Total Expenses</td>
<td>Total Revenues: $25,529</td>
</tr>
<tr>
<td>$52,734</td>
<td></td>
</tr>
</tbody>
</table>

The year-end balance of the Trust Fund was $260,795, with an additional commitment of $115,000 expected to be received over the next couple of years.

The membership of the Partnership and Trust Fund Board saw some changes in 2011. Michael Schaaf, who served effectively as Chair of the Partnership for ten years, stepped down from the chairmanship but remains active as a member. The members elected Charles Allen to take the
leadership reins of the Partnership. Susan Monahan, who has served ably as chair of the Trust Fund Board for the past five years, stepped away from her leadership post but remains on the Board. Long-time Trust Fund Board and Partnership member Jim Warner agreed to accept the members’ vote to assume the chairmanship of the Trust Fund Board.

HISTORICAL COMMISSION
Judy Field, Chair

The Ipswich Historical Commission meets monthly to assist property owners and various Town properties in identifying, evaluating, preserving and protecting historic assets in Ipswich.

The Commission in 2011 continued its efforts to update the 35 covenants held on historic properties throughout Ipswich. Other activities of the Historical Commission in 2011 included:

- Working with the Planning Board to ensure that a proposed modification to the Great Estates which provides greater flexibility to a developer in the preservation and renovation of an historically certified structure was not detrimental to the Town’s historic preservation objectives.

- Giving the Mary Conley Award to homeowners Patsy and James Faria for their efforts in restoring the historic 1673 Captain Sutton House at 8 Water Street;

- Conceiving a plan to create a multi-media presentation highlighting the various steps in the restoration of an historic house.

The Historical Commission underwent some significant changes in 2011. Frank Weidenman completed his term on the Commission and sadly, Treasurer Will Maker passed away unexpectedly. The Commission acknowledges with gratitude their years of service. Will and Frank were replaced by two new members, Laura Gresh and Jeffrey Anderson. Al Boynton was elected Treasurer and Laura Gresh was elected as secretary.

IPSWICH OPEN SPACE COMMITTEE
Carolyn Britt and Wayne Castonguay, Co-Chairs

The main focus of the Open Space Committee this year, as it has been for the past several years, is the continuing search for suitable land for athletic playing fields. To that end the OSC formed a sub-committee with members of the Athletic Field Study Committee and physically evaluated every potential athletic field parcel in the community. This has resulted in a completely thorough and updated inventory of potential sites.

To be able to acquire land for athletic fields and other purposes, and to construct athletic fields, the Open Space Committee worked with the Board of Selectmen to prepare a warrant article and ballot question to increase the bond funds by $5 million. This vote was a result of a review of options for continuing the Town’s land protection program. The review considered whether the Town should allow the Bond authorization to be drawn down fully, adopt the Community Preservation Act, or renew the bond. These options were presented to the Board of Selectman and
with their guidance it was decided to bring a $5M warrant article to the 2011 Spring Town Meeting to renew the Bond. New language allows that bond funds can now be used not only for acquiring land for athletic fields but also for developing the fields. The article passed with the continued strong Town support for open space and recreation.

The Committee, with the very capable Open Space Bond Manager Kristen Grubbs, continues to pursue several complex acquisition projects that are still required to be confidential. Other projects that were advanced in 2011 were the formation of the Agricultural Study Implementation Committee to promote and expand agricultural pursuits in Ipswich, evaluating trail potential for the Great Neck Conservation Area, and the completion of the Clark Pond Overlook. The updating of the Open Space and Recreation Plan has begun as required every seven years.

There have been some personnel changes in 2011 with long-time member David Standley stepping down from full membership to associate and the departure of Alex Van Alen after several years of service. We thank them for their dedication to the Town of Ipswich and the generous gift of their immeasurable talents. With these changes we welcome two new full-time members, Andy Brengle and Cynthia Ingelfinger, as well as two new associate members, Bill Holton and David Feldman.

AGRICULTURE COMMISSION
Royce Knowlton and Warren Jepson, Co-Chairs

The mission of the Ipswich Agricultural Commission is to support and provide a voice for the significant agricultural community and resources of Ipswich. We are here to:

- Provide representation for the farming community in town government and in the community.
- Encourage the pursuit of agriculture and agriculturally based economic opportunities in Ipswich.
- Act as a facilitator, advocate, and educator on farming issues.
- Pursue all initiatives appropriate to creating a sustainable agricultural community in Ipswich.

In 2011, we worked with the Agricultural Study Implementation Committee on implementing the recommendations of the Agricultural Study that were presented in 2010. One aspect of this work is identifying both lands currently being farmed and lands with prime agricultural soils suitable for farming, and working on matching up this potential farmland with farmers in need of land.

**********

RECREATION DEPARTMENT
Kerrie Bates, Recreation Director

September 2012 marked the dawning of a whole new era for Ipswich Recreation. Dedicated to improving the quality of life for Ipswich residents, we coordinate recreational programming that enriches the lives of individuals by offering opportunities to develop new skills, interests, and fitness, while at the same time, creating community. Personal well-being is closely linked to social connectedness. For many, town recreation provides a fundamental building block for a lifetime of civic engagement.
Delivering a variety of recreational services, while facing a two thirds cut in budget and reduced staffing has required innovation. Director, Kerrie Bates, is leveraging technology and forging partnerships with our public schools, Birth to Three Family Center, Library, arts and cultural institutions, ICAM, local churches, athletic clubs, and various organizations committed to the stewardship of open space.

Tiger Den is the first program built around this new paradigm. Middle School students are welcome to stay on campus and enjoy a casual, supervised, social setting, from the last bell to 4pm, Monday through Thursday. Tiger Den is serving some seventy students daily. Significantly, these hours, after school and before dinner, have been identify by national studies as the time when young people, most often, make the decisions that lead to trouble.

The department continues to provide access to enrichment activities such as fencing and video clubs, field trips and more. Weekly ski excursions, this past winter, have availed the public to discounted lift tickets and transportation to and from the slopes. Planning is currently under way for the 2012 summer season; there will be something for everyone.

Please check out our revamped web page; go to “Town of Ipswich” at www.ipswichma.gov, drop down under “Departments” then select “Recreation.” There you will find the interactive Events Calendar, detailed program information, live signup forms, Suggestion Box and more. Link to, and “Like,” the Ipswich Recreation Facebook Page for plenty of Free Fun listings, both in and around town.

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COUNCIL ON AGING
Diane Mitchell, Executive Director

A wide variety of programs for senior citizens of Ipswich were provided under the umbrella of Council on Aging Services. A senior center operated weekdays, 8:00-4:00, at the Town Hall. Three part-time receptionists welcomed guests, answered the phone, and assisted with the daily operation of the center.

Regular programs included a book discussion group, bridge and card groups, knitting and quilting groups, art classes, a monthly lunch club and a single friends group. Health-related programs included monthly health screenings, weekly blood pressure clinics, a monthly nutrition program, massage, hearing clinics, yoga, exercise, line dancing classes and a swimming group. The COA Travel Club attended two overseas trips sponsored by the Friends of the Ipswich Elderly and day trips to various locations were held throughout the year.

Special offerings included an inter-generational program, various dining programs, an Elderlaw Education program, a summer picnic, computer classes, speakers on a variety of health, financial and legal issues, social gatherings for special observances and classes for a wide range of interests. A monthly newsletter written by the Director reached over 3400 elders through support of local advertisers and a grant for postage. A Caregivers Support Group helped those dealing with frail elders.
The Director continued to coordinate the Senior Citizen Property Tax Work-Off Program. A seven-member TRIAD Council consisting of local law enforcement and seniors offered safety awareness programs geared towards elders within our community.

A handicapped accessible, 14-passenger van provided local transportation to Ipswich seniors. This van was funded entirely by a private donation and a small grant. Ipswich senior citizens were provided 4,300 one-way rides on the COA van, logging approximately 14,700 miles of service. The Friends group continued to raise funds and support projects that fell outside of the COA budget. The Friends also contributed to a Christmas party for 190 seniors held in the gymnasium of the town hall. Grants from the Executive Office of Elder Affairs and the Coburn Charitable Society provided a part-time administrative assistant, a part-time activities coordinator, and a volunteer recognition luncheon. A grant from The Friends of Caldwell provided 15 new tables for the COA cafeteria. Project Warm Home, a COA fuel assistance program funded entirely by private donations, provided fuel assistance to 31 senior citizen homes at a cost of $23,700.

The Outreach program enlisted a corps of 30 volunteers who provided over 2000 hours of volunteer service to local elders. This program also provided volunteers who drove senior citizens 15,750 miles to out-of-town medical appointments. Other services of the Outreach program included social visits, friendly phone calls, help with chores, and guidance in making personal, medical, housing and financial decisions. Other assistance programs included Money Management and Bill Paying for elders and free income tax preparation provided by trained AARP volunteers.

A 7-member council met monthly to review programs and operations and plan additional offerings.

********

DEPARTMENT OF VETERANS’ SERVICES
EASTERN ESSEX DISTRICT
Terrance P. Hart, District Director

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year 28 Ipswich veterans/widows were on this program for varying periods. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans’ Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans’ Affairs. The Veterans’ Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this
department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately $1.67 million to eligible recipients in Ipswich, of which the current staff is responsible for approximately $848,000 dollars paid to or saved by those assisted in Ipswich.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 92 of the town’s 1091 identified veterans and 25 of the 306 identified veterans’ widows during 2011. We also provide support and information assistance for National Guard and Reserves called up for service in Iraq or Afghanistan and their families.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance. With the support and concurrence of the Board of Directors, the Department expanded its office space in late 2011 and will soon begin accepting volunteers to assist with various projects in support of the office, veterans, and deployed service personnel, while also providing space for counseling of veterans by trained VA personnel.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Ray Morley is the Ipswich member of the Board of Directors.

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UTILITIES DEPARTMENT
Tim Henry, Director

ELECTRIC DIVISION
Jerry Cavanaugh Operations Manager

Electric Department KWH Record Sales In 2011

2008 sales 108,020,523
2009 sales 106,296,811
2010 sales 110,748,080
2011 sales 111,777,696

High Street Power Plant

The Power Plant continued as a dispatchable asset in the ISO New England energy market. The plant is manned 5 days per week by a two man crew. When not generating power the crew performs preventative maintenance at the plant, in house wind turbine checks & service, substation monitoring and upgrades, and miscellaneous utilities department electrical projects.
**High Street Substation**

A new 15,000 Volt vacuum circuit breaker was installed to replace a feeder breaker in our High Street Substation.

**Metering Upgrades**

The Ipswich Utilities Department has begun Advanced Metering Infrastructure (AMI) installation for both water and electric revenue meters around town. These meters establish true two-way advanced metering infrastructure. The Muller Mi.Net System fully automates the meter-reading-to-billing process for water and energy utilities, linking meters, distribution sensors and control devices in a single, highly efficient wireless mesh communication network providing better service through instantaneous automatic notification of power outages.

**Major Infrastructure Upgrade**

IMLD replaced underground cable in the Kennedy Drive, Heard Drive and Hodgkins Drive area this year. The replaced cable was originally installed in 1970 and was no longer reliable as demonstrated by a number of failures in recent years.

**IMLD Green Power Initiatives**

Wind Turbine 1 is now providing for approximately 3% of towns electrical energy needs. Ipswich Municipals Light Departments new 1.6 MW wind turbine located on Town Farm Road began commercial power production on May 18, 2011. In the first 10 months of operation WT-1 has produced 2,721,160 KW of clean renewable energy. This has displaced 3,649,076 of the CO2 that is a known global warming gas.

Berkshire Wind Power Project is now providing for approximately 3% of towns electrical energy needs.

This project began commercial operation on May 28, 2011, just 10 days after our WT-1. This entity is owned and operated by the Berkshire Wind Power Cooperative, a non-profit entity that consists of 14 Massachusetts municipal utilities (Ipswich being one of these) and their joint action agency, the Massachusetts Municipal Wholesale Electric Company. The Berkshire Wind Power Project capable of producing enough electricity to power 6,000 homes while offsetting the production of nearly 612,000 metric tons of carbon dioxide and the use of 1.7 million barrels of oil.
WATER & WASTEWATER DIVISIONS
Vicki Halmen – Manager

WATER DIVISION

Total water pumping has remained at historic lows. The department actively promotes water conservation measures and continued the seasonal rate structure, which was started in 2003 to curb excessive summer water use.

The water main replacement project on Washington Street was successfully completed in the Fall of 2011. The Department would like to thank all residents in the area for their cooperation and patience during construction. The North Main Street water main replacement project was designed and bid in 2011 and will be constructed in the Spring of 2012. The mains replaced in each of those projects were over 115 years old. Jeffreys Neck Road water main will be the next replacement project the Department will undertake. Design will begin in the Spring of 2012. The Department is committed to improving our aging infrastructure and will continue developing projects to improve the reliability of the water system. There were zero (0) extensions to the distribution system in 2011:

2011 Ipswich Water Service

<table>
<thead>
<tr>
<th>Service</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Domestic Services</td>
<td>12</td>
</tr>
<tr>
<td>Hydrants Installed</td>
<td>0</td>
</tr>
<tr>
<td>Hydrants Repaired/Replaced</td>
<td>8</td>
</tr>
<tr>
<td>New Water Mains Installed (ft)</td>
<td>0</td>
</tr>
<tr>
<td>Total Length of Mains (ft)</td>
<td>496,405</td>
</tr>
<tr>
<td>Metered Water Services</td>
<td>4,688</td>
</tr>
<tr>
<td>Unmetered Services Fire Lines</td>
<td>111</td>
</tr>
</tbody>
</table>

Water Usage (Million Gallons)

<table>
<thead>
<tr>
<th>Source</th>
<th>Usage (MG)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reservoirs (Dow and Bull Brook)</td>
<td>153</td>
</tr>
<tr>
<td>Brown’s Well</td>
<td>83</td>
</tr>
<tr>
<td>Essex Road Well</td>
<td>29</td>
</tr>
<tr>
<td>Fellows Road Well</td>
<td>64</td>
</tr>
<tr>
<td>Mile Lane Well</td>
<td>36</td>
</tr>
<tr>
<td>Winthrop Wells</td>
<td>13</td>
</tr>
<tr>
<td>Total Water Usage (MG)</td>
<td>378</td>
</tr>
</tbody>
</table>

WATER TREATMENT PLANT
Joseph Ciccotelli, Superintendent

In September 2011 the Water Department exceeded the Maximum Contaminate Level (MCL) for perchlorate in drinking water. The MCL for perchlorate is 2.0 parts per billion (ppb) and routine water samples from the Water Treatment Plant tested at 2.2 ppb and 2.3 ppb. A “Do Not Drink”
order for sensitive subpopulations (pregnant women, nursing mothers, infants, children up to the age of 12, and individuals with hypothyroidism) was in effect September 24-27. The source of the perchlorate was determined to be at the Water Treatment Plant (WTP) and not at the surface water reservoirs or drinking water wells. After the event, the Department continued to work closely with their consultant and the Department of Environmental Protection (DEP) to ensure another perchlorate violation would not take place in the future.

Construction of the Dow Reservoir Improvements Project was completed in the Fall of 2011. This major infrastructure project included operational and structural upgrades to the raw (untreated) water system which dates back to the late 1800’s.

Concrete restoration of the sedimentation basins at the WTP was also completed in the Fall of 2011. Restoration included repairs to joints and cracks ranging from <1/4” to 6’ in width. This restoration project will prolong the life of the concrete basins utilized in the treatment process.

WASTEWATER DIVISION
Patrick J Brennan, Superintendent

Construction of Phase 1 of the Solids Handling Project was completed in the Winter of 2011-2012. The project included the installation of new sludge feed pumps, a new centrifuge and refurbishment of the existing belt filter press to improve solids processing at the treatment plant.

Replacement of the aging and problematic ultraviolet (UV) disinfection system was also undertaken in 2011. Construction of the replacement system was completed in December of 2011. The new system has enhanced performance while significantly reducing energy consumption.

Significant Ipswich Wastewater Data from 2011

- 401 Million Gallons of wastewater was treated at our Facility.
- 7.0 Million Gallons of Septage was received and treated.
- 65.9 inches of rain was recorded.
- 2,768 cubic yards of Biosolids, removed from the wastewater stream, was dewatered and transported to the Agresource Compost Facility for beneficial reuse.

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FINANCE DIRECTORATE
Rita M Negri, Finance Director

ACCOUNTING OFFICE
Rita M Negri, Town Accountant
The Finance Director is the chief financial advisor to the Town Manager. She is responsible for the debt service, insurance, benefits, and other miscellaneous budgets. She submits revenue projections for budget purposes; meets with the Town Manager and department heads to review expenditure budgets; determines base budgets for the next budget cycle. She provides advice to the selectmen, finance committee, and school committee of any significant changes in the town’s financial condition and changes in legislation affecting municipal finance.

The Town Accountant’s Office consists of two full-time staff, a full-time Town Accountant who also serves as Finance Director, and an Assistant Town Accountant. The Accounting Department is responsible for processing the payroll for all employees, processing invoices for vendor payments, and preparing all W-2’s and 1099’s at year-end in accordance with IRS regulations.

The Town Accountant’s Office maintains all of the accounting records for the Town’s revenues and expenditures; ensures that reconciliations are performed between applicable Town departments; assists in providing information on benefits available to employees; and oversees the operation of the Town’s financial computer system.

The Finance Director/Town Accountant also coordinates the annual independent audit of the Town's financial statements that was last completed by December 8, 2011, for the year ended June 30, 2011. The financial results for fiscal year 2011 were good. This was due to good collections on receivables, and responsible spending of appropriations.

Free Cash for fiscal year 2011 was certified by the Massachusetts Department of Revenue, Division of Local Services on October 12, 2011 in the amount of $703,534.

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TREASURER DEPARTMENT
Kevin A. Merz, Treasurer/Collector

The Treasurer/Collector is responsible for the investment of all Town funds and the collection of Real Estate taxes, Personal Property taxes, Motor Vehicle and Boat excise taxes. The Treasurer/Collector’s office is also responsible for all municipal borrowings, balancing cash and accounts receivable with the Town Accountant, selling beach stickers, accepting Passport applications, processing Municipal Lien Certificates and continuing collection efforts of properties in Tax Title.

In 2011, the Treasurer/Collector’s office sold 5,462 beach stickers, 173 fishing stickers and 34 horse stickers.

There was a great deal of personnel transition within the office in 2011. Assistant Treasurer/Collector Don Carter resigned in May to become the Treasurer/Collector in Middleton. Corinna Warner was promoted within the department to the position of Assistant Treasurer/Collector and the Collection Clerk position was filled by Ann Wright, an experienced local banker.
For FY2011, the total assessed taxable valuation of Ipswich was $2,421,357,836, with a property tax levy of $29,056,294.04. The fiscal year 2011 tax rate as certified by the Department of Revenue was $12.00 up $0.46 from the previous year. Building permits issued resulted in an additional $278,617 in tax levy growth for FY2011.

In FY2011, the Board of Assessors completed their mandatory interim year adjustment on all property in the Town of Ipswich as required by the Department of Revenue. Under Massachusetts’s law, this Board is required to value all of Ipswich’s 5683 properties at 100 percent of their full and fair cash valuation, thereby insuring an equitable distribution of the property tax levy. The town’s average single-family valuation was $446,400. More importantly, we believe that we have met our statutory obligation to re-establish proper assessment level and uniformity throughout the Town of Ipswich. Final Department of Revenue certification of assessed valuations was granted in December and property tax bills were subsequently mailed at the end of December. The current valuation and levy percentages based upon property class are as follows:

<table>
<thead>
<tr>
<th>CLASS</th>
<th>VALUATION</th>
<th>%</th>
<th>TAXES LEVID</th>
<th>LEVY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>2,148,036,788</td>
<td>89%</td>
<td>$25,776,441</td>
<td>89%</td>
</tr>
<tr>
<td>Commercial</td>
<td>113,345,698</td>
<td>5%</td>
<td>$1,360,148</td>
<td>5%</td>
</tr>
<tr>
<td>Industrial</td>
<td>129,168,630</td>
<td>5%</td>
<td>$1,550,024</td>
<td>5%</td>
</tr>
<tr>
<td>Personal</td>
<td>30,806,720</td>
<td>1%</td>
<td>$369,681</td>
<td>1%</td>
</tr>
<tr>
<td>TOTALS</td>
<td>2,421,357,836</td>
<td>100%</td>
<td>$29,056,294</td>
<td>100%</td>
</tr>
</tbody>
</table>

Also in 2011, the Assessor’s office processed over 800 applications for Real Estate, Motor Vehicle Excise, Boat Excise abatements and Elderly and Veteran Exemptions. We would like to assure all property owners that the Board of Assessors will continue its effort to meet the challenge of maintaining equitable assessments in this current real estate market.
TOWN CLERK/CHIEF ELECTION OFFICER
Pamela Z. Carakatsane, CMMC, CMC

POPULATION AS OF DECEMBER 31, 2011 – 13,272

VITAL RECORDS STATISTICS

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Births</td>
<td>87</td>
<td>98</td>
<td>90</td>
</tr>
<tr>
<td>Deaths</td>
<td>122</td>
<td>129</td>
<td>118</td>
</tr>
<tr>
<td>Marriages</td>
<td>59</td>
<td>48</td>
<td>52</td>
</tr>
</tbody>
</table>

SHELLFISH LICENSES AND PERMITS

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident Yearly</td>
<td>105</td>
<td>136</td>
<td>106</td>
</tr>
<tr>
<td>Resident Family</td>
<td>185</td>
<td>154</td>
<td>121</td>
</tr>
<tr>
<td>Resident Commercial</td>
<td>125</td>
<td>125</td>
<td>125</td>
</tr>
<tr>
<td>Student Commercial</td>
<td>n/a</td>
<td>1**</td>
<td>4</td>
</tr>
<tr>
<td>Over 70 Commercial</td>
<td>13</td>
<td>1</td>
<td>8</td>
</tr>
<tr>
<td>Over 60 Recreational</td>
<td>31</td>
<td>21</td>
<td>40</td>
</tr>
<tr>
<td>Non-Resident Yearly</td>
<td>274</td>
<td>151</td>
<td>144</td>
</tr>
<tr>
<td>Non-Resident Daily</td>
<td>16</td>
<td>12</td>
<td>23</td>
</tr>
<tr>
<td>Eagle Hill Stickers</td>
<td>5</td>
<td>9</td>
<td>12</td>
</tr>
</tbody>
</table>

**2010 –Initial year for student commercial shellfish licenses

DOG LICENSES

During 2011 the Town Clerk’s Office registered dogs – 1964

TOWN MEETINGS, ELECTIONS AND VOTER REGISTRATIONS

I. The Board of Registrars

Peter Ross, Chairman
Robert M. Stone
Katherine Eliopoulos
Pamela Z. Carakatsane, CMMC/CMC

II. Town Meetings:

May 10, 2011 Annual Town Meeting
There were 563 registered voters who attended.
The Warrant consisted of twenty seven articles.

October 17, 2011  Special Town Meeting

There were 262 registered voters who attended.
The Warrant consisted of fifteen articles.

November 14, 2011  There were 354 registered voters who attended.
The Warrant consisted of five articles.

III. Elections:

May 17, 2011  Annual Town Election

Votes Cast: 2,131
Number of Registered Voters: 9,937
Turnout: 21.45%

REGISTERED VOTER STATISTICS

Number of Registered Voters as of December 31, 2011 – 10,016

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Democrat</th>
<th>Republican</th>
<th>Unenrolled</th>
<th>Green Rainbow</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>623</td>
<td>344</td>
<td>1,411</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>667</td>
<td>359</td>
<td>1,694</td>
<td>0</td>
</tr>
<tr>
<td>3</td>
<td>421</td>
<td>446</td>
<td>1,554</td>
<td>1</td>
</tr>
<tr>
<td>4</td>
<td>528</td>
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<td>2,239</td>
<td>1,507</td>
<td>6,234</td>
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</table>

The Town also had residents enrolled in the following political designations:

- Green Party USA………..Precinct 1, 1 resident; Precinct 2, 2 residents
- Libertarian……………..Precinct 1, 2 residents; Precinct 2, 4 residents;
  Precinct 3, 5 residents; Precinct 4, 2 residents
- Timesiz Not Down………..Precinct 3, 1 resident
- American Independent……Precinct 1, 1 resident; Precinct 3, 2 residents
- Inter 3rd Party…………..Precinct 3, 2 residents; Precinct 4, 3 residents

UNENROLLED VOTERS 62.28%
DEMOCRATS 22.39%
REPUBLICAN 15.05%
GREEN RAINBOW .03%
Thank you to my Assistant, Kathy Marini; Office Volunteer, Janet Trask; the Board of Registrars; the Constables, Wardens, Clerks, Checkers, Provisional Ballot and Tally persons; the Ipswich Police Department; the staff of the Cemetery Department; Rick Dorr and Jason Dorr of the Facilities Department; the YMCA staff; and to the staff at the High School/Middle School who help set up for Town Meeting. Also, Andrew Agapow, Ronald Graves, Robert Stone and Phil Grenier and my family members who spend many hours setting up the night before each election and dismantling the day of the election. They all have helped to make each Election and Town Meeting a success.

The Warrant consisted of five articles.

ÔOTHER DESIGNATIONS .25%Ô

INFORMATION TECHNOLOGY
Greg Parachojuk, MIS Director

The IT department is charged with the ongoing mission to develop, enhance and support the Town’s computing and telecommunications infrastructure and, to provide the system and services necessary for the Town’s departments and users to fulfill their stated goals and objectives.

IT has been specifically focused with the task to reduce footprint, power, and maintenance costs.

- Ongoing work is being done with GIS and soon patrons will be able to access maps online. Check the web for announcements coming up.
- The website is constantly being updated and Public Stuff was introduced this year to request town services and a facilities use calendar was introduced for Town Hall.
- Please visit our website at http://www.ipswichma.gov to access online permits, assessment data, tax maps, minutes, online payments, forms and other useful information in the cloud.

IPSWICH PUBLIC LIBRARY
Victor Dyer, Director

Collections: New books added: 3375 (Adult & Young Adult) and 2006 (Children). New media added: 592 (Adult & Young Adult) and 252 (Children).

Technology 7659+ patrons signed up to use the Internet PCs while 45,870+ hits were recorded on the library’s new web site, which was launched in May. This is an 84% increase over website hits in 2010. Over 2851 sessions were recorded on the databases we offer. In 2011 the MVLC libraries converted from Horizon to the open source Evergreen Integrated Library System (ILS). New databases added to our collection included Newsbank (Ipswich Chronicle), Consumer Reports, Transparent Language and Issues & Controversies. Two new PCs and a color printer were purchased for the Children’s Room. A barcode duplicator was purchased to reproduce
barcodes for placement on the front of materials to facilitate future automated sorting by our delivery vendor. In the fall e-books downloads from Overdrive to the Kindle were announced.

Staff: Kathleen Barbarisi was hired as Administrative Assistant upon the retirement of Linda Pucci. Michelle Güvendiren was once again hired to work with children in the summer.

Volunteers: This year volunteers donated over 1120 hours of service. One community service high school student volunteered hours as well as three seniors who participated in the Property Tax Work Program.

Members of the Town & Country Garden Club helped with yard maintenance while the Ipswich Garden Club decorated the library for the holidays. Dorcas Rice decorated the mantel in the Rogers Room. The annual Appreciation Breakfast for volunteers was sponsored by the Friends at the Ipswich Inn in April.

Board of Trustees: Sherry Hurley was appointed Library Trustee when Robert Weatherall retired in the fall. Through state aid funds the Trustees paid for Eventkeeper software.

The Board agreed to close the library at 7:00PM on Town Meeting nights to allow staff to attend Town Meetings. During the annual cookout the Trustees served 300 hotdogs to the public in conjunction with the annual ‘Vehicle Day’ sponsored by the Children’s room.

Plan of Service: We continue to make progress implementing the goals and objectives of our Plan of Service for 2009-2013. Some of the activities accomplished in 2011 included: the transfer of ‘Fireside Chats’ from VHS format to DVD format; the launch of the new website with promotional cards underwritten by EBSCO Publishing; weeding materials in the 600’s (medicine, management, architecture, cookery); offering training on available databases.

Public Relations: The library produced one issue of The Newsletter in 2011. The Ipswich Reads...One Book! Program continued into its seventh year with Harper Lee’s To Kill a Mockingbird. Betsy Johnson submitted two ‘Library Life’ columns to the Ipswich Chronicle in 2011. The library sponsored its third annual juried art exhibit & sale in May. Twenty-nine Ipswich artists participated with forty-four artworks. Attendance for the three days of the show was one hundred seventy four.

Building: The Facilities Dept. installed new carpeting in the Gaunt Reference Room. The entire Reference Room was repainted as well. Heat tapes were installed in the North Main St. side gutters. The exterior brick stairs were repaired as well as the brick walkway leading to the main entrance. Drainage in this area was also improved.

Friends: The Friends supported the library with funds for CDs and DVDs, refreshments, binding, printing, aquarium maintenance, supplies & children’s programs. They paid for the installation of a new, black granite hearth for the fireplace in the Rogers Room. This hearth was adorned with a quotation from Jane Austen. They also added Boston by Foot & Strawbery Banke to the roster of museum passes available to the public. The Friends supported the ‘Babies & Books’ program. They purchased for the library five electronic readers (Nooks and Kindles) which are available for borrowing. The Friends also underwrote improved landscaping at the front of the library.
Bequests & Gifts: Donations were received in memory of Stephanie Marie Rose, Donald Stone, Donald Huff, Myron Taylor and Lynn Dembicki. Other donations were received from Mrs. Adeline Diehl, Ms. Elizabeth Leavell, Mrs. Loretta Quinn and Mrs. Nathaniel Clapp. The Ipswich Garden Club donated three gardening books.

Programs: The Children’s Room offered 161 programs with 2933 children & caregivers participating. There were 28 Adult/YA programs with 248 participants. These figures do not include the Friends monthly programs.

Circulation: Total circulation in 2011 was 152,075 items. This represents a very slight decrease over the 2010 circulation of 152,320. The library borrowed monthly, on average, 1504 items through interlibrary loan. This is a 6.6% increase over 2010.

Grants: The library received a $1000 grant from the Coburn Charitable Society for the purchase of large print and audiovisual materials.


SUPERINTENDENT OF SCHOOLS
Richard L. Korb, Superintendent

The FY11 school year was highlighted with numerous accomplishments, as well as ongoing challenges. We continued to face fiscal difficulties which impacted the district’s ability to deliver the educational services this community has come to expect and deserve. While we were able to utilize some federal and State stimulus funds as well as the federal “IDEA” and “Title I” grants, we still experienced significant cuts to our educational programs. Due to the ongoing fiscal difficulties we had to eliminate our Middle School World Languages program, reduce the Middle School Assistant Principal to part-time, reduce elementary art, music and physical education, and eliminate elementary library support. In addition, we continued to be unable to fund professional development and technology from our budget.

Regardless, our dedicated and talented staff continued to strive to provide the best educational opportunities for every child Pre-K to 12th grade. Our Birth-to-Three program continues to flourish, serving hundreds of families across the community. This program is entirely funded by a State grant and parent contributions. Our “Tiger Tots Learning Center” day care program for school employees and citizens in the community continues to grow and flourish as well. It is also funded by fees and gifts.

Our MCAS scores continue to place us far above the State average, despite the fact that our per pupil expenditures is far below the State average. However, even with that success, we are committed to improve our scores. Each year teams of teachers spend hours analyzing our test results and make the necessary adjustments in our curriculum to ensure that we are aligned with the State Frameworks.
During the FY11 school year the district realized the culmination of an agreement with the Town Utilities Department to install the wind turbine. At the same time we continue to address capital improvements aimed at improving our energy efficiency in all of our buildings district-wide.

In recognition of these efforts, the Ipswich Public Schools has been recognized by the State for its efforts in renewable energy.

Our curriculum delivery model is unique as all decisions regarding curriculum development and implementation are made by our Subject Area Committees, which consist of classroom teachers and administrators. High School, Middle School and Elementary School staff meet regularly to ensure that our curriculum is seamless, thus providing our students with a comprehensive Pre-K to 12 curriculum.

The goal of the Ipswich Public Schools is to identify and access resources and implement strategies that improve teaching and learning, enrich programs and inspire students and teachers. It is through a very special internal culture within our school system that we are able to turn this goal into reality through a variety of building-based initiatives and programs. The ultimate goal of this special culture is to have students become self-directed learners who strive toward continuous improvement through reflection and self-assessment.

In conclusion, I want to express my sincere appreciation to the citizens of Ipswich who have given so generously to support quality education for all of our children. I also want to thank those local businesses and organizations that continue their support of our programs through gifts and donations.

Finally, I want to express my sincere appreciation to the staff of the Ipswich Public Schools, whose dedication and commitment to excellence is second to none.

IPSWICH HIGH SCHOOL
Barry Cahill, Principal

Ipswich High School had another very successful year during 2011. Despite losing two teachers to the budget cutting process, students excelled in every direction.

The National Merit Program recognizes seniors each year based on PSAT testing. This year we had 4 students receiving Commendation recognition and 1 National Finalist. This is a large number for any public school. Colleges continue to accept Ipswich High School graduates at a high rate. The Class of 2011 ended with 93% accepted to colleges, 83% of those to 4 year colleges. Acceptances included Boston College, Carnegie Mellon, University of Chicago, Dartmouth College, Cornell University, Georgetown, Holy Cross and many others. Over 160 different colleges accepted Ipswich High School graduates.

MCAS scores continue to be outstanding with 94% of the current juniors scoring Advanced or Proficient in English Language Arts. In Mathematics, 91% attained that level as did 85% in Biology. Students continue to have scores that rank Ipswich High School in the top tier of Massachusetts Public Schools.
Several of our athletic teams advanced deep into the MIAA State Tourney. Our art students again received Gold, Silver and Honorable Mention Awards from the *Boston Globe*. The Company (our drama group) advanced to the semi-finals of the *Globe* Drama Festival. As has been our custom, the Jazz Band, Concert Band, Orchestra and Concert Choir all performed multiple times at a level rarely seen in high school. Their concerts are a superb chance for members of the community to see tremendous talent and performances in our own Performing Arts Center.

Ipswich can feel genuinely proud of a high school that is well regarded at the state level, by colleges and surrounding communities. Our strong academic program, varied offerings and individual talents provide a wonderful environment and culture for all students to succeed.

**IPSWICH MIDDLE SCHOOL**
Cheryl Forster, Principal

I am pleased to be reporting to the citizens of Ipswich in my seventeenth and last year as principal of this dynamic and exciting school. We are now in the twelfth year in this building enjoying the warm learning environment we have created here together. The school design has allowed us to get to know our students very quickly and each grade has developed its own culture creating three distinct neighborhoods. The facility has allowed students and teachers to access 21 Century skills and innovative teaching techniques as well as world-class art, music, and drama programs. Our school building was named a “model” school by the MA Building Assistance Department. This is an honor for Ipswich. Other school systems continue to come and see how we function. Our two gyms are never empty during the day or weekends. Our students continue to learn “new basics” along with the old ones, as we find that both are truly important in today’s world of work.

Educating students has never been more challenging with the added mandated testing we now administer in all grades. Test results we received validated the good work being done in our classrooms by our teachers. MCAS testing is rigorous. Ipswich Middle School is proud to report that we continue to test on the very highest brackets and rank above state average in every single category. In some cases we rank among the highest on the entire North shore. This is accomplished with a below average per pupil cost as compared to surrounding communities.

Excellent middle schools strive to reach the all-important whole child. Each grade level specializes in exploratory and child centered topics that offer a variety of learning experiences and opportunities. At the Ipswich Middle School we work in a collaborative “paired partner” setting. All teachers have a colleague to co-teach with and the schedule allows for teachers to meet daily and discuss student progress. This has enabled us to collect valuable student data to make adjustments in curriculum and instruction. It is personalized and we would like to think we are “the public school with the private school feeling.”

Middle School is a time of choices and contrasts. Whether it is the quiet solitude of our peaceful courtyard complete with koi fish, or the pandemonium in the gym created by middle school energy—there is something for everyone here at IMS.

Students in grade 6 spend an intensive and focused week in the spring at an environmental camp, Ferry Beach in Saco, Maine. All of our sixth grade staff attends to form close bonds with the
students. The outdoor marine curriculum is high interest, and many new friends and relationships are forged.

Grade seven students learn firsthand about the local ecology with a series of eight separate days in the woods, marshes and in canoes on the Ipswich River, seeing first hand where their river begins and ends. They canoe through miles of forest, wetlands and marsh, collecting data all the way and brainstorm ways to protect our precious environment and natural resources.

Grade eight students spend three days in early June in the Adirondacks in upper state New York. A geology focus helps prepare them for visits to chasms and caves and learn the difference first hand between stalactites and stalagmites in Howe Caverns. They cruise the glacial lakes and rivers and come to appreciate the power of erosion and glacial landforms. It is a wonderful culminating experience for them as they leave Middle School.

We continue to provide an after school homework program and a Tiger Den/ Chill Zone for all interested students and their families. We understand the need for students to be busy and supervised after the last school bell rings. We offer many enriching programs to meet the interests of all types of children. Our drama, dance and music departments involve more than half of our student population. Student athletes participate in sports programs that teach skills, sportsmanship and wellness. At the peak of intramural basketball season, more than 250 students are involved and our volleyball courts were busy with over 325 students. We offer golf, tennis, soccer, ice hockey, softball, volleyball, field hockey, basketball, track, art club, math club, computer club, chess club, student leadership, recycling, music programs, drama and monthly dances. We enforce a “no bully” zone and we have successfully created a respectful and sensitive learning environment. A monthly “service” component has taken the form of pet drives, shoe and coat drives, Haiti help, soldier boxes and turkey dinners. We also participate in the annual “Walk for Hunger” where together we walk a 10-mile circuit around Great Neck and back to raise substantial funds for the Ipswich Food Pantry.

We are proud to be part of such an innovative and exciting learning environment. Our outstanding professional faculty works diligently to clarify our vision for education—that every child can learn. We are constantly finding new ways to reach and teach all children who come to our school—they are after all, the future of Ipswich. It is an exciting time to be working with young people. Our slogan is “making a difference starts here.” We believe that, we love our work and we invite you to join us.

As I retire in the summer of 2012, I want to thank the community of Ipswich for allowing me to lead and learn in a place I call home. It has been my distinct honor to be part of this amazing school district and town.

DOYON ELEMENTARY SCHOOL
SHEILA CONLEY, PRINCIPAL

This has been an exciting year for the Paul F. Doyon Memorial School. As the new principal, I am amazed by the professionalism of the staff, the involvement of the parent community and most especially, the high quality of education delivered to our students each day. Maintaining this level
of excitement and enthusiasm for learning, during these economic times when resources are tight, is the reason Doyon has been able to continue its outstanding reputation for the past fifty years.

Our Ipswich Kindergarten program has achieved accreditation by the National Association for the Education of Young Children (NAEYC). This national recognition is a mark of the commitment and quality of early childhood education our dedicated staff provides on a daily basis.

This is the second year that the many of our teachers have been involved in a Writing Cohort with their Winthrop colleagues in order to work collaboratively to enhance our Language Arts curriculum across grade levels and the elementary buildings. The faculty will continue to work to align our reading and writing curriculum with the Common Core State Standards.

The purchase of the latest 2012 edition of Everyday Mathematics with an online home/school technology component has enabled us to begin our work in aligning our mathematics curriculum to the Common Core State Standards.

A return of grade level Music concerts has been a highlight for our students, parents and staff. Our talented music staff does an incredible job.

The DEEP (Doyon Extraordinary Enrichment Program) continued this year with sessions in the fall and winter with teachers and parents volunteering their time to share their talents with our children. Thanks to a grant from the Recreation Department, the winter session was available to children free of charge.

Our fourth and fifth graders continue to learn and share their leadership qualities with their younger classmates and community members through their involvement in Student Leader Team (SLT) and Early Act. The Ipswich Rotary recently held a luncheon meeting here at Doyon where our Early Act students were able to participate. Early Act’s Annual Pit Stop fundraiser will be held at Doyon on Saturday, June 2, 2012. The Rotary’s financial support of our students is great appreciated.

Many thanks to our FRIES (Friends of Ipswich Elementary Schools) for all they do for the children and staff. Their time and dedication to raising funds to enhance the education is above and beyond. In these difficult economic times, their financial support for enrichment programs, technology, and many after school and evening events has become the fabric that holds our school together.

In closing, I would like to extend a special thanks for the warm welcome I received as the newly appointed principal of Doyon School and to the incredibly dedicated and talented faculty and staff with whom it is a pleasure to work, and to the community of Ipswich for your ongoing care and support for our children’s education.
Imagine, if you will, a school with a welcoming culture, full of caring and respect for every individual; a school that differentiates learning experiences for students, based upon personal need; a school that fosters individualized growth and high academic achievement. It is this vision of an ideal school that drove many of the initiatives at Winthrop School in 2011. Without doubt, the persistent, economic challenges have required creative problem-solving and teamwork. Thus, it not only seemed appropriate but also timely that our school-wide theme of Imagination gave way to one of Diversity, as we strove to realize our vision.

Major changes often happen when a combination of a factors force a reconsideration of existing structures. Budgetary constraints, reductions in staffing, lack of professional development and stagnant student achievement scores stimulated discussions about how we could change the instructional experiences for our students. After many problem-solving meetings, the end result was a schedule that enabled professional teachers to teach students together in the classroom. By bringing multiple professionals into the classroom at one time, instruction could be varied to suit individual student needs; teachers could learn from each other; and, several professionals could monitor students’ learning. This teaching model stimulated rich, robust discussions, focused on every child’s progress. Gone are the days when teachers are expected to teach one lesson, in one way, to all students! Despite the uncertainty and discomfort that change often brings, staff embraced these changes and the positive results have been plentiful and reaffirming.

Recognition of our efforts is evident in the consistently positive feedback we receive from local, federal and national agencies. After a grueling and comprehensive process to meet the exacting national standards for high quality education in kindergarten, we were awarded National Association for the Education of Young Children (NAEYC) accreditation. This national mark of excellence is a tribute to the dedication and hard work of our early childhood staff. Members of our early childhood staff are also responsible for writing and attaining several federal Early Childhood Literacy grants.
These grant monies were used to support common literacy instruction, taught at family day care providers, local area preschools and our public school. A Comprehensive Program Review of our Title I program, completed every six years, resulted in such high praise that the state Department of Early and Secondary Education (DESE) is currently using our portfolio as a model for other districts.

With our eye on student achievement, a critical review of instruction and materials in both math and writing became our focus. Budget priorities recognized our need to update and supplement our math materials. The incredible turnout for Family Math Night is evidence of strong family investment. With no established writing curriculum at the elementary level, teams of teachers began exploring and articulating pedagogy and identifying instructional resources. Despite the budget cuts to investments in professional development, Winthrop was committed to designing professional development that was meaningful and available, so that our professionals have access to the current pedagogies and teaching resources. We are proud that we were able to make this happen this year due to federal funding and resourceful delivery mechanism, such as pilot classrooms and master teachers who disseminate information and skills to their colleagues.

Without a culture of respect and well-being, academic success could never be reached. As the nation struggles with the prevalence of bullying, Winthrop initiatives proactively foster conflict resolution and empathy. From flash mobs at assemblies to wearing bright green t-shirts, children demonstrated their support, understanding and use of our student created “Chillax” strategies. The Volunteers in Peacemaking group modeled positive behaviors on the playground for younger students while programs such as HAWC Bullying Prevention, Kids-to Kids Bully Prevention and Ballroom Dance directly addressed respectful social interactions.

In keeping with our continued care for the whole child, we sought to strengthen enrichment offerings to our youth. This year, as in past years, we worked to strengthen the Afterschool Community Enrichment (ACE) program. We recruited many new community volunteers, who shared their expertise and enthusiasm; and over the course of the year, we offered 19 sessions to 187 students in all grade levels. Not only does this program extend the school day for our students, but it also emphasizes the extensive, talented community in which they live. The Institution for Savings awarded a generous grant to support the program. Current families, past families, and other supporters have provided monetary donations to support technology, ballroom dance, playground improvements and other educational resources. We are grateful that we can turn to such a supportive community to sustain some of our cherished traditions and basic needs.

DEPARTMENT OF SPECIAL SERVICES
Diana W. Minton, Director

The Ipswich Public Schools’ Department of Special Services has continued to provide services to our students with disabilities. The Massachusetts Department of Elementary and Secondary Education in their Mid-Cycle Review found Ipswich in full compliance with all regulations. This was the result of many hours of work by a very dedicated staff.
Staff training has continued. Grant funding has assisted in spanning the gap created by minimal local funds. The ongoing requirements of federal regulations will continue to create the need for the sharing of information.

Federal law (IDEA 2004) has established targets which need to be incorporated into our practices here in Ipswich. There is increased emphasis on research based education and progress monitoring of students. These are areas, as educators, we have been and will continue to emphasize now and in the future.

The dedication and creativity of our educators and support staff make Ipswich a very unique educational environment. Ipswich is a special place.

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WATERWAYS ADVISORY COMMITTEE
Kenneth R. Spellman, Chairman

The year 2011 saw the culmination of many on-going issues dealing with the waterways of Ipswich. The Waterways Advisory Committee met regularly with the Habormaster and other levels of regulatory control dealing with the usage of the great coastline Ipswich is fortunate to include in its vast boundaries.

For the last several years, the Harbor Division of Public Safety and the Waterways Committee have worked on new regulations to ensure that mooring areas in Town will be safer for all boaters. The year 2011 began the implementation of these new mooring regulations. This still continues to be a work in progress with the goal to make our mooring areas safer, and the availability of moorings fair and equal to all boaters. An online registration for moorings has also been implemented and seems to be working successfully. This minimizes the amount of clerical work necessary.

Another successful work in progress is a step to continue to inform and educate boaters by adding pertinent information to the Public Safety part of the Town website. This will include educational opportunities for boaters as well as continuing highlights of boating activities in Ipswich.

An agreement has been finalized dealing with new signage at the Town Wharf and Pavilion Beach and should be brought to fruition with new signs present during the 2012 boating season.

Other issues that have been dealt with in 2011 and will continue to be researched in 2012 include:

- An agreement between the Town of Ipswich, the U.S. Army Corps of Engineers, and Congress as to the de-authorization of the Ipswich River at the Town Wharf.
- Making fresh water available to boaters at the Town Wharf.
- Improvement of the Wharf area – safety and beautification.
• Announcement of educational opportunities for boaters in Ipswich waters.

• Establish a capital fund for potential projects for the Public Safety Department.

The Committee would like to express its appreciation for the cooperation of the Harbormaster and his staff as well as the residents of Ipswich who attended several meetings and contributed greatly to the accomplishments attained in 2011. We welcome others to attend and contribute to our attempt to make Ipswich waters safer and accessible on a “fair” basis to all who use this resource.

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CULTURAL COUNCIL
Barta Hathaway, Chair

The Ipswich Cultural Council is a Local Cultural Council (LCC) and part of municipal government with the members of the Council appointed by the Board of Selectmen. The funds for the grants are an allocation of public dollars from the state through the MCC (Massachusetts Cultural Council) provided by the Governor and State Legislature. The council also does some additional fundraising to benefit the grant allocations.

*************

GOVERNMENT STUDY COMMITTEE
Gerry Anne Brown, Chair

The Government Study Committee reviews information gathered from other towns about various issues. New members are welcome and encouraged. The committee continued to spend time studying the issue of the zero quorum for town meeting. Many towns in Massachusetts have adopted the zero quorum for town meeting. Based on their positive recommendations and input from Ipswich residents, the committee recommended to the Board of Selectmen that Ipswich adopts the zero quorum. The Town Meeting of 2011 voted to keep the quorum at 200.

“There shall be no quorum required to convene or to continue the Annual Town Meeting or any Special Town Meeting”

*************

RECYCLING COMMITTEE
Dave Benedix, Chair

The Recycling Advisory Committee provides community outreach and support to the residents, schools, and Businesses for solid waste reduction in the Town of Ipswich. A pilot Curbside Composting Program was implemented in November 2011 for the collection of household organic waste. The new composting program initially began in a small portion of Ipswich, but has now grown to include the entire town. This new initiative compliments the town Waste Reduction Program, implemented in July 2010, which successfully increases recycling rates, while reducing the cost of solid waste disposal in the Town of Ipswich.
During the course of 2011, the Recycling Advisory Committee continued their annual sponsorship of various town recycling events of worn electronic and electrical devices, with the intent of expanding this role to include other recyclable materials with similar events in the year 2012.

TRUST FUND COMMISSION
Alexander M. Colby, Chairman

The Town’s trust funds navigated volatile capital markets in 2011 returning 2.6% after custodial fees but before distributions. In dollar terms, the funds changed as follows:

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<tr>
<td>Distributions</td>
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<tr>
<td>Market Value 12/31/2010</td>
<td>$400,476.54</td>
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The distributions consisted of $14,350 in scholarships and $1,200 to pay for cleaning of the Appleton Memorial located at the north end of the South Green. These distributions represented a 28.5% increase over those of 2010 reflecting both current results as well as some “makeup” for deferred actions from the lean years associated with the financial crisis. We expect 2012 distributions to more closely match interest and dividend production.

The trust funds are currently allocated 55% in fixed income and 45% in equities. This allocation supports the production of current income, reduced price volatility and longer-term growth of capital. Management of pools of assets such as the Trust Funds was quite challenging in 2011 given historically low interest rates and weak equity markets particularly in Europe and emerging markets.

The fixed income portion of the portfolio is concentrated in short-term, high quality corporate bonds. As these bonds mature over the next few years we expect to reinvest their proceeds at higher rates than are currently available as the Federal Reserve reverses its current policy of essentially “zero” interest rates. The portfolio also has a significant investment in a Treasury Inflation Protection Security (TIPS) that produces both current income and also provides protection against inflation which will inevitably return. Equity markets were soft in 2011 as investors weighed tepid growth in the U.S., the sovereign crisis in the euro zone and slower growth in developing economies. The subsequent acceleration of growth in the U.S. and a resumption of expansion of developing economies support an expectation of better equity results in 2012.